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OCCUPATIONAL ANALYSIS OF THE CIVILIAN WG-6900 WAREHOUSING FAMIL--ETC(U)

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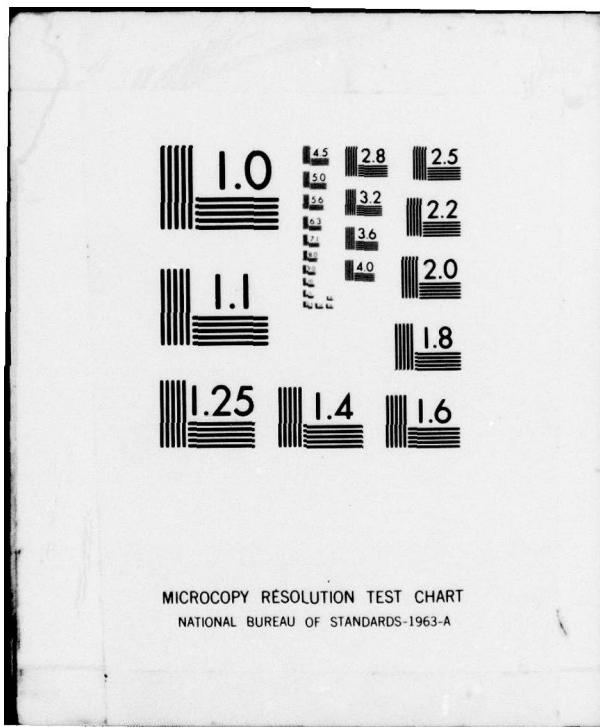
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OCCUPATIONAL ANALYSIS OF THE CIVILIAN
WG-6900 WAREHOUSING FAMILY

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Brooks Air Force Base, Texas 78235

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This report has been reviewed and cleared for open publication and/or public release by the appropriate Office of Information (OI) in accordance with AFR 190-17 and DoDD 5230.9. There is no objection to unlimited distribution of this report to the public at large, or by DDC to the National Technical Information Service (NTIS).

This technical report has been reviewed and is approved for publication.

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OCCUPATIONAL ANALYSIS OF THE CIVILIAN WG-6900 WAREHOUSING FAMILY

I. INTRODUCTION

The United States Air Force Job Survey Program was established to collect, analyze, and report information describing Air Force occupations. The information provided by job analyses of the survey data is fundamental to Air Force personnel management systems. Such information is essential in writing specialty descriptions and developing training curricula and in the selection and classification processes. The implementation of the program has resulted in significant documented savings in training costs alone (Christal, 1974).

As occupational data gathering and analysis procedures became operational for the military, it became desirable to provide the Air Force with comparable information that could be used to develop improved civilian personnel management systems. Civilian employees represent one-third of the total Air Force personnel strength, and availability of information on this segment is vital in order to achieve equivalent benefits with regard to total force structure and to facilitate total force management.

The initial effort in applying job analysis methodology to civilian Air Force employees (Garza, 1972) demonstrated the efficacy of job analysis techniques for General Schedule (GS) jobs. Continuation of job analysis methodological research in the civilian sector involved extending occupational survey and analysis techniques to the Wage Grade (WG) population.

The problem here addressed is in response to RPR 74-19, Occupational Data Development and Analysis for Air Force Civilian Employees, forwarded to the Air Force Human Resources Laboratory (AFHRL) by USAF/DPC. Specifically, AFHRL was tasked with developing a technology and methodology for obtaining occupational data at the task level on Air Force WG employees. Particular emphases were to be placed on determining the feasibility of the procedures, evaluating data quality, identifying associated problems, and refining methods. If successful, descriptive data identifying job type clusters and defining similarities and differences between groups (such as job series) could lead to numerous spin-offs for operational users. Availability of such expanded job description information could have direct implications for civilian manpower utilization, force structuring, personnel classification, and possible plans for reorganization (including possible civilianization of military positions). These data should produce better management of the Air Force civilian workforce and support single force management decisions.

II. METHOD

Sample

The WG-6900 Warehousing Family was chosen for investigation because the variety of jobs it contained would test the extremes of the methodology. Computer program modifications allowed the selection of 7,500 subjects for investigation. Subjects were randomly selected by the servicing Civilian Personnel Officers (CPOs) from number-within-series tables furnished by AFHRL. The tables were constructed from distributions of the E201 Central Civilian Master Record computer file provided by USAF/DPC. Comparisons on selected factors, such as job series, grade, education, total months in present job, number of subordinates, and command, indicated the sample of respondents was representative of all WG-6900 cases on the E201 file. Subjects were located at 108 bases and other installations and four Air Logistics Centers (ALCs): Oklahoma City ALC (OC-ALC), Tinker AFB; Ogden ALC (OO-ALC), Hill AFB; Warner Robins ALC (WR-ALC), Robins AFB; and San Antonio ALC (SA-ALC), Kelly AFB. WG-6900 Warehousing personnel at one additional ALC, four bases, and four smaller facilities were not included in the survey. The final analysis sample contained 4,036 cases.

Inventory Development

Procedure

An initial task list was provided by a recent airman job inventory of Inventory Management and Materiel Facilities Specialists conducted by the Air Force Occupational Measurement Center (AFOMC). The OMC task list was broadened by screening and evaluating source documents for additional relevant tasks. These documents included Civilian Position Descriptions, Supplemental Qualifications Questionnaires, Civil Service Commission Classification and Qualification Standards, Air Force Manuals, Regulations, and Technical Orders. In addition, 10 Position Management Specialists and 92 employees were interviewed at three bases and three ALCs. Interview sessions included tours of the respective Base, Center, and Medical supply systems.

In a field review process, the resulting revised and expanded task list was evaluated by 120 supervisors of WG-6900 job incumbents for accuracy and completeness. All suggestions from the field were incorporated into the final task list. The job inventory, consisting of this task list, a list of equipment items, and a background information section, was forwarded to USAF/DPC for coordination prior to administration.

Discussion

The WG-6900 Warehousing Family Job Inventory included tasks performed by Air Force WG employees working in three different supply systems. In the WG area, the Base and Medical systems are not essentially different. Although Base and ALC system differences are not as extensive in the WG as in the GS areas, they still are quite numerous. Some of the major differences are (a) a much greater degree of specialization within the ALCs, (b) dependence of the Center system on automation and mechanization, (c) no common organizational structure of the ALCs below the Branch level, resulting in (d) no uniform assignment of duties between ALCs. These last two are chiefly dependent on the types of items for which each ALC is assigned prime responsibility.

Base WG employees work alongside enlisted service members, so an existing task list, constructed for airmen specialties, would probably contain all or certainly most tasks accomplished by civilians performing these similar jobs. This was the case with the existing OMC task list. In contrast, very few enlisted persons are assigned to ALCs. Because of this situation, the initial Warehousing task list did not include many tasks typically performed only by civilians at the ALCs. Because of the differences in the two supply systems, it was obvious the task list must be expanded.

Two sources provide a large pool of tasks for OMC enlisted military job inventories. These are the Airman Classification Regulation, (AFR 39-1) and the Numerical Index of Specialty Training Standards, (AFR 0-8). Parallel sources were sought for the Warehousing Family of jobs. No Civil Service Commission Classification or Qualification Standards were available at the time of inventory development for most of the job series being examined. Those available were evaluated, but were not found to be a valuable source of task data because of necessary generality and incompleteness (when available, these sources should be examined when civilian surveys are being designed to obtain certain specific tasks which may differentiate between grade levels within the same series).

The New Man training program was still being formalized during this period, and course outlines were not available. New Man is an Air Force Logistic Command (AFLC) program in which qualified employees in "dead-end" positions (e.g. WG-6 Warehouseman) receive extensive classroom training and on-the-job training OJT to become Materials and Equipment Inspectors with an associated grade and salary increase, usually WG-8. No other formal training courses were identified, other than OJT. This will be true of most Air Force civilian job series.

In a search for alternate source documents, 56 civilian position descriptions were carefully screened and evaluated. As position descriptions contain only broad duty statements and are not task oriented, few

tasks were taken from this source. The descriptions did verify that essential differences existed between the center and Base supply systems.

The Supplemental Qualifications Questionnaire for the WG-6900 Warehousing Family, AF Form 2310, was used to identify specific equipment items which might otherwise have been overlooked. It did not contribute to the basic task list.

Finally, Air Force manuals (e.g., AFM 26-3, Vol III, AF Manpower Standards), regulations (e.g., SAAMA-KAFBR 23-1, Organizations and Functions of SAAMA, see Note 1), and technical orders (TOs) were reviewed. These served as a basis for inventory organization but aided little in task identification. (TOs are an invaluable task source for maintenance-related job series.)

A task source was discovered for ALC system tasks in the Warehousing area late in the inventory construction process. WR-ALC was designated the test base for the AFLC Personnel and Product Evaluation Program (PPEP, Note 2). PPEP was established as a means of evaluating the performance of personnel and the products they produce and use. The first step in the program was to construct comprehensive task lists of all work performed within the ALC. Highly qualified technical experts in their respective fields used their own extensive experience as well as functional statements, organizational charts, TOs, directives, job descriptions, and any other available source to gather information for preparing task lists. WR-ALC made the resulting task lists available to AFHRL, and these were used extensively in finalizing the Warehousing job inventory task list. Unfortunately, this source is no longer available for future efforts, as PPEP was phased out in 1973.

Face-to-face interviews surfaced as the most comprehensive, if not the most efficient, means of revising and expanding the initial task list. Subject Matter Specialists (SMSs) were asked first to describe their jobs, then to evaluate the task list and add tasks they knew were being performed by someone in their job series. Once a basic task list had been constructed, SMSs were able to evaluate, correct, and add to this list in a highly satisfactory manner.

The field review process provided valuable information from warehousing personnel working at unique installations, where they share supply clerical or funds monitoring duties, and from those working in specialized storage areas, such as missile storage, food storage, medical units, commissary sales stores, and a dock facility. The field review resulted in the addition of 54 task statements, revision of the duty/task presentation format, and inclusion of many specific equipment items.

One possible effect of attempting to encompass work performed within two essentially different systems warrants discussion. The Base/ALC differences enumerated previously resulted in the construction of a job inventory that included some task statements that may have been too broadly worded. Two job incumbents, one working in a Base Supply system, the other at an ALC, might indicate they perform the same task; yet due to a difference in level of interpretation of that task, the actual work being performed by these two employees could be fundamentally different. Feedback from the field indicated the same situation existed between ALCs and even between different sections at the same ALC. Though this problem probably applies to only a few tasks, the actual extent and impact remain undetermined.

Administration

Procedure

Over 50% of the sample was concentrated at the four ALCs. The CPO at each ALC was notified in advance of the job inventory mailout to allow timely completion of sample selection. The CPOs were supplied with instructions for both individual and group administration of the inventory, the method being optional for CPO convenience. Completed inventory booklets were sealed by respondents in the provided envelopes to insure confidentiality prior to their return to the CPO administrator, who consolidated and returned the booklets to AFHRL.

Discussion

At the time of administration of the WG-6900 Family job inventory, no systematic method of administration existed because the CPOs were not experienced with procedures firmly established by OMC and used by Consolidated Base Personnel Offices (CBPOs) for surveying military members.

There are some indications that the job inventory had minimal CPO and management support at some locations, but this is understandable when several factors are considered. First, the impact of the inventory on AFLC was tremendous — 4,097 booklets were sent to the four ALCs. This resulted in a 120-day extension of the original 15-workday suspense date for completion and return of the inventories. Second, completion of the inventory took from 30 minutes to 2 hours, so an employee's productive time was lost for that period. Thirdly, the sole authority for the inventory was a USAF/DPC Letter of Authorization, valid for a period of only 90 days. Finally, as this was just a feasibility study and only the second job inventory of civilian employees, the demonstrated payoffs from data collections for civilians was not apparent at that time.

Civilian job inventories have since been authorized and survey procedures established by the publication of AFR 35-2, Occupational Analysis Procedures for Conducting Occupational Surveys and Air Force Specialty Evaluations. This regulation should insure tighter administrative controls for future civilian inventories; however, it must be the responsibility of the surveying organization to insure future civilian job inventories are designed and planned to have minimal disruption of the operating forces.

Eighty-two percent of all booklets mailed out were returned. This figure is rather high in comparison to military enlisted rates of OMC job inventories. Of the total Warehousing response, 27% were not usable, and had to be discarded. This loss rate is higher than for military inventories. An additional 40% had to be hand-corrected for a variety of reasons. Although data are not available for the total sample, 937 cases were logged by type of administration — self or group. It is evident from Table 1 that group administration is far superior to self-administration. The relatively large percentage of employees who did not complete the inventory on a self-administered basis would seem to indicate a credibility problem with the individual job incumbents not encountered with military surveys. Military pay is dependent on grade, and not necessarily on specific tasks being performed; but civilian pay and grade are closely tied to performance of specific tasks. It is reasonable to assume many civilian employees would initially be hesitant and poorly motivated to complete a comprehensive checklist of tasks they perform without reassurances and explanations from a survey administrator, even though the purposes and uses of the data were fully explained in the inventory instructions.

Table 1. Distribution of Data Quality Categories by Type of Administration (N=937)

Administration	% Returns Good	% Returns Correctable	% Returns Unusable	% Returns Blank
Self	22	21	37	21
Group	79	17	3	1

Group administration is definitely the preferred method of administration for all future civilian job inventories. This method not only allows the administrator to answer procedural questions, but also to more fully explain the purposes of data collection and uses of the data, thus lessening employee fears and enhancing credibility. The procedure will require as much as 2 weeks advance notice of inventory mailouts so CPOs can arrange for group administration.

The Warehousing survey instrument was probably too lengthy for some employees to be expected to complete accurately. The mean education level of the analysis sample is 11.38 years (SD 2.31). While 50.48% of the sample had 12 years of education and 18.67% had completed some college work, 30.35% had not completed the 12th grade. The 713 task statements necessary for adequate coverage, combined with an extensive background information section, may have been a source of frustration and fatigue for many respondents. A further complication resulted from the language difficulties that exist in some sections of the United States which were sampled heavily for this study. For example: on their own initiative, the SA-ALC Directorate of Distribution made an attempt to utilize Spanish-speaking translators

to read and interpret the task list to many employees. SA-ALC survey administrators reported this effort was unsuccessful, and over 300 employees did not complete the job inventory, indicating a lack of confidence in their English language reading ability as the reason.

By USAF/DPC direction, completion of the Background Information section by inventory respondents was completely voluntary. This, combined with the preceding factors, affected data quality and complicated the analysis, as illustrated by the following example. As completed booklets were returned from the field, they were logged by base or tenant organizations with associated major command indicated. Inspection of the major command variable reveals over 24% of the analysis sample of valid cases did not respond to this variable. Of those who did respond, only 2% had supplied inaccurate information for this variable. While some variables had very high response rates, others were even lower than the major command variable, but there was no evidence of any deliberate response faking.

Data Processing and Analysis

Procedure

Booklets were keypunched and optically scanned, and the data were merged to form complete case records. Comprehensive Occupational Data Analysis Programs (CODAP) techniques were employed to complete the job analysis (Christal, 1974). CODAP is capable of producing consolidated job descriptions for any group of employees defined by their responses to specific job inventory items. These descriptions reflect (a) percent of members performing each duty (or functional area) and task, (b) average percent time spent by members performing, (c) average time spent by all members, and (d) the cumulative average percent time spent by all members for each duty and task in the job inventory. For this study, special groups were created for each classification series (for example, WG-6904, Tool and Parts Attendant). Each classification group was further divided into base and ALC groups, and separate composite job descriptions were computed.

To aid in identifying areas of similarity/dissimilarity between two groups, difference comparisons can be made between the groups' job descriptions. A CODAP program calculates and reports these differences in percent of members in the compared groups performing each task. Difference descriptions were obtained for the base/ALC subgroups within each job series.

Each group was compared on responses to background information questions using the CODAP Variable Summary Program. This program reports frequency distributions and computes means and standard deviations for specified background variables. Variable summaries were computed for all groups identified in the analysis.

Average Task Difficulty Per Unit Time Spent (ATDPUTS), an index of the difficulty of work performed, was also computed for each group. ATDPUTS, scaled from 1 to 9, is derived by summing the cross products of supervisors' mean task difficulty values by time spent values for tasks performed in a specific job (Mead & Christal, 1970).

A cluster analysis was accomplished to group people who perform common jobs, independent of personnel categories. These groups are called Job Types. Computational methods of the hierarchical-grouping process are described by Christal and Ward (1967). The resulting groups are identified by six-character identification numbers assigned by the computer (e.g., GP0167-Materials and Equipment Inspectors). After job types were identified (see Archer, 1966), data concerning these groups were compared and summarized in the same manner as the special job series groups.

Discussion

The Warehousing job inventory represented the first attempt by AFHRL to use the optical scanning method of data processing. The unit which printed the inventory booklets was not equipped to handle the degree of precision necessary for optical scanning alignment, and 306 booklets were rejected by the scanner. An attempt was made to recover as many of these as possible, and 279 case booklets were recovered, keypunched, and entered onto the computer data tapes. The matching of the scanned task data

and the keypunched background data items was very complex, with no precedent having been established for this process. In addition, computer program modifications had been developed for this inventory to allow hierarchical grouping of 7,000 cases if all booklets were returned (previous programs had been limited to 1,996 cases). These programs were untested. For these reasons, usable computer output was not available until 7 months after all booklets were returned from the field. Even so, it was later discovered that reformatting of the data was necessary, and after that, the data analysis would have to be reaccomplished entirely from the beginning.

Much was learned and many refinements made through this processing sequence, e.g., requiring a tape audit after the match-merge process has been completed. As no major problems have been encountered in any of the aforementioned areas in subsequent studies, the data processing problems were judged to be unique to this effort and should not be a concern in future studies.

The CODAP analysis programs and techniques were applicable to this reaccomplished study without additional modification.

III. RESULTS AND DISCUSSION

The major findings of the special and job-typing analyses are presented in this section. Table 2 contains mean responses of the total sample to 41 job attitude questions, which did not differ significantly between any of the analysis groups. The total sample responses were averaged for five job tenure variables and are reported in Table 3.

Table 2. Mean Responses to Job Attitude Questions – Total Sample

Scale	4. Slightly dissatisfied	7. Moderately satisfied
1. Extremely dissatisfied	5. Neither dissatisfied nor satisfied	8. Very satisfied
2. Very dissatisfied	6. Slightly satisfied	9. Extremely satisfied
Importance of your job to the Air Force		7.82 1.54
Advantages of making a career of civil service		7.71 1.68
Attitude of your family toward your job		7.63 1.63
Opportunity to always have something to do		7.45 1.63
Independence in setting your own work pace and procedures		7.41 1.80
Chance to benefit others by doing your job		7.41 1.74
Chance to do a job from start to finish		7.22 1.90
Relationships between military and civilian employees on the job		7.14 1.83
ALL THINGS CONSIDERED, HOW SATISFIED ARE YOU WITH YOUR PRESENT JOB?		7.12 2.04
Your unit's policies concerning leave		7.11 2.07
The physical demands of your job		6.92 1.86
Your status in the civilian community resulting from your job		6.85 1.78
The amount of job security you have		6.82 2.05
Your unit's treatment of civilians		6.80 2.12
Amount of interesting work you get to do		6.75 1.91
The spirit of teamwork which exists between your co-workers		6.74 2.28
The way your facility conducts special training such as race relations, drug control		6.61 2.16
Opportunity to suggest and implement new ideas		6.52 2.19
Hazards involved in performing your job		6.51 2.04
Amount of additional duties associated with your job		6.40 2.10

Table 2 (*Continued*)

	Mean	SD
Extent to which military and civilians are given equal pay for equal work	6.39	2.02
The amount of control your job gives you over people and material	6.37	2.04
Opportunity your job gives you to meet interesting people	6.33	2.38
The way your job uses your talents and training	6.28	2.29
The way your job description gives a true picture of actual tasks and responsibilities of the job	6.26	2.43
Amount of retraining required by your specialty	6.20	2.14
Frequency with which you are asked to perform undesirable tasks not in your job description	6.19	2.19
Your fringe benefits compared to those of military members	6.13	2.26
Availability of information concerning pay, promotion, benefits, job classification, and other personnel actions	5.99	2.45
Availability of self improvement training	5.93	2.46
Availability and condition of tools, supplies, and equipment	5.90	2.43
Availability of Civilian Personnel specialists and the way in which they serve you	5.81	2.44
The way your unit handles grievances	5.78	2.44
Amount of overtime required by your job	5.65	2.65
TDY associated with your job	5.53	2.63
Opportunities for self improvement and job expansion	5.34	2.65
Recognition your unit gives for good performance	5.30	2.79
Lighting, temperature, and noise level in your work area	5.18	2.63
The way your unit provides equal employment/promotion	5.12	2.78
Opportunities for advancement provided by your job	4.43	2.69
Chances for promotion based on the way you do your job	4.41	2.77

Table 3. Average Months in Five Tenure Categories – Total Sample

Category	Mean	SD
Total months present grade	72.95	76.83
Total months present position	74.37	78.51
Total months present series	82.64	83.54
Total months present base	147.84	101.18
Total months Federal Civil Service	171.28	107.59

Special Group Analysis

Composite job descriptions and group difference descriptions are included in Appendices A, B, C, and D for both the Base/ALC and the Base Air Force Specialty Code (AFSC) groups to follow.

Base/ALC Groups

Several important Base/ALC differences were evident from, and consistent throughout, the special group analysis. More Base system respondents perform functions involving vehicle and forklift operation than do ALC respondents. This is somewhat surprising since many more ALC employees reported a job title in combination with these operations (e.g., Warehouseman/Forklift Operator) than did Base personnel. These job incumbents were classified in job series 6907, Warehouseman, not in 6908, Warehouseman/

Forklift Operator. Base employees also perform more tasks associated with the local purchase operation. Base system foremen have much more freedom within the planning function than do their ALC counterparts, both in planning for receipt, storage, and issue of property and in planning the layout of facilities. Because of the enormity and complexity of the storage facilities within AFLC, these functions are performed by employees in a special General Schedule job series, GS-2030, Distribution Facilities and Storage Management. ALC foremen have much more opportunity to establish organizational structure, although this is closely governed by Air Force regulations for Base Supply.

Tasks performed at the ALCs involved several items, procedures, and forms not an integral part of the base system (ZCB cards, AF Form 20-Repair Cost and Repairable Value Statement). ALC functions typically involved mechanical conveyor lines or power conveyors and the control panel governing their operation. Because of the maintenance mission of AFLC, functions involving Not-Operationally-Ready Supplies (NORS) and NORS-related items were reported much more frequently by ALC respondents. Operations involving computer interaction (completing computer formats, interrogating computer) were reported by many more ALC than base employees.

Distribution of job series by supply system with breakdowns by specific ALC are reported in Table 4. Note the imbalance in series 6965, Materials and Equipment Inspecting, between the two systems, favoring the ALCs.

Table 4. Distribution of Job Series by Supply System and Specific ALC

Job Series	Supply System		Specific ALC			
	Base	ALC	OC-ALC	OO-ALC	WR-ALC	SA-ALC
6900 – Supply Work Helping	41	16	3	0	12	1
6904 – Tool, Stock, and Parts Keeping	110	89	26	23	9	31
6907 – Warehousing	1,328	1,184	395	273	123	393
6951 – Supply Work Supervising	37	11	0	2	1	8
6960 – Warehousing (Obsolete) ^a	60	9	4	0	4	1
6965 – Materials and Equipment Inspecting	169	663	204	55	53	351
6966 – Identifying and Condition Verifying	50	47	17	25	3	2
6968 – Aircraft Freight Loading	95	72	2	35	13	22
	1,890	2,091	651	413	218	809

^aAt the time of survey, 6960 was an invalid series, being collapsed with several other series into 6907.

Table 5 displays average grade by schedule and series for the Base/ALC groups. A one-way analysis of variance (ANOVA) indicates six significant differences between Base/ALC pairs. Although some comparisons show a higher grade for Bases, in each of the significantly different comparisons, the ALC average grades are higher than the Base system groups.

The average number of tasks performed and the mean ATDPUTS (task difficulty index) values are reported in Table 6 for the Base/ALC job series groups. ALC employees tend to perform more tasks on the average, while Base system jobs were computed to be slightly more difficult on the average between job series groups. The largest difference in mean ATDPUTS values, series 6965, reflects the many ALC inspectors performing less difficult material processing or storage tasks in addition to the more difficult material inspecting tasks. This point will be clarified in the job type portion of the Results section.

Base AFSC Groups

In addition to the Base/ALC classification series groups, series 6907, Warehouseman, working in Base Supply was split into three groups defined by different AFSCs. Percent time spent on duties data for these AFSC subgroups, summarized in Table 7, demonstrate the divergent nature of these groups, especially on time-consuming duties. The Materiel Facilities group contains warehousing personnel who spend the largest portion of their time in two distinct functions—receipt and storage. Data from the cluster analysis to follow

Table 5. Average Grade by WS and WG Categories for Base/ALC Job Series Groups

Series	WS Category				WG Category			
	N	Average Grade	SD	F	N	Average Grade	SD	F
6900	Base	3	5.67	.47	34	5.56	1.09	1.92
	ALC	0			15	6.07	1.39	
6904	Base	7	5.00	1.51	99	5.53	.73	9.42**
	ALC	6	6.83	1.77	79	5.86	.69	
6907	Base	187	5.29	1.47	23.29**	1.093	5.35	85
	ALC	63	6.37	1.72	1.098	5.83	.59	235.95**
6951	Base	30	7.17	2.37	5.63*	6 ^a	6.67	1.60
	ALC	11	9.00	1.54	0			
6960	Base	10	5.60	.49	7.40*	46	5.54	.68
	ALC	3	6.67	.94	6	5.33	.94	.46
6965	Base	28	7.11	.62	10.29**	136	7.75	.87
	ALC	125	8.26	1.87	523	7.87	.61	3.44
6966	Base	3	6.33	.47	46	6.78	.69	
	ALC	1	6.00	0	44	6.77	.60	
6968	Base	9	7.33	2.36	.32	14	6.71	.70
	ALC	6	8.00	2.08	62	6.45	1.17	.64
Total ^b Sample		506	6.58	2.07	3,384	6.09	1.19	

^aReported in error, as all series 6951 employees are WS category.

^bTotal Sample numbers are not additive, as they reflect employees who did not report a job series.

* p < .05.

** p < .01.

Table 6. Average Number of Tasks Performed and Mean ATDPUTS Values for Base and ALC Job Series Groups

Job Series	Base			ALC			Base ANOVA ATDPUTS Values
	Average Number of Tasks Performed	Mean ATDPUTS Values	SD	Average Number of Tasks Performed	Mean ATDPUTS Values	SD	
6900 - Supply Work Helping	96	4.5622	.4485	168	4.5833	.3268	.0292
6904 - Tool, Stock, and Parts Keeping	97	4.6165	.3366	126	4.5750	.4122	.6114
6907 - Warehousing	90	4.4815	.4334	128	4.4377	.3643	7.4109**
6951 - Supply Work Supervising	172	5.2339	.4406	240	5.2915	.2339	.1717
6960 - Warehousing (Obsolete)	85	4.4475	.4291	142	4.6370	.5677	1.4008
6965 - Materials and Equipment Inspecting	114	5.3452	.2753	181	4.9428	.3322	210.9791**
6966 - Identifying and Condition Verifying	103	4.7484	.3341	89	4.5816	.3955	5.0561*
6968 - Aircraft Freight Loading	128	4.7893	.3211	133	4.5815	.2480	10.5503**

* p<.05.

** p<.05.

Table 7. Distribution of Percent Time Spent on Duties by AFSC Subgroups

Duty Title	AFSC Subgroups		
	Transportation Related	Services and Commissary	Materiel Facilities
A Planning	5	6	6
B Managing	8	7	7
C Inspecting and Evaluating	2	2	2
D Training	1	1	1
E Receiving Property	26	19	18
F Inspecting, Identifying, and Classifying Property	3	5	5
G Processing and Storing Property	4	17	22
H Inventorying Supplies and Equipment	1	14	7
I Issuing and Controlling Property	5	7	13
J Transferring and Shipping Property	21	6	6
K Loading or Unloading Shipments	10	1	1
L Operating or Maintaining Equipment and Facilities	13	14	10
M Researching, Maintaining, and Preparing Publications, Files, and Records	1	1	2

indicate that if it had been possible to split this group by function, then differences between tasks performed by the two resulting groups would have been as diverse as between the AFSC subgroups.

Data from the job inventory contained significant numbers of respondents with nine different AFSCs and eight different job series (along with numerous infrequently reported or nonexistent AFSCs). This is the result of two different classification systems—civilian and military—affecting every civilian job in the Air Force. Table 8 summarizes AFSC versus Job Series anomalies for a single AFSC and for one job series.

Table 8. AFSC versus Job Series Comparisons

Valid AFSCs frequently reported by series WG-6907 Warehousemen

- 601X0 – Packaging Specialist
- 602X0 – Passenger and Household Goods Specialist
- 602X1 – Freight Traffic Specialist
- 605X0 – Air Passenger Specialist
- 605X1 – Air Cargo Specialist
- 611XX – Supply Services Specialist
- 645XX – Inventory Management Specialist
- 647XX – Materiel Facilities Specialist
- 915XX – Medical Materiel Specialist

Valid Job Series frequently reported by AFSC 647XX Materiel Facilities Specialists

- 6900 – Supply Work Helping
- 6904 – Tool, Stock, and Parts Keeping
- 6907 – Warehousing
- 6951 – Supply Work Supervising
- 6960 – Warehousing (Obsolete)
- 6965 – Materials and Equipment Inspecting
- 6966 – Identifying and Condition Verifying
- 6968 – Aircraft Freight Loading

Job Type Analysis

The job type analysis resulted in the identification of 65 job types, representing 55% of the total sample, which combined to form 20 clusters of related jobs, containing 94% of the total sample (clusters include cases joining in successive stages, i.e., after job types were formed). A detailed discussion of job types by clusters is included in Appendix E. A summary of the major points of the job-typing analysis follows.

Job types were separable within clusters for a variety of reasons, including job title, AFSC, wage schedule, organization, function assigned, etc. These were not consistent from cluster to cluster, nor even from one job type to another within the same cluster; however, the single most discriminating factor between job types was Base or ALC assignment. Only 11 of 65 job types were not primarily Base or ALC, but were composed of members of both systems. Except for two instances, base personnel did not cluster by major command, base, or specific organizational assignment; whereas ALC personnel did.

Within the Standard Base Supply system, the functions of receipt, inspection, and storage of property are separate and distinct, though both receipt and storage are performed by series 6907 Warehousemen. At the ALCs, these three functions overlap tremendously, and receipt and inspection are repeated several times through the process of distribution. This is reflected by the dual job titles common throughout the ALC job types—Materials and Equipment Inspector/Warehouseman, Materials and Equipment Inspector/Processor, Materials and Equipment Inspector/Verifier, etc. Of the 22 ALC job types, 10 are almost entirely composed of Warehousemen and Inspector combinations. These job titles are an accurate reflection of task performance, which is a blend of inspection, processing, and storage-related tasks. As expected, grades within these job types vacillate between WG-6 and WG-8. Some number of these employees were undoubtedly at various stages of New Man training, but few respondents indicated this.

The following is a brief narrative discussion of each of the 20 clusters resulting from the job typing analysis. Group presentation does not represent actual clustering sequence. Ordering by function is for ease of discussion only. Background and task data are included (Tables 9 and 10) and, when appropriate, job titles and assignment data. Job descriptions (top tasks in terms of percent members performing) for the 20 clusters are included in Appendix F.

Receiving Clusters

Receive, unload, check quantity, condition and status, and distribute Material.

GP0025 Freight Checking. The 45 members of this cluster perform an average of only 14 tasks involving checking material as it arrives, verifying quantities received, and arranging for delivery and distribution of the material. These Warehousing series employees hold a Materiel Facilities or Supply Services Specialist AFSC.

GP0358 Receipt/Processing. These employees perform numerous tasks involving receiving property, verifying quantities, segregating property requiring special handling, and processing material for storage. Note in Table 9 the high average WG grade in all Base/ALC or ALC clusters containing both series 6907 and 6965 personnel. This is due to the influence of the combined Materials and Equipment Inspector/Warehouseman or /Processor positions from the ALCs.

GP0087 Receiving. The tasks performed by members of this cluster are more restricted than those of the previous group. The average of 46 tasks performed by this group involve receipt and verification of property items, but members then turn items directly over to the Inspecting section and do not perform tasks which involve preparing the material for storage.

GP1311 ALC Receipt/Storage. This cluster of Warehousemen and Materials and Equipment Inspectors/Warehousemen are located in the Storage sections of ALCs. Members perform a variety of tasks involving receiving, identifying, preparing for, and storing property. The cluster would have been as appropriately placed with the storage clusters, as it is a warehousing job and not a part of Central Receiving.

Table 9. Background Summary Data for Job Clusters

Cluster	N	Base	Base/ ALC	ALC	%WS	Average WS Grade	Average WG Grade	AFSC ^a	Skill Level	Job Series ^b
Freight Checking (Base) Receipt/Processing Receiving	45 125 316	X X X	X X 1	2 4.00 5.33	6.00 4.00 5.95	5.59 6.10 5.95	647,611 647 647	3,5 3,5 3,5	6907 6965 6907,6965	
ALC Receipt/Storage Materials and Equipment Inspecting	352 356		X	1	5.00	6.69	647	5	6907,6965	
Base Storage Commissary/Services (Base)	198 261	X		4	4.75	5.55	647	3,5,7	6907	
ALC Storage ALC Storage/Transfer Storage	211 194 300	X X X	X X 1	6 4.67 7	5.26 6.30 7.12	611,647 647 7.63	611,647 647 647	3,5,7 5 5,7	6907,6960 6907,6965 6907,6965	
Special Handling Stockroom Management Tool and Parts Attending Aircraft Freight Loading	87 55 120 237	X X X X		2 5 5 11	6.00 5.50 5.63 5.96	6.32 6.32 6.32 6.03	647,611 645,647 647,645 602,605,	3,5 3,5,7 3,5,7 3,5,7	6907,6904 6907,6965 6904,6907 6904,6907	
Equipment Maintenance and Operation Vehicle Operating	25 139	X	X	1	5.00	5.37	647,611 647,611	3,5 3,5	6907 6907	
Storage Foreman (Base) Receiving Foreman (Base) Working Foreman Managing	97 48 284 333	X X X X		49 58 35 68	5.19 6.04 7.01 7.04	5.48 5.63 6.58 5.67	602,605 647,611 647 647	3,5,7 5,7 5,7 7,9	6907 6907 6907 6968	

^aAFSC

- 602 – Freight Traffic Specialist
- 605 – Air Cargo Specialist
- 611 – Supply Services Specialist
- 645 – Inventory Management Specialist
- 647 – Materiel Facilities Specialist

^bJob Series

- 6904 – Tool, Stock, and Parts Keeping
- 6907 – Warehousing
- 6960 – Warehousing (Obsolete)
- 6965 – Materials and Equipment Inspecting
- 6966 – Identifying and Condition Verifying
- 6968 – Aircraft Freight Loading

Table 10. Task Summary Data for Job Clusters

Cluster	Percent of Total Group Work Time by Duties												N Tasks	ATD/PUTS
	A	B	C	D	E	F	G	H	I	J	K	L		
Freight Checking (Base)	8	7	2	3	39	7	5	15	4	1	5	1	14	4.62
Receipt/Processing	3	3	2	1	30	15	17	4	10	5	1	7	2	162
Receiving	1	1	1	1	52	11	7	2	7	3	2	10	2	46
ALC Receipt/Storage	1	1	1	1	16	20	20	10	13	8	1	5	4	216
Materials and Equipment Inspecting	2	3	2	15	49	7	2	7	2	2	9	113	5.25	
Base Storage	3	2	1	13	4	32	8	17	8	1	10	1	100	4.29
Commissary/Services (Base)	7	7	4	2	18	4	19	15	10	6	3	12	3	71
ALC Storage	1	1	1	11	9	26	11	18	10	1	9	2	90	4.29
ALC Storage/Transfer	1	1	1	16	11	21	8	16	12	2	9	2	148	4.38
Storage	2	1	1	13	4	37	12	9	6	1	13	1	35	4.16
Special Handling	1	2	1	1	14	11	21	10	16	9	2	9	3	131
Stockroom Management	6	5	2	11	12	16	12	20	5		6	5	185	4.69
Tool and Parts														
Attending	7	6	2	1	9	5	14	10	32	3	8	4	70	4.52
Aircraft Freight Loading	2	3	2	1	20	4	7	2	7	22	12	17	1	113
Equipment Maintenance and Operation	3	1	1	1	12	5	22	11	11	9	2	23	1	73
Vehicle Operating	2	3	1	10	3	7	4	6	17	9	37	1	25	4.14
Receiving Foreman (Base)	11	15	6	3	23	10	7	2	7	5	1	7	3	162
Storage Foreman (Base)	9	13	5	3	11	7	18	12	9	5	1	5	2	179
Working Foreman	5	8	3	2	11	16	14	10	11	8	2	5	5	394
Managing	22	31	9	4	9	4	5	5	3	2	1	3	2	89

^aDuty A - Planning

B - Managing

C - Inspecting and Evaluating

D - Conducting Formal and Job Proficiency Training

E - Receiving Property

F - Inspecting, Identifying, and Classifying Property

G - Processing and Storing Property

H - Inventorying Supplies and Equipment

I - Issuing and Controlling Property

J - Transferring and Shipping Property

K - Loading or Unloading Shipments

L - Operating or Maintaining Equipment or Facilities

M - Researching, Maintaining, and Preparing Publications, Files, and Records

Inspecting Cluster

Identify; classify; determine condition, status, labeling and packaging; segregate; and route received, stored, or shipped property.

GP0167 Materials and Equipment Inspecting. ALC members are assigned to Central Processing. Cluster members identify, classify, and inspect the condition of all types of items. This group has the second highest average difficulty index of all clusters in the analysis.

Storage Clusters

Receive, store, issue, safeguard, inventory, and initiate computer input for property.

GPO592 Base Storage. Most of these Warehousemen are located at Supply Squadrons. They palletize and store property in bin and pallet locations, maintain security standards, and set up new warehouses.

GP0196 Commissary/Services (Base). These Warehousemen receive, count, accept or reject, palletize, and inventory property items. Most members hold a Supply Services AFSC. A small group of base service store managers clustered with this group.

GPO597 ALC Storage. Cluster members are assigned either to the Materiel Storage Branch or specifically to the Small Item Warehouse. They store, issue or pull material for shipment, and kill, establish, or correct locations via computer.

GP1230 ALC Storage/Transfer. These ALC employees perform an average of 148 tasks which involve receiving, storing, and pulling material for shipment, and checking incoming and outgoing material for condition and documentation.

GP0064 Storage. The tasks performed by these Materiel Facilities Specialists or Supply Services Specialists are much more restricted than are the tasks of the preceding groups. Members of this heterogeneous cluster perform an average of 35 tasks related to property storage.

GP0695 Special Handling. These employees provide special handling and storage of precision equipment, first aid and survival kits, toxic and volatile materials, and sensitive and NORS property.

Tool and Parts Attending Clusters

Receive, check, store, and issue tools, equipment, and related items.

GPO717 Stockroom Management. The cluster title is descriptive of the work performed by this group of Warehousemen and Tool and Parts Attendants. They are assigned to Base and Tenant, Maintenance, or Combat Support units.

GP0093 Tool and Parts Attending. As series 6904 Tool, Stock, and Parts Attendants, these employees issue and maintain accountability of responsible tools. They are assigned to Equipment (or Industrial Equipment) Management Offices (EMOs) and to various Tactical Groups.

Freight Loading Cluster

On- and off-load property and place and secure material to maintain proper weight and balance.

GPO181 Aircraft Freight Loading. Most members of this cluster are Aircraft Freight Loaders or Warehousemen, many indicating these job titles in combination with /Fork Lift Operator or /Motor Vehicle Operator. They perform tasks involving receiving, loading and shipping property.

Equipment Operation Clusters

Operate vehicles and equipment in loading, unloading, pickup, and delivery of material.

GP0615 Equipment Maintenance and Operation. These Materiel Facilities and Supply Services Specialists perform tasks related to the receipt, storage, inventory, and shipping functions, but spend most of their time operating forklifts and maintaining equipment and facilities.

GP0035 Vehicle Operating. Members of this cluster drive and maintain trucks and other vehicles, perform freight loading tasks, and check their loads for proper balance.

Supervising and Managing Clusters

Plan, direct, and evaluate programs, policies, procedures and requirements, and supervise personnel.

GP0840 Storage Foremen. These Warehousemen supervise work performed by both the Base Storage and Commissary/Services clusters described earlier. They have similar organizational assignments and AFSCs.

GP0468 Receiving Foremen. Members of this cluster supervise the functions described for the Receipt/Processing and Receiving clusters. Members are Warehousing series Materiel Facilities Specialists.

GP0857 Working Foremen. Members of this cluster span all job titles, AFSCs, locations and assignments. They perform a very high average number of tasks (394). Apparently, many respondents in this group misunderstood the instructions and checked not only the supervisory tasks they perform, but also all journeyman tasks performed by their subordinates. The group included some number of valid cases who do perform large numbers of tasks.

GP0053 Managing. No job titles, AFSCs, or assignments are representative of these foremen. Primary task emphasis includes all facets of the activities listed for the Supervising and Managing Clusters. It is not reasonable to assume only 68% of these employees are Foremen (Table 9). Apparently many WS category employees mistakenly reported WG category when completing the job inventory.

IV. CONCLUSIONS AND RECOMMENDATIONS

Conclusion 1. The data support a recent Civil Service Commission classification action affecting the WG-6900 Warehousing Family.

Discussion. Results of the job type analysis indicated that the functions of receipt, inspection, and storage within the ALCs are not distinct, but rather form a continuum of overlapping work assignments which are repeated throughout the ALC Distribution process. The data indicated nearly half of the ALC job types were composed of employees performing a blend of inspection, processing, and storage-related tasks. These employees are apparently not easily classifiable as either series 6965 Inspectors or 6907 Warehousemen, but reported job titles of Inspector/Warehouseman and Inspector/Processor combinations in both the 6965 and 6907 job series. The journeyman levels of these two series are different (WG-8 and WG-6, respectively), adding a potential inconsistency in grade level assignment for the combined positions based on the percentage of the higher-graded Inspection tasks performed by an individual job incumbent.

Subsequent to the data-gathering phase of this study, the Civil Service Commission established a new job series, WG-6901, for ALC New Man positions, and redefined series 6912, Materials Sorter and Classifier, for former series 6965, Materials and Equipment Inspector positions. This classification action placed many of the positions in which ALC employees performed Inspection/Storage and Inspection/Processing duties in a separate job series (6901), which also reduced the higher ALC average grade for series 6907, Warehouseman.¹

Recommendation. None. Necessary actions have already been taken.

Conclusion 2. The combined survey and analysis of Base/ALC positions is inefficient and excessively complex.

¹ The present data do not lend themselves to value judgments on the associated downgrade of former series 6965, Materials and Equipment Inspector positions, because of incompleteness of vital background information items. If the new job series were imposed on all cases in the present sample, employees in the ALC positions would still perform more tasks on the average than would base employees, but base jobs would still be judged to be slightly more difficult across the job series groups. Such data could provide a focal point for further study by classifiers.

Discussion. The current military task list developed by the AFOMC provided a nearly complete inventory of base-level civilian warehousing tasks for this study. Although the use of this list greatly reduced the initial cost of developing the warehousing inventory, the inclusion of ALC positions in the survey necessitated the addition of a large number of task statements that were not obtainable except through costly and time-consuming face-to-face interviews and extensive field reviews. The lengthy task list required for the combined Base/ALC survey increased the administration time for every rater and added a potential element of misinterpretation of task statements. The combined Base/ALC task ratings also complicated the job type analysis unnecessarily and confused the results, especially in areas of major supply system differences. Data were found to be more difficult to obtain from the ALCs than from bases, and the survey process was more disruptive of the ongoing mission of the ALCs.

Recommendation. The following actions should be taken to simplify and shorten civilian inventory development and analysis in the future: (a) when available, AFOMC task lists generally provide adequate coverage of base-level jobs and should be used as the first step of job inventory development (Cowan, 1977a, 1977b) and (b) combined ALC/Base surveys should not be conducted unless specifically requested by AFLC (or when deemed necessary for the good of the Air Force).

Conclusion 3. The job inventory methodology developed for use with military jobs applied equally well to civilian wage grade warehousing jobs with minor modifications.

Discussion. No serious difficulties were encountered in applying the existing job survey techniques to the civilian wage grade warehousing jobs. The error rate for the one background variable (major command) that could be completely verified was very low (about 2%). The only variable which exhibited a high percentage of error was the WG/WS category variable on which approximately 13% of the WS employees indicated "WG." This error can be attributed to the open-ended presentation format of the variable. A more recent job inventory employed a multiple-choice presentation for the WS/WG category variable, resulting in almost total elimination of errors. Careful examination of the background and task data revealed no evidence of deliberate response faking.

Because of the frequent lack of adequate source documents for USAF civilian job inventories, the field review process previously used for most military specialties is still a vital step in developing a civilian job inventory. The process has the advantage of reaching qualified task list evaluators in a variety of situations that might influence task performance (command differences, environmental conditions, etc.). Field review is also relatively inexpensive when compared to the alternatives of on-site interviews or an inadequate task list.

The publication of AFR 35-2, which specifies civilian job inventory procedures and which will insure tighter administrative controls, should provide even better results than those obtained in this study.

Recommendation. Continue the use of the current job survey and analysis methodology in occupational research of civilian jobs.

Conclusion 4. Voluntary completion of the background section of the Warehousing Inventory severely limited the usability of the background data.

Discussion. Because of the voluntary nature of background item completion, many respondents left critical data items incomplete. As a result, the obtained data were not sufficiently complete and representative to permit empirical assessment of field comments regarding misclassification of positions and misutilization of personnel. An in-depth analysis of warehousing jobs (e.g., establishing utilization trends or predicting civilian grade) requires extensive background information to integrate with the task data.

Recommendation. In future civilian job surveys, the completion of background information items should be mandatory, with the possible exception of name and SSAN.

Conclusion 5. Group administration of the civilian warehousing inventory resulted in more complete and more accurate data than did self-administration.

Discussion. Group administration of the warehousing job inventory allowed for a more standardized, less distracted, better motivated, and more thorough completion of the survey booklets. For group

administration of future civilian surveys, CPOs will need 2 weeks' notice prior to inventory mailout in order to reserve space for administration, provide a proctor during administration, and arrange for employee time off for duty-hour administration. However, group administration would not seem to be feasible if fewer than five respondents at a time participate.

Recommendation. Civilian job inventories should be group administered whenever feasible.

Conclusion 6. Any organization authorized to conduct research on Air Force civilians should have access to recurringly updated versions of civilian personnel data tape files.

Discussion. Access to civilian tape files has two important advantages. First, since civilians and military in the Air Force are classified under two different classification systems, an OMC task list constructed for a particular AFSC may cut across several job series, as shown in Table 8. Even an existing and adequate OMC task list would present the problem of defining the civilian population to be surveyed. With access to an updated civilian tape file, parameters of survey coverage could be narrowed by accessing the tape file for AFSC vs. job series distributions and comparing this output with related information in DOD 1313.1, Occupational Conversion Manual, Enlisted/Officer/Civilian. After this initial step, an interview, followed by the field review process, would be the most thorough means of defining the target civilian population. Second, because of the stability of civilian positions, access to a current civilian tape file would also allow by-name sample selection. This would lift the burden of sample selection from the CPOs but would still allow anonymous returns by means of the envelope method previously described.

Recommendation. If future research of the Air Force civilian sector is contemplated, AFHRL should maintain a recurringly updated version of the DPC Personnel Data System-Civilian tape file.

Conclusion 7. The research discussed in this report is not sufficient to validate the usefulness of CODAP methodology for analyzing civilian occupations and for specific applications to personnel, training, and testing problems.

Discussion. The Air Force occupational analysis methodology has had many successful applications in the military job setting. Military survey findings have influenced career ladder structural changes, the development of manpower and job training standards, the construction and revision of training standards, the construction and revision of training courses, and the content validation of the Specialty Knowledge Tests (SKTs) which are used in the Weighted Airman Promotion System (WAPS). At the present time, comparable areas of benefit would not be routinely available if the occupational analysis methodology was extended to the civilian workforce. Notwithstanding, it would seem that the civilian classification system could make even more effective use of job-clustering analysis than its military counterpart, since civilian job structures are more stable and directly tied in with pay grades. Curriculum design and the construction of occupational proficiency tests are other areas where occupational analysis methodology would have immediate and direct application. Additional areas that are worthy of further study would be the application of occupational survey results to content validation of existing personnel measurement devices and time 1/time 2 studies to establish personnel utilization trends. However, routine operational use of the methodology for developing and analyzing civilian job inventories used in this study would require a large-scale validation study before its implementation.

Recommendation. Any future research in this area should (a) consider specific applications of occupational survey data for the facilitation of civilian classification, training, and testing decisions and (b) estimate the reliability of the survey responses by civilian job incumbents.

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*APPENDIX A: JOB DESCRIPTIONS FOR
BASE/ALC JOB SERIES GROUPS*

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TASK	JOB DESCRIPTION	CASES	TASKS	OUTIES	HRS		
D-TSK	DUTY/TASK TITLE	<>	<>	<>	<>		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....							
L	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					1	
E	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					2	
E	PERCENT OF MEMBERS PERFORMING.....					3	
NO.							
L	2 CLEAN IMMEDIATE WORK AREA	78.05	1.72	1.74	1.34		
E	1 ACCEPT OR REJECT PROPERTY	70.73	2.55	1.80	3.14		
L	18 OPERATE HANDCARS	70.73	2.55	1.21	4.35		
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	65.65	2.38	1.57	5.92		
E	48 VERIFY QUANTITIES RECEIVED AGAINST HILLS OF LAUGING, OR DAMAGE	65.65	1.72	1.13	7.06	5	
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	63.41	2.00	1.27	6.33		
E	2 ADVISE CARRIER OF DISCREPANCY	63.41	1.94	1.23	9.56		
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	63.41	1.59	1.01	10.57		
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION	63.41	1.42	.90	11.47		
E	6 CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS,						
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	63.41	1.39	.88	12.34	10	
L	17 OPERATE GASOLINE POWERED FORKLIFTS	60.98	1.68	1.03	13.37		
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	58.54	2.00	1.17	14.54		
L	3 CLEAN OR PAINT FACILITIES	56.10	1.04	.56	15.13		
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF	53.66	1.26	.67	15.80		
G	34 PALLETIZE ITEMS FOR STORAGE	51.22	1.91	.98	16.78	15	
E	9 COMPLETE INCHECKER'S TALLY SHEET	51.22	1.51	.78	17.55		
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY	51.22	1.50	.77	18.32		
HOLD AREA							
L	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS	51.22	1.41	.72	19.04		
H	20 COUNT PROPERTY	48.78	2.17	1.06	20.10		
L	7 DRIVE CAR OR PICK-UP TRUCK	48.78	1.32	.64	20.15	20	
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE	48.78	1.21	.59	21.34		
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	48.78	1.16	.57	21.80		
E	4 ANNOTATE SHIPPING DOCUMENTS	48.78	1.16	.57	22.47		
F	9 COMPLETE OVERAGE OR SHORTAGE REPORTS	48.78	1.16	.57	23.04		
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND	48.54	1.73	.80	23.64	25	
CONDITION							
G	11 CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE	46.34	1.69	.78	24.62		
E	11 COMPLETE TURN-IN DOCUMENTS	46.34	1.48	.69	25.31		
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	46.34	1.15	.53	25.84		
I	80 SIGN FOR PROPERTY	46.34	1.15	.53	26.37		
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE	46.34	1.12	.52	26.89	30	
NATURE OF INBOUND SHIPMENTS							
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR	43.90	1.93	.85	27.74		
	STORAGE AREAS						
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	43.90	1.34	.59	28.33		
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	43.90	1.12	.49	28.82		

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....		
		4036	713	13	16	SEQ	NO	
<u>AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>								
<u>AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....</u>								
<u>PERCENT OF MEMBERS PERFORMING.....</u>								
DUTY/TASK TITLE		<>						
E 21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES		81.25	1.56	1.26				
G 34 PALLETIZE ITEMS FOR STORAGE		81.25	1.21	.99	2.25			
E 15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE		81.25	1.05	.85	3.11			
L 2 CLEAN IMMEDIATE WORK AREA		75.00	1.64	1.23	4.34			
E 23 MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCREPANCY HOLD AREA		75.00	1.25	.94	5.28	5		
E 48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS		75.00	.99	.75	6.02			
G 6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES		75.00	.95	.71	6.74			
F 2 AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL		75.00	.68	.51	7.25			
J 49 PULL MATERIAL FOR SHIPMENT		68.75	1.20	.83	8.08			
E 8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS		68.75	1.10	.76	8.83	10		
E 28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION		68.75	1.10	.75	9.58			
G 40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS		68.75	1.03	.71	10.29			
E 45 SEGREGATE INCOMING PROPERTY BY DESTINATION		68.75	.96	.66	10.95			
G 7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL		68.75	.91	.63	11.58			
E 2 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS		68.75	.76	.52	12.10	15		
E 24 NOTIFY EXPEDITORS FOR PICKUP OF NOHS, ENGRS, OR GNDRS RECEIPTS		68.75	.72	.50	12.60			
E 1 ACCEPT OR REJECT PROPERTY		68.75	.60	.42	13.01			
E 2 ADVISE CANISTER OF DISCREPANCY		68.75	.47	.33	13.34			
E 19 IDENTIFY CLASSIFIED OR PRIMINARY MATERIAL		62.50	1.33	.83	14.17			
L 41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS		62.50	1.02	.63	14.81	20		
E 47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY		62.50	.91	.57	15.36			
F 35 IDENTIFY, SEGREGATE, OR FORMUP MISROUTED MATERIAL FOR RESHIPMENT		62.50	.74	.46	15.84			
I 8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION		62.50	.74	.46	16.30			
I 7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION		62.50	.70	.44	16.74			
L 18 OPERATE HANDCARTS		56.25	1.28	.72	17.46	25		
L 17 OPERATE GASOLINE POWERED FORKLIFTS		56.25	1.21	.68	18.14			
I 89 VERIFY ZCH CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY		56.25	1.13	.64	18.78			
E 7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED		56.25	1.12	.63	19.40			

TASK	JOB DESCRIPTION	CASES	TASKS	OUTIES	MBKS
		4036	713	13	110
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
PERCENT OF MEMBERS PERFORMING.....					
DUTY/TASK TITLE					
<>					
L 2	CLEAN IMMEDIATE WORK AREA			74.55	1.68
L 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			70.00	1.81
E 1	ACCEPT OR REJECT PROPERTY			65.45	1.92
H 20	COUNT PROPERTY			65.45	1.54
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			6.55	2.03
I 1	SIGN FOR PROPERTY			6.55	1.31
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS			58.18	1.45
I 70	REFRESH BIN LOCATIONS			57.27	1.53
G 62	SET UP BINS, RACKS, TAYS, OR OTHER STORAGE FACILITIES			57.27	.97
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			56.36	1.43
L 1	CHECK LIGHTS, HEATERS, MACHINES, AND DOORS FOR SECURITY			55.45	1.39
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE			55.45	1.28
H 31	INVENTORY EQUIPMENT OR HAND TOOLS			54.55	1.70
F 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			53.64	1.37
L 3	CLEAN OR PAINT FACILITIES			53.64	1.10
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			52.73	1.22
I 39	ISSUE OR EXCHANGE TOOLS AND EQUIPMENT			50.91	1.97
E 11	COMPLETE TURN-IN DOCUMENTS			50.91	1.41
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			50.91	1.25
I 17	DETERMINE SERVICEABILITY OF ITEMS			50.90	1.45
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY			50.90	1.44
E 11	COMPLETE TURN-IN DOCUMENTS			49.09	1.00
G 66	UNCRATE OR UNPACK PROPERTY			48.18	1.38
H 32	INVENTORY EXPENDABLE SUPPLY ITEMS			48.18	1.25
B 48	PREPARE TOOL OR SUPPLY REQUISITIONS			48.18	1.29
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY			48.18	1.22
C 15	INSPECT HAND TOOLS OR OPERATING SUPPLIES			47.27	1.73
E 36	PREPARE TEMPORARY OR HAND RECEIPTS			47.27	1.20
G 63	STENCIL LETTERS AND NUMBERS ON HINS			47.27	.86
I 22	DOCUMENT ISSUE OR TURN-IN OF TOOLS AND TOOL-KITS			46.36	1.61
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			46.36	1.52
I 68	RECEIVE OR ISSUE SPECIAL TOOLS			46.36	1.14
L 4	CLEAN TOOLS OR EQUIPMENT			45.45	1.08
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION BEFORE ACCEPTANCE			45.45	.99
H 7	CONDUCT CYCLE INVENTORIES			44.55	1.21
I 54	OBTAIN AUTHORIZED SIGNATURES OF PROPERTY CUSTODIANS			43.64	1.30

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SEQ	NO	TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
1	1	E	ACCEPT OR REJECT PROPERTY	4036	713	1.3	89
2	2	L	CLEAN IMMEDIATE WORK AREA				
3	40	G	PLACE PROPERTY IN WAREHOUSE HINS, RACKS, OR BAYS				
4	44	G	PREPARE OR CORRECT CARDS OR LABELS				
5	10	G	COMPLETE, FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS				
6	8	I	CHECK INCORPORATING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION				
7	1	L	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY				
8	62	G	SET UP BINS, RACKS, HAYS, OR OTHER STORAGE FACILITIES				
9	70	I	REPLENISH BIN LOCATIONS				
10	20	H	COUNT PROPERTY				
11	6	G	BIRD OR TAPE TOGETHER MULTIPLE QUANTITIES.				
12	7	I	CHECK INCORPORATING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION				
13	65	G	STORE PROPERTY IN PALLET OR HULK LOCATIONS				
14	8	E	CONFIRM IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS. TAGS, LABELS, OR MARKINGS				
15	36	G	PLACE ITEMS IN BAGS AND ATTACH LABELS				
16	7	G	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL				
17	80	I	SIGN FOR PROPERTY				
18	34	I	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY				
19	61	F	PREPARE LABELS OR TAGS FOR PROPERTY				
20	11	E	COMPLETE TURN-IN DOCUMENTS				
21	7	F	CONFIRM IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS				
22	11	G	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE				
23	39	G	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES				
24	52	I	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS				
25	75	F	TAG OR RETAG MATERIAL IN STOCK				
26	9	I	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS				
27	48	E	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				
28	22	A	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY				
29	66	G	UNPACK OR UNPACK PROPERTY				
30	36	E	PREPARE TEMPORARY OR HAND RECEIPTS				
31	39	I	ISSUE OR EXCHANGE TOOLS AND EQUIPMENT				
32	31	H	INVENTORY EQUIPMENT OR HAND TOOLS				

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBHS	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....		SEQ NO	TASK							
						AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....									
D-15K																
DUTY/TASK TITLE																
L	2 CLEAN IMMEDIATE WORK AREA					70•41	2•14	1•51	1•51							
G	46 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS					64•76	2•35	1•52	3•03							
E	1 ACCEPT OR REJECT PROPERTY					63•48	1•76	1•12	4•15							
E	8 COMPARE IDENTIFY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS. TAGS, LABELS,					61•52	1•75	1•08	5•23							
L	ON MARKINGS															
L	1 CHECK LIGHTS, HEATERS, MIRRORS, AND DOORS FOR SECURITY					57•38	1•56	•90	6•12							
G	34 PALLETIZE ITEMS FOR STORAGE					56•05	1•88	1•06	7•18							
E	23 MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCREPANCY HOLD AREA					56•17	1•85	1•04	8•22							
G	65 STORE PROPERTY IN HALL OR KULK LOCATIONS					56•10	1•70	•95	9•17							
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,					55•280	1•74	•97	10•14							
L	ON DAMAGE															
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					55•35	1•66	•92	11•06							
L	18 OPERATE HANDCARTS					52•46	1•82	•96	12•01							
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS					52•03	1•76	•91	12•93							
L	17 OPERATE GASOLINE POWERED FORK-LIFTS					50•80	1•89	•96	13•89							
H	20 COUNT PROPERTY					50•38	1•77	•89	14•78							
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED					49•40	1•53	•76	15•54							
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES					49•25	1•53	•76	16•29							
G	62 SET UP BINS, RACKS, PAYS, OR OTHER STORAGE FACILITIES					47•06	1•33	•63	16•92							
E	26 OPEN CONTAINERS OR PACKAGES FOR INSPECTION					46•69	1•40	•65	17•57							
L	3 CLEAN, OR PAINT FACILITIES					46•23	1•28	•59	18•16							
A	22 PLAIN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY					44•73	1•67	•75	18•91							
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION.					44•73	1•31	•59	19•50							
H	11 CONSTRUCT NEW WAREHOUSE OR SET UP NEW WAREHOUSE					44•35	1•36	•60	20•10							
I	1 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					43•45	1•48	•64	20•74							
F	2 ADVISE CARRIER OF DISCREPANCY					43•22	1•44	•62	21•37							
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS					43•15	1•51	•65	22•02							
I	80 SIGN FOR PROPERTY					41•57	1•68	•70	22•72							
I	7 CHECK INCORRECT MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION					41•49	1•39	•58	23•30							
G	66 DOCUMENT OR UNPACK PROPERTY					41•34	1•32	•55	23•64							
E	47 SELECT PROPERTY AND EQUIPMENT FOR MOVEMENT OF PROPERTY					40•44	1•40	•57	24•41							
G	33 PLACE PROPERTY IN, OFF, STORAGE					40•36	1•51	•61	25•02							
E	3 ANALYZE SHIPPING DOCUMENTS ON MANIFESTS TO DETERMINE NATURE OF INTENDED SHIPMENTS					39•43	1•51	•60	25•62							

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MBRS	
L	2 CLEAN IMMEDIATE WORK AREA	4936	713	1.13	1.84	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					
E	1 ACCEPT OR REJECT PROPERTY					
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS					
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA					
G	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS					
G	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS					
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES					
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION					
G	34 PALLETIZE ITEMS FOR STORAGE					
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL					
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES					
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS					
E	15 EXAMINE INCORING CARGO FOR WEIGHT, SHORTAGE, OVERAGES, OR DAMAGE					
G	26 PLACE ITEMS IN BAGS AND ATTACH LABELS					
H	20 COUNT PROPERTY					
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS					
I	8 CHECK INCORING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS					
G	11 CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE					
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENRQS, OR GNOVS RECEIPTS					
G	66 UNCRATE OR UNPACK PROPERTY					
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY					
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS					
G	62 SET UP BINS, RACKS, RAIS, OR OTHER STORAGE FACILITIES					
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED					
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY					
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS					
E	26 OFF-LOAD RECEIPTS OR TURN-INS					
I	7 CHECK INCORING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION					
L	17 OPERATE GASOLINE POWERED FORK-LIFTS					
		51.52	1.26	*65	22.01	

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	SEQ
		4036	713	13	37	NO
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS						
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS						
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING						
PERCENT OF MEMBERS PERFORMING						
D-TSK						
DUTY/TASK TITLE						
<>>						
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE EQUIPMENT	86.49	.84	.73	.73	1
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	83.78	1.07	.89	1.62	2
A	5 PLAN OR IMPLEMENT SAFETY PROGRAM	83.08	.94	.79	2.41	3
A	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS	83.08	.93	.78	3.14	4
B	37 PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	83.08	.89	.75	3.94	5
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	83.08	.89	.74	4.66	6
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	76.38	1.08	.85	5.53	7
C	10 EVALUATE SAFETY PRACTICES	78.38	1.03	.80	6.34	8
B	33 ORIENT NEWLY-ASSIGNED PERSONNEL	78.38	1.00	.78	7.12	9
A	26 PLAN SUPERVISORY SELF-INSPECTION PROGRAM	78.38	.99	.78	7.90	10
A	51 SCHEDULE LEAVES OR PASSES	78.38	.87	.69	8.58	11
B	11 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	78.38	.86	.67	9.26	12
B	2 BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	78.38	.76	.60	9.85	13
B	34 PERFORM IN-HOUSE QUALITY CHECKS	75.68	.96	.73	10.58	14
B	9 ESTABLISH WORK PRIORITIES	75.68	.93	.70	11.28	15
A	23 PLAN LAYOUT OF FACILITIES	75.68	.89	.67	11.95	16
B	42 PREPARE NOTICE OF ANNUAL PERFORMANCE RATINGS ON CIVILIANS	75.68	.85	.64	12.60	17
C	6 EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	75.68	.84	.64	13.43	18
B	3 BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFM 3U-30)	75.68	.71	.54	13.77	19
A	1 CONDUCT STAFF MEETINGS	72.97	.94	.69	14.46	20
B	13 INTERVIEW OR HIRE PERSONNEL	72.97	.91	.66	15.12	21
C	5 EVALUATE MATERIAL PROCESSING PROCEDURES	72.97	.86	.63	15.75	22
C	13 EVALUATE SUGGESTIONS OR COMPLAINTS	72.97	.84	.61	16.37	23
B	44 PREPARE OR INITIATE CIVILIAN PERSONNEL ACTIONS, SUCH AS PROMOTIONS OR REASIGNMENTS	70.27	.93	.66	17.02	24
B	12 INTERPRET POLICIES OR DIRECTIVES	70.27	.92	.64	17.66	25
B	62 WRITE JOB OR POSITION DESCRIPTIONS	70.27	.85	.60	18.46	26
B	1 EVALUATE AND ANALYZE WORKLOADS	70.27	.84	.59	18.86	27
B	45 PREPARE REPILES TO INSPECTIONS OR AUDITS	67.57	.75	.74	19.40	28
B	60 SUPERVISE WAREHOUSE OR STORAGE FACILITIES	67.57	1.09	.73	20.33	29
C	11 EVALUATE SECURITY PRACTICES	67.57	1.07	.69	21.02	30
B	7 CONDUCT SECURITY OR SAFETY MEETINGS	67.57	.99	.67	21.69	31
A	4 ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	66.87	.95	.64	22.33	32
A	27 PLAN TRAINING REQUIREMENTS	67.57	.89	.60	22.94	33
B	4 CERTIFY OR MAINTAIN TIME CAMS	67.57	.89	.60	23.54	34
C	4 EVALUATE OR PREVENTANCES ON DISCIPLINARY ACTION	64.36	.91	.59	24.13	35
C	20 INVESTIGATE CRIMINALS ON DISCIPLINARY ACTION	64.36	.92	.53	24.66	36

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBR'S	
		4036	713	1.3	11	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	100.00	.85	.85	.85	
B	4 CERTIFY OR MAINTAIN TIME CARDS	100.00	.83	.83	1.68	
B	3 BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFN 30-30)	100.00	.76	.76	2.44	
B	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS	100.00	.74	.74	3.18	
B	51 SCHEDULE LEAVES OR PASSES	100.00	.71	.71	3.89	5
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM	100.00	.70	.70	4.58	
A	2 ESTABLISH CONTROLS AGAINST ILLEGITIMATE	100.00	.68	.68	5.27	
B	34 PERFORM IN-HOUSE QUALITY CHECKS	100.00	.68	.68	5.95	
B	2 BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION	100.00	.68	.68	6.63	
B	1.1 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND	100.00	.66	.66	7.29	10
C	20 INVESTIGATE GRIEVANCES OR DISCIPLINARY ACTION	100.00	.65	.65	7.93	
B	33 ORIENT NEWLYASSIGNED PERSONNEL	100.00	.64	.64	8.57	
A	1.3 ESTIMATE PERSONNEL REQUIREMENTS	100.00	.63	.63	9.20	
A	36 SCHEDULE DUTY HOURS OF SUBORDINATES	100.00	.62	.62	9.83	
A	7 ESTABLISH ORGANIZATIONAL STRUCTURE	100.00	.61	.61	10.44	15
C	5 EVALUATE MATERIAL PROCESSING PROCEDURES	90.91	.78	.78	11.15	
C	10 EVALUATE SAFETY PRACTICES	90.91	.72	.72	11.81	
B	37 PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	90.91	.72	.72	12.46	
B	7 CONDUCT SECURITY OR SAFETY MEETINGS	90.91	.71	.64	13.11	
A	1 CONDUCT STAFF MEETINGS	90.91	.71	.64	13.75	
A	4 ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	90.91	.71	.64	14.39	20
A	26 PLAN SUPERVISORY SELF-INSPECTION PROGRAM	90.91	.71	.64	15.03	
G	6 ESTABLISH WORK PRIORITIES	90.91	.70	.63	15.66	
C	8 EVALUATE REPORTS, SUCH AS INSPECTION, SURVEY, OR AUDITING	90.91	.70	.63	16.29	
b	13 INTERVIEW OR HIRE PERSONNEL	90.91	.69	.69	16.92	25
A	32 PREPARE OR REVIEW WAREHOUSE SPACE REPORTS	90.91	.69	.69	17.52	
b	60 SUPERVISE WAREHOUSE OR STORAGE FACILITIES	90.91	.66	.66		
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR	90.91	.65	.59	18.11	
	EQUIPMENT	90.91	.65	.59	18.10	
A	12 ESTIMATE OPERATING REQUIREMENTS	90.91	.65	.59	19.30	
b	12 INTERIMPHET POLICIES OR DIRECTIVES	90.91	.62	.56	21.60	
A	29 PREPARE OFFICE INSTRUCTIONS (OI) OR STANDARD OPERATING	90.91	.64	.58	19.68	30
C	13 EVALUATE SUGGESTIONS OR COMPLAINTS	90.91	.64	.58	20.46	
A	11 ESTIMATE FACILITIES REQUIREMENTS	90.91	.64	.58	21.04	
C	12 EVALUATE STOCK LEVELS PROCEDURES	90.91	.59	.54	22.14	
B	47 PREPARE REQUESTS FOR PERSONNEL OR ORGANIZATIONAL CHANGES	90.91	.59	.53	22.67	35
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	90.91	.57	.52	23.19	
A	18 PLAN BUILDING MAINTENANCE REQUIREMENTS	90.91	.52	.47	23.66	

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TASK JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
	4036	713	• 13	• 60	
	<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>				TASK
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....				SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....				NO
	PERCENT OF MEMBERS PERFORMING.....				
D-TSK	DUTY/TASK TITLE				
L 2	CLEAN IMMEDIATE WORK AREA				
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	73.33	2.76	2.02	2.02
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	73.33	2.13	1.56	3.59
G 34	PALLETIZE ITEMS FOR STORAGE	66.67	2.28	1.52	5.1
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	66.67	1.85	1.23	6.34
L 18	OPERATE HANDCARTS	65.00	1.63	1.06	7.40
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	63.33	2.09	1.62	9.02
H 60	PREPARE WAREHOUSE FOR INVENTORY	56.67	2.07	1.32	10.35
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	56.67	1.85	1.05	12.57
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	56.67	1.60	.80	13.47
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	55.00	1.91	1.05	14.53
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	53.33	2.50	1.33	15.86
H 20	COUNT PROPERTY	53.33	1.73	.92	16.78
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	53.33	1.58	.84	17.62
E 1	ACCEPT OR REJECT PROPERTY	51.67	1.85	.95	18.58
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	51.67	1.74	.90	19.48
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	51.67	1.43	.74	20.21
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	50.00	1.40	.70	20.91
H 38	INVENTORY WAREHOUSE STOCKS	48.33	2.59	1.25	22.17
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	46.33	1.92	.93	23.09
I 80	SIGN FOR PROPERTY	46.33	1.87	.90	24.00
G 39	PLACE PROPERTY IN SPECIAL STORE FACILITIES	46.33	1.50	.72	24.72
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	46.33	1.41	.68	25.40
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	46.33	1.31	.63	26.04
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	46.67	2.52	1.16	27.21
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	46.67	2.07	.97	28.18
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	46.67	1.64	.76	28.94
G 24	IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	45.00	1.36	.61	29.56
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	43.33	1.20	.52	30.07
L 16	OPERATE ELECTRIC FORK-LIFTS	41.67	2.05	.86	30.93
L 10	INSPECT VEHICLE PRIOR TO AND DURING OPERATION	41.67	1.74	.73	31.66

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MTRS		
		4036	713	1.3	9		
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS</u>							
L	2 CLEAN IMMEDIATE WORK AREA						
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY						
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS						
I	89 VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY						
I	29 EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE						
I	34 INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY						
G	10 COMPLETE FORMATT TO KILL, ESTABLISH, OR CORRECT LOCATIONS						
J	44 PULL MATERIAL FOR SHIPMENT						
H	20 COUNT PROPERTY						
I	30 EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED						
J	10 COMPARE SHIPPING DOCUMENTS WITH REQUISITIONS TO INSURE ACCURACY AND COMPLETENESS						
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
I	12 CONTACT ORGANIZATIONS TO PICK UP PROPERTY						
G	22 IDENTIFY DELINQUENT DOCUMENTS						
I	27 EXAMINE CONTAINERS TO SEE THAT THEY ARE PROPERLY CLOSED, BANDED, OR SEALED						
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS						
H	63 PROCESS STOCK LIST CHANGE CARDS						
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES						
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS						
I	80 SIGN FOR PROPERTY						
G	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS						
I	53 NOTIFY EXPEDITORS OF PRIORITY ISSUES READY FOR PICK-UP						
G	34 PALLETIZE ITEMS FOR STORAGE						
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES						
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS						
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS						
J	27 INSURE PROPER BALANCE OF VEHICLE LOAD						
G	26 INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS						
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION CONDITION						
G	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL						
		66.67	78	.52	19.25	30	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
		4036	713	13	169
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....				SEQ
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....				NO
	PERCENT OF MEMBERS PERFORMING.....				.
D-TSK	DUTY/TASK TITLE	<>	.	.	.
F 61	PREPARE LABELS OR TAGS FOR PROPERTY	89.35	1.47	1.32	1.32
F 39	INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	88.76	1.04	.92	2.24
F 34	IDENTIFY PROPERTY USING SUPPLY ON TECHNICAL PUBLICATIONS	87.57	1.36	1.12	3.43
F 56	PREPARE DISCREPANCY REPORTS	85.80	1.4	.98	4.41
F 7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	85.21	1.50	1.28	5.69
F 41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	85.21	1.13	.96	6.65
F 75	TAG OR RETAG EXCESS PROPERTY	84.02	1.14	.95	7.61
F 79	TAG OR RETAG EXCESS PROPERTY	82.84	1.12	.93	8.53
F 38	INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS	82.84	.98	.81	9.35
F 42	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	81.66	1.25	1.10	10.45
F 11	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	81.07	1.19	.96	11.41
F 49	LIST COMPONENT PART SHORTAGES	81.07	.96	.78	12.19
F 59	PREVARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	79.88	1.18	.95	13.13
F 33	IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION	79.88	1.11	.88	14.02
F 31	IDENTIFY COMPONENTS TO ASSEMBLIES	79.88	1.04	.83	14.85
F 82	VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	79.29	1.21	.96	15.81
F 48	INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL	79.29	.97	.77	16.57
F 19	DESIGNATE ITEMS FOR DISPOSAL	76.33	1.03	.79	17.36
F 68	REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED	75.74	.87	.66	18.02
F 25	DETERMINE FSN TO BE ASSIGNED TO ITEMS	75.15	1.16	.87	18.89
F 32	IDENTIFY ITEMS USING PRECISION MEASURING TOOLS	75.15	.92	.69	19.58
F 27	DETERMINE INTERCHANGEABILITY OF ITEMS	74.56	1.12	.83	20.41
F 21	DETERMINE CLASSIFICATION OF PROPERTY	73.96	1.06	.78	21.19
E 1	ACCEPT OR REJECT PROPERTY	72.78	1.23	.90	22.09
F 81	VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	72.78	.99	.72	22.81
F 10	COMPUTE AND ASSIGN SHELF-LIFE EXPECTANCY OR CURE DATES	72.19	1.18	.85	23.66
F 52	PERFORM SURVEILLANCE OF AGE CONTROL ITEMS	71.01	1.02	.79	24.45
F 80	VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	71.01	1.02	.72	25.18
F 50	MONITOR OR DOCUMENT THE PROCESSING OF PROPERTY FOR RECLAMATION OR DEMILITARIZATION	70.41	.95	.67	25.85
F 20	DETERMINE CAUSE OF UNSERVICEABILITY	69.82	.96	.67	26.52
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	69.82	.83	.58	27.10
F 12	CONDUCT FOLLOW-UP INSPECTIONS	69.23	.94	.65	27.75
F 15	CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	69.23	.81	.56	28.31

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
		4036	713	13	663
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
F	34 IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS				
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS				
F	33 IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION				
E	1 ACCEPT OR REJECT PROPERTY				
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION				
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				
F	35 IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT				
F	74 TAG OR RETAG EXCESS PROPERTY				
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT				
F	11 CONDITION-CODE COMPUTER FOR ADDITIONAL LOCATIONS				
F	75 TAG OR RETAG MATERIAL IN STOCK				
F	39 INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS				
F	2 AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL				
F	31 IDENTIFY COMPONENTS TO ASSEMBLIES				
F	41 INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION				
F	49 LIST COMPONENT PART SHORTAGES				
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION				
F	12 CONDUCT FOLLOW-UP INSPECTIONS				
G	26 INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS				
F	20 DETERMINE CAUSE OF UNSERVICEABILITY				
F	68 REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED.				
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS				
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS				
F	19 DESIGNATE ITEMS FOR DISPOSAL				
F	64 PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL				
G	23 IDENTIFY ITEMS EXCEEDING TIME LIMITATIONS OR TOC INSPECTION DATES				
F	56 PREPARE DISCREPANCY REPORTS				
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING				

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MRS	
		4036	713	13	50	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
E	1 ACCEPT OR REJECT PROPERTY	84.00	1.59	1.34	1.34	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	80.00	1.52	1.22	2.55	
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	68.00	1.79	1.22	3.77	
F	7 CONFARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	68.00	1.64	1.11	4.89	
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	68.00	1.48	1.01	5.89	5
E	11 COMPLETE TURN-IN DOCUMENTS	68.00	1.31	.89	6.78	
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	66.00	1.27	.84	7.62	
E	2 ADVISE CARRIER OF DISCREPANCY	66.00	1.07	.71	8.33	
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	64.00	1.58	1.01	9.34	
L	2 CLEAN IMMEDIATE WORK AREA	64.00	1.23	.79	10.13	10
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	62.00	1.25	.79	10.92	
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	62.00	1.27	.79	11.71	
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	60.00	1.34	.80	12.51	
F	61 PREPARE LABELS OR TAGS FOR PROPERTY	60.00	1.30	.78	13.29	
E	36 PREPARE TEMPORARY ON HAND RECEIPTS	58.00	1.05	.61	13.90	15
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	56.00	1.50	.84	14.74	
I	80 SIGN FOR PROPERTY	56.00	1.25	.70	15.44	
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	56.00	.96	.54	15.97	
F	34 IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	54.00	1.19	.64	16.62	
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	54.00	1.14	.62	17.23	20
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	52.00	1.41	.73	17.97	
E	37 PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	52.00	1.21	.63	18.59	
E	18 GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	50.00	1.38	.69	19.28	
F	56 PREPARE DISCREPANCY REPORTS	50.00	1.12	.56	19.84	
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	50.00	1.03	.52	20.36	15
F	75 TAG OR RETAG MATERIAL IN STOCK	50.00	.96	.48	20.84	
F	9 COMPLETE OVERAGE OR SHORTAGE REPORTS	48.00	1.22	.58	21.43	
E	44 SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	48.00	1.21	.58	22.01	
E	40 PROCESS REPAIRABLE RECEIPTS	48.00	1.16	.56	22.56	
I	17 DETERMINE SERVICEABILITY OF ITEMS	48.00	1.15	.55	23.12	30
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	48.00	.94	.45	23.57	

task	job description	cases	tasks	duties	MBRS
		4036	713	13	47

D-TSK		CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
		AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
		AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
		PERCENT OF MEMBERS PERFORMING.....					
		<>>					
DUTY/TASK TITLE							
L	2 CLEAN IMMEDIATE WORK AREA	76.60					
L	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	65.96					
E	1 ACCEPT OR REJECT PROPERTY	65.96					
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	59.57					
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	57.45					
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	55.32					
F	61 PREPARE LABELS ON TAGS FOR PROPERTY	53.19					
F	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	53.19					
E	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	53.19					
L	1 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	51.06					
H	20 COUNT PROPERTY	51.06					
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	51.06					
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RECEIVING DOCUMENTS	48.94					
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	48.94					
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	48.94					
F	B2 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	48.94					
E	15 EXAMINE INCURRING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	48.94					
E	11 COMPLETE TURN-IN DOCUMENTS	46.81					
I	67 RECEIVE AND VERIFY CONDITION OF PARTS	44.68					
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	44.68					
L	3 CLEAN OR PAINT FACILITIES	44.68					
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS	44.68					
M	65 RESEARCH TO'S	42.55					
F	75 TAG OR RETAG MATERIAL IN STOCK	42.55					
F	74 TAG OR RETAG EXCESS PROPERTY	42.55					
I	80 SIGN FOR PROPERTY	42.55					
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	42.55					
L	4 CLEAN TOOLS OR EQUIPMENT	40.43					
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	40.43					
I	1 DETERMINE SERVICEABILITY OF ITEMS	38.30					
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	38.30					

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MHS
		4936	713	13	23
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>					
<u>AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>					
<u>AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....</u>					
<u>PERCENT OF MEMBERS PERFORMING.....</u>					
<u>.....</u>					
D-TSK	DUITY/TASK TITLE	<>	.	.	.
K 3	BOARD AIRCRAFT AND LOCATE CARGO TO BE OFF-LOADED	82.61	1.81	1.50	1.50
J 49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	82.61	1.71	1.41	2.91
K 5	CHECK PALLETS FOR PROPER STRAPPING AND NETTING	78.26	1.95	1.52	4.43
K 23	LOAD OR UNLOAD DANGEROUS FREIGHT	78.26	1.84	1.44	5.87
K 24	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	78.26	1.83	1.44	7.31
K 16	INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	78.26	1.66	1.30	8.60
K 29	REARRANGE CARGO IN AIRCRAFT TO BALANCE LOAD	78.26	1.57	1.23	9.83
L 2	CLEAN IMMEDIATE WORK AREA	78.26	1.54	1.21	11.04
K 19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	78.26	1.52	1.19	12.23
J 50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	78.26	1.38	1.08	13.31
K 11	DIRECT USE OF AIR LOAD RESTRAINT DEVICES	73.91	2.02	1.49	14.80
K 22	LOAD OR UNLOAD CLASSIFIED FREIGHT	73.91	1.93	1.42	16.22
K 4	CHECK OR VERIFY AIR CARGO DOCUMENTATION, AIR MOVEMENT DESIGN TON, OR TRANSPORTATION CONTROL NUMBER	73.91	1.42	1.05	17.27
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	73.91	1.39	1.03	18.30
J 39	PALLETIZE CARGO ACCORDING TO AIRCRAFT CONFIGURATION	73.91	1.11	.82	19.11
K 33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	69.57	1.96	1.36	20.47
K 20	INSPECT LOCKING DEVICES	69.57	1.77	1.23	21.71
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	69.57	1.16	.80	22.51
L 29	OPERATE TUGS	69.57	1.03	.72	23.23
K 21	INSPECT PACKING AND CRATING OF FREIGHT	65.22	2.04	1.33	24.56
K 13	INSPECT BLOCKING AND BRACING OF LOAD	65.22	1.78	1.16	25.72
L 30	OPERATE TWO-WAY RADIO	65.22	1.61	1.05	26.77
K 17	INSPECT DANGEROUS CARGO SHIPMENTS FOR COMPATIBILITY	65.22	1.36	.89	27.66
L 7	DRIVE CAR OR PICK-UP TRUCK	65.22	1.27	.83	28.49
L 10	INSPECT VEHICLE PRIOR TO AND DURING OPERATION	65.22	1.23	.80	29.29
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	65.22	1.16	.77	30.07
J 5	CHECK BUILD-UP OF PALLETS	65.22	1.18	.77	30.84
J 52	WEIGH PALLETIZED CARGO	65.22	1.13	.74	31.57
K 14	INSPECT CARRIERS, EQUIPMENT PRIOR TO LOADING OR AFTER UNLOADING	60.87	1.41	.86	32.43
K 10	DETERMINE PLACEMENT OF CARGO ABOARD AIRCRAFT	60.87	1.40	.85	33.28
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	60.87	1.17	.71	33.99
K 15	INSPECT SECURITY OF CLASSIFIED CARGO	60.87	1.06	.65	34.64
J 43	PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL HANDLING	60.87	.93	.57	35.20
K 1A	INSPECT HATCHES, DOORS, OR SEALS FOR SECURITY	56.52	1.41	.80	36.00
L 8	DRIVE 1 1/2 TON OR 2 1/2 TON TRUCK	56.52	1.35	.76	36.76
L 35	PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	56.52	1.30	.73	37.49
K 6	COMPUTE AIRCRAFT LOAD DISTRIBUTION AND BALANCE	56.52	1.28	.72	38.22

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
D-TSK		4036	713	13	72
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
J	49 SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	87.50	1.60	1.40	1.40
L	2 CLEAN IMMEDIATE WORK AREA	87.50	1.19	1.04	2.44
L	17 OPERATE GASOLINE POWERED FORKLIFTS	66.11	2.29	1.97	4.41
K	24 LOAD OR UNLOAD UNCLASSIFIED FREIGHT	86.11	1.37	1.18	5.60
K	3 BOARD AIRCRAFT AND LOCATE CARGO TO BE OFF-LOADED	86.11	1.35	1.16	6.76
K	22 LOAD OR UNLOAD CLASSIFIED FREIGHT	84.72	1.21	1.02	7.78
K	23 LOAD OR UNLOAD DANGEROUS FREIGHT	84.72	1.18	1.00	8.78
K	5 CHECK PALLETS FOR PROPER STRAPPING AND NETTING	80.56	1.24	1.00	9.78
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	80.56	1.11	.90	10.68
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	80.56	1.08	.87	11.55
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	77.78	1.47	1.14	12.69
J	39 PALLETIZE CARGO ACCORDING TO AIRCRAFT CONFIGURATION	77.78	1.46	1.14	13.82
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION	77.78	1.08	.84	14.66
J	44 PULL MATERIAL FOR SHIPMENT	76.39	1.21	.93	15.55
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	76.39	1.10	.84	16.43
K	29 REARRANGE CARGO IN AIRCRAFT TO BALANCE LOAD	76.39	.92	.70	17.13
K	6 COMPUTE AIRCRAFT LOAD DISTRIBUTION AND BALANCE	76.39	.91	.70	17.83
K	10 DETERMINE PLACEMENT OF CARGO ABOARD AIRCRAFT	75.00	1.36	1.02	18.05
E	20 IDENTIFY PROPERTY REQUIREING SPECIAL HANDLING	73.61	1.17	.79	19.63
J	5 CHECK BUILD-UP OF PALLETS	72.22	1.39	1.00	20.64
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	72.22	1.02	.74	21.38
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	72.22	.97	.70	22.08
K	4 CHECK OR VERIFY AIR CARGO DOCUMENTATION, AIR MOVEMENT DESIGNATOR, OR TRANSPORTATION CONTROL NUMBER	72.22	.87	.63	22.71
E	27 OPERATE CONTROL PANEL TO ROUTE MATERIAL	70.83	1.17	.83	23.54
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION	70.83	1.06	.75	24.29
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	70.83	1.00	.71	25.00
K	25 LOAD-PLAN AIR FREIGHT	70.83	.88	.63	25.62
L	24 OPERATE POWER CONVEYORS	69.44	1.21	.84	26.96
J	47 ROUTE MATERIAL TO PROPER HOLDING BAY	69.44	1.02	.71	27.17
K	2 BALANCE AND SECURE SURFACE FREIGHT	69.44	.90	.62	27.79
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	69.44	.90	.62	28.41
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	68.06	1.63	1.11	29.52
J	50 SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	68.06	1.04	.71	30.23
K	16 INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	68.06	.96	.65	30.89
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	68.67	1.22	.82	31.70
L	20 OPERATE K-25	68.67	1.04	.70	32.40

**APPENDIX B: DIFFERENCE DESCRIPTIONS FOR
BASE/ALC JOB SERIES GROUPS**

DIFFERENCE BETWEEN SPC023 AND SPC024

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SPC023 MEMBERS =	72.6268 ALC	
SPC024 MEMBERS =	23.6968 BASE	
AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC023 MINUS SPC024		
SPC024 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
SPC023 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....		
PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC023 MINUS SPC024		
SPC024 PERCENT MEMBERS PERFORMING.....		
SPC023 PERCENT MEMBERS PERFORMING.....		
D-TSK		
 TASK TITLE		
E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL	70.83 13.04 57.79 .83 .05 .78
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	80.56 30.43 50.12 .90 .23 .66
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	69.44 21.74 47.71 .62 .18 .44
C 15	INSPECT HAND TOOLS OR OPERATING SUPPLIES	
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIOACTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	45.83 8.70 37.14 .35 .03 .33
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	62.50 26.09 36.41 .60 .15 .94
L 24	OPERATE POWER CONVEYORS	70.83 34.78 36.05 .71 .23 .48
C 14	INSPECT EQUIPMENT FOR OPERATION AND MAINTENANCE	55.56 21.74 33.82 .44 .15 .28
J 44	PULL MATERIAL FOR SHIPMENT	69.44 34.78 34.66 .84 .27 .57
E 17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	76.39 43.48 32.91 .93 .37 .56
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	58.33 26.09 32.25 .44 .16 .28
E 9	COMPLETE INCHIECKER'S TALLY SHEET	61.11 30.43 30.68 .60 .17 .42
L 9	CLEAN TOOLS OR EQUIPMENT	63.89 34.78 29.11 .48 .21 .27
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	41.67 13.04 28.62 .35 .05 .29
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	41.67 13.04 28.62 .31 .05 .25
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	80.56 52.17 28.38 .87 .46 .41
E 43	RETURN PROPERTY FOR REROUTING OR DIVERSION	
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	50.00 21.74 28.26 .34 .16 .17
E 22	Maintain SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	66.67 39.13 27.54 .59 .26 .33
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	70.83 43.48 27.36 .75 .38 .37
E 26	UFF-LOAD RECEIPTS OR TURN-INS	52.78 26.09 26.69 .51 .18 .33
E 7	CHARGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	61.11 34.78 26.33 .56 .26 .30
F 2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING	38.89 13.04 25.85 .28 .06 .22
E 20	MATERIAL IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	73.61 47.83 25.79 .79 .30 .49
E 33	PREPARE PROPERTY FOR IN-CHECKING	43.06 17.39 25.66 .38 .10 .28
E 2	ADVISE CARRIER OF DISCREPANCY	47.22 21.74 25.48 .33 .09 .24
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	59.72 34.78 24.94 .63 .28 .36
E 42	REPORT A-ID RECORD DISPOSITION OF CONEX SHIPMENT CONTAINERS	33.33 8.70 24.64 .20 .03 .17
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	72.22 47.43 24.40 .70 .35 .35
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	50.00 26.09 23.91 .38 .20 .18
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	58.33 34.78 23.55 .48 .24 .23
K 26	LOAD-PLA; SURFACE FREIGHT	62.50 39.13 23.37 .48 .38 .10

		TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01 USER REQUESTED THAT ONLY THE FIRST 32 AND LAST 35 TASKS BE REPORTED.	
H	35	PREPARE ACCIDENT REPORTS	18.06 34.78 -16.73 .12 .36 -.24
J	32	MAINTAIN DAILY RECORD OF WORK ACCOMPLISHED	18.06 34.78 -16.73 .08 .27 -.19
K	18	INSPECT MATCHES, DOORS, OR SEALS FOR SECURITY	38.89 56.52 -17.63 .28 .80 -.52
D	1	ASSIGN OUT TRAINEES	8.33 26.09 -17.75 .02 .11 -.09
K	14	INSPECT CARRIERS, EQUIPMENT PRIOR TO LOADING OR AFTER UNLOADING	43.06 60.87 -17.81 .31 .86 -.54
B	41	PREPARE FORMS TO QUALIFY EMPLOYEES TO HANDLE EXPLOSIVE AND DANGEROUS CARGO FOR ENVIRONMENTAL DIFFERENTIAL PAY	12.50 30.43 -17.93 .08 .27 -.19
A	24	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	20.83 39.13 -18.30 .15 .42 -.27
A	25	PLAN OR IMPLEMENT SAFETY PROGRAM	20.83 39.13 -18.30 .11 .38 -.28
K	13	DIRECT USE OF AIR LOAD RESTRAINT DEVICES	55.56 73.91 -18.36 .53 1.49 -.96
K	19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	59.72 78.26 -18.54 .63 1.19 -.57
B	13	INTERVIEW OR HIRE PERSONNEL	6.94 26.09 -19.14 .01 .21 -.19
A	36	SCHEDULE DUTY HOURS OF SUBORDINATES	11.11 30.43 -19.32 .05 .35 -.30
C	20	INVESTIGATE GRIEVANCES OR DISCIPLINARY ACTION	11.11 30.43 -19.32 .05 .18 -.13
B	9	ESTABLISH WORK PRIORITIES	15.28 34.78 -19.50 .08 .29 -.21
J	1	ARRANGE FOR ADDITIONAL VEHICLE SUPPORT	19.64 39.13 -19.69 .11 .22 -.12
b	56	SUPERVISE LOADING OR UNLOADING OF PROPERTY	31.94 52.17 -20.23 .34 .56 -.22
A	27	PLAN TRAINING REQUIREMENTS	9.72 30.43 -20.71 .03 .24 -.21
A	34	PREPARE TRAINING PROGRAMS, SUCH AS AF FORM 623	9.72 30.43 -20.71 .04 .28 -.24
D	12	BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFR 30-301)	4.17 26.09 -21.92 .01 .19 -.18
H	3	MANTAIN TRAINING PROGRESS RECORDS, SUCH AS AF FORM 623	12.50 34.78 -22.28 .06 .30 -.24
B	38	BRIEF EMPLOYEES ON DISCREPANCY OR IRREGULARITY REPORTS	12.50 34.78 -22.28 .04 .30 -.26
B	27	MONITOR ON-THE-JOB TRAINING PROGRAMS (OJT)	6.94 30.43 -23.49 .03 .28 -.25
B	51	SCHEDULE LEAVES OR PASSES	11.11 34.78 -23.67 .05 .32 -.27
B	33	ORIENT NEWLY-ASSIGNED PERSONNEL	15.58 39.13 -23.85 .06 .45 -.39
I	36	PREPARE AIRMAN PERFORMANCE REPORTS (AF FORM 909, 910, 911)	.00 26.09 -26.09 .00 .21 -.21
L	30	OPERATE TWO-WAY RADIO	38.89 65.22 -26.33 .27 1.05 -.78
B	11	INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	12.50 39.13 -26.63 .06 .42 -.36
B	44	PREPARE OR INITIATE CIVILIAN PERSONNEL ACTIONS, SUCH AS PROMOTIONS OR REASSIGNMENTS	2.78 30.43 -27.66 .01 .27 -.26
L	29	OPERATE TUGS	41.67 69.57 -27.90 .51 .72 -.21
B	4	CERTIFY OR MAINTAIN TIME CARDS	11.11 39.13 -28.02 .04 .32 -.28
B	2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	15.08 43.48 -28.20 .07 .40 -.33
B	7	CONDUCT SECURITY OR SAFETY MEETINGS	13.89 43.48 -29.59 .07 .45 -.38
B	42	PREPARE NOTICE OF ANNUAL PERFORMANCE RATINGS ON CIVILIAN EMPLOYEES	8.33 39.13 -30.80 .04 .44 -.39
B	37	PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	8.33 43.48 -35.14 .04 .47 -.43
B	1	ASSIGN INDIVIDUALS TO DUTY POSITIONS	20.83 56.52 -35.69 .10 .67 -.56

DILEGERENCE DÉTIMEEN SEPTEMBRE 2022

SPC021 MEMBERS = 47 6966 ALC
SPC022 MEMBERS = 50 6966 BASE

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SPC021 MEMBERS = 47 6966 ALC	
SPC022 MEMBERS = 50 6966 BASE	
AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC021 MINUS SPC022.....	
SPC022 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
SPC021 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC021 MINUS SPC022.....	
SPC022 PERCENT MEMBERS PERFORMING.....	
SPC021 PERCENT MEMBERS PERFORMING.....	
.....	
D-TSK	
1 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY
6 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS
1 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN
1 11	COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL
L 44	STEAM CLEAN ENGINES
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS
J 32	Maintain Daily Record of Work Accomplished
M 65	RESEARCH TOS
J 14	CUSHION MATERIAL FOR TRANSPORTING
H 49	PLACE COUNT CARDS IN BINS
M 34	PREPARE CORROSION TREATMENT AND DELIVERY NOTICE (AF 311)
J 47	ROUTE MATERIAL TO PROPER HOLDING BAY
F 64	PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL
6 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS
H 16	CONDUCT WALL TO WALL INVENTORIES
G 27	INTERROGATE LOCATOR RECORDS FOR AUTHORIZED LEVELS
J 3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT
J 50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS
G 63	STENCIL LETTERS AND NUMBERS ON BINS
F 37	INITIATE WORK ORDERS FOR MAINTENANCE ACTION FOR MATERIAL NOT SUITABLE FOR STORAGE OR ISSUE
G 9	CLEAR PERSONNEL FOR ACCESS INTO AREA
G 28	Maintain Informal Ledgers, of Issue Receipts
F 70	RESEARCH DEBIT COMPUTER EXCEPTIONS
G 1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225
J 30	LOCATE AND SELECT MATERIAL FOR DELIVERY TO CARRIER
H 20	COUNT PROPERTY
I 40	MAINTAIN CHECKS OF STOCK BALANCES
J 36	ISSUE DACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION
J 51	TRACE AND EXPEDITE MOVEMENT OR DELIVERY OF SHIPMENTS
K 28	PROTECT MATERIAL AGAINST ENVIRONMENTAL FACTORS
L 2	CLEAN IMMEDIATE WORK AREA
H 5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD BALANCES
J 37	PACK, CREATE, BOX, OR PACKAGE ITEMS FOR SHIPMENT
L 36	PERFORM OPERATOR MAINTENANCE ON MATERIAL HANDLING EQUIPMENT

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01 USER REQUESTED THAT ONLY THE FIRST 36 AND LAST 37 TASKS BE REPORTED.						
E 12	COORDINATE WITH RADIOACTIVE TEAM ON RADIOACTIVE SHIPMENTS AND RECEIPTS	10.64	28.00	-17.36	.05	.23 -.18
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	8.51	26.00	-17.49	.08	.28 -.10
E 31	PREPARE EXTRACT DOCUMENTS	8.51	26.00	-17.49	.05	.25 -.19
C 11	EVALUATE SECURITY PRACTICES	6.38	24.00	-17.62	.03	.18 -.15
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	38.30	56.00	-17.70	.59	.54 -.05
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	4.26	22.00	-17.74	.05	.22 -.17
G 52	RECORD RETURNS TO VENDORS	.00	18.00	-18.00	.00	.10 -.10
E 1	ACCEPT OR REJECT PROPERTY	65.96	84.00	-18.04	.84	1.34 -.50
E 40	PROCESS REPAIRABLE RECEIPTS	29.79	48.00	-18.21	.42	.56 -.11
E 4	ANNOUNCE SHIPPING DOCUMENTS	27.66	46.00	-18.34	.18	.57 -.39
F 60	VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	14.89	34.00	-19.11	.12	.32 -.20
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	31.91	52.00	-20.09	.47	.73 -.26
E 37	PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	31.91	52.00	-20.09	.34	.63 -.28
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	27.66	48.00	-20.34	.43	.58 -.15
F 39	INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	25.53	46.00	-20.47	.19	.45 -.26
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	23.40	44.00	-20.60	.21	.56 -.35
F 8	COMPLETE PURCHASE WITH PROCUREMENT SPECIFICATIONS	19.15	40.00	-20.85	.24	.42 -.18
E 11	COMPLETE TURN-IN DOCUMENTS	46.81	68.00	-21.19	.58	.89 -.21
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	46.81	68.00	-21.19	.96	1.01 -.04
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	44.68	66.00	-21.32	.83	.84 -.01
C 1	EVALUATE AND ANALYZE WORKLOADS	2.13	24.00	-21.87	.01	.22 -.22
M 53	RESEARCH CONTRACT ITEM DESCRIPTIONS	2.13	24.00	-21.87	.13	.20 -.07
F 34	IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	31.91	54.00	-22.09	.26	.64 -.38
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	27.66	50.00	-22.34	.31	.69 -.39
F 42	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	14.89	38.00	-23.11	.10	.37 -.27
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	10.64	34.00	-23.36	.07	.26 -.19
M 66	RESEARCH TRANSACTION REGISTERS	10.64	34.00	-23.36	.06	.28 -.22
H 38	PREPARE DISCREPANCY OR IRREGULARITY REPORTS	6.38	30.00	-23.62	.03	.25 -.21
F 81	VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	19.15	44.00	-24.85	.14	.37 -.23
M 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (SNUD)	6.38	32.00	-25.62	.15	.32 -.16
E 36	PREPARE TEMPORARY OR HAND RECEIPTS	31.91	58.00	-26.09	.25	.61 -.36
E 2	ADVISE CARRIER OF DISCREPANCY	38.30	66.00	-27.70	.42	.71 -.29
F 56	PREPARE DISCREPANCY REPORTS	21.28	50.00	-28.72	.24	.56 -.32
E 30	PREPARE DISCREPANCY IN SHIPMENT REPORTS, SF 361	10.64	40.00	-29.36	.06	.40 -.34
F 15	CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	17.02	48.00	-30.98	.10	.43 -.34
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	29.79	62.00	-32.21	.45	.79 -.35
E 22	MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	21.28	56.00	-34.72	.14	.84 -.70

DIFFERENCE BETWEEN SPC019 AND SPC020

SPC019 MEMBERS #	663	6965	ALC
SPC020 MEMBERS #	169	6965	BASE

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AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC019 MINUS SPC020			
SPC020 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
SPC019 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC019 MINUS SPC020.			
SPC020 PERCENT MEMBERS PERFORMING.....			
SPC019 PERCENT MEMBERS PERFORMING.....			
D-TSK	TASK TITLE		
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	63.65	3.55
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	65.76	9.47
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	57.92	1.78
G 34	PALLETIZE ITEMS FOR STORAGE	57.92	8.28
G 65	STONE PROPERTY IN PALLET OR BULK LOCATIONS	54.60	5.33
G 11	CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE	52.49	4.14
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	56.11	8.28
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	52.64	7.10
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	63.80	18.34
E 24	NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	59.73	15.38
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	58.97	15.38
G 36	PLACE ITMS IN BAGS AND ATTACH LABELS	65.01	22.49
E 47	SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	53.09	11.24
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	61.39	20.71
E 34	PROCESSES AND RELEASE NORS/ANORS RECEIPTS	52.34	11.83
G 66	UNCRATE OR UNPACK PROPERTY	53.54	13.61
G 1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	41.93	2.37
G 13	CONTACT JORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	45.40	5.92
G 54	MECHATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	44.65	5.33
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	61.39	22.49
J 44	FULL MATERIAL FOR SHIPMENT	42.38	3.55
H 63	PROCESS STOCK LIST CHANGE CARDS	42.84	4.14
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	65.31	26.63
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	46.30	8.28
G 22	IDENTIFY DELINQUENT DOCUMENTS	60.18	22.49
G 62	SET UP HINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	42.38	4.73
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	58.22	20.71
H 34	PREPARE CORROSION TREATMENT AND DELIVERY NOTICE (AF 311)	42.53	5.33
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	42.68	5.92
E 26	UFF-LOAD RECEIPTS OR TURN-INS	47.81	11.24
H 60	PREPARE WAREHOUSE FOR INVENTORY	38.31	1.78
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	47.96	11.83
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	45.10	9.47
H 20	COUNT PROPERTY	53.09	18.34

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 34 AND LAST 33 TASKS BE REPORTED.

F 15	CONTACT TECHNICAL SPECIALISTS REGARDING THE CONDITION AND STATUS OF PROPERTY ITEMS RECEIVED	52.49	69.23	-16.74	.28	.56	-.28
B 30	MONITOR TOXIC AND HAZARDOUS PROGRAM	7.84	24.85	-17.01	.03	.19	-.16
F 21	DETERMINE CLASSIFICATION OF PROPERTY	55.96	73.96	-18.01	.41	.78	-.38
F 43	INSPECT SERIALIZED CONTROL AND REPORTING SYSTEM PROPERTY (ISCARs)	33.63	52.07	-18.44	.16	.43	-.27
F 26	DETERMINE INPUT CODING REQUIREMENTS	35.90	54.44	-18.54	.19	.56	-.37
F 17	COORDINATE WITH ITEM MANAGER FOR ASSIGNMENT OF DEMIL, NPPC-N, OR TCTO CODES	44.65	63.31	-18.67	.22	.53	-.31
F 41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	66.52	85.21	-18.69	.46	.96	-.50
F 79	VERIFY MAINTENANCE AND DISPOSITION LABELING	35.75	54.44	-18.69	.17	.52	-.35
H 2	MAINTAIN GE CONTROL RECORDS	17.65	36.69	-19.04	.07	.34	-.28
H 10	MAINTAIN DD 1348-6 FOR NON-CATALOGUED ITEM IDENTITY	6.94	19.10	-26.04	.02	.22	-.20
H 20	MAINTAIN LISTINGS OF IEX OR NPPC CODES	2.56	22.49	-19.92	.01	.19	-.19
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	49.47	69.02	-20.35	.26	.58	-.31
F 97	INSURE GAS CYLINDERS ARE PURGED	46.15	66.86	-20.71	.27	.58	-.30
F 78	VERIFY LABELS OR INSTRUCTIONS FOR HANDLING RADIOACTIVE MATERIALS	38.76	59.76	-21.00	.20	.49	-.26
F 39	INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS	67.57	88.76	-21.19	.49	.92	-.43
F 56	PREPARE DISCREPANCY REPORTS	64.56	85.00	-21.24	.45	.98	-.53
F 81	VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT	51.43	72.78	-21.35	.33	.72	-.39
H 15	MAINTAIN FILES OF TECHNICAL ORDER COMPLIANCE PROPERTY	11.61	33.14	-21.52	.04	.30	-.26
H 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (SNUD)	35.14	56.80	-21.66	.18	.61	-.13
F 25	DETERMINE FSN TO BE ASSIGNED TO ITEMS	53.24	75.15	-21.91	.43	.87	-.44
F 42	INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS	59.28	81.66	-22.38	.40	1.10	-.70
F 50	MONITOR OR DOCUMENT THE PROCESSING OF PROPERTY FOR RECLAMATION OR DEMILITARIZATION	47.06	70.41	-23.36	.27	.67	-.40
B 23	MONITOR ITEM WARRANTY PROGRAM	7.09	30.77	-23.68	.02	.32	-.30
B 32	MONITOR WARRANTY/GUARANTEE PROGRAMS	6.94	30.77	-23.83	.03	.26	-.23
F 48	INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL	55.20	79.29	-24.09	.37	.77	-.40
F 80	VERIFY SECURITY CLASSIFICATION OF SUPPLIES OR EQUIPMENT	46.76	71.01	-24.25	.28	.72	-.15
H 22	Maintain NI, RT, or TCTO FILES	7.54	32.54	-25.00	.02	.30	-.28
F 40	INSPECT HISTORICAL OR CONFIGURATION CONTROL RECORDS FOR PROPERTY IN STORAGE	41.78	66.06	-25.08	.23	.59	-.36
F 59	PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	54.75	79.88	-25.13	.33	.95	-.61
F 38	INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS	57.01	82.04	-25.83	.38	.81	-.44
F 27	DETERMINE INTERCHANGEABILITY OF ITEMS	48.72	74.56	-25.84	.28	.83	-.56
F 69	REQUEST ITEMS TO COMPLETE ASSEMBLIES	34.69	63.01	-28.62	.14	.47	-.33
F 14	CONTACT MEDICAL PERSONNEL TO INSPECT RATIONS, MEDICAL SUPPLIES, OR TOXIC MATERIALS	24.43	56.80	-32.37	.08	.40	-.32

DIFFERENCE BETWEEN SPC017 AND SPC018

SPC017 MEMBERS = 9 6960 ALC
 SPC018 MEMBERS = 60 6960 BASE

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		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE SPC017 MINUS SPC018	
		SPC018 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS	
		SPC017 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS	
		PERCENT MEMBERS PERFORMING---DIFFERENCE SPC017 MINUS SPC018	
		SPC018 PERCENT MEMBERS PERFORMING	
		SPC017 PERCENT MEMBERS PERFORMING	
D-TSK	TASK TITLE		
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	88.89	1.67
H 63	PROCESS STOCK LIST CHANGE CARDS	77.78	6.67
J 10	COMPARE SHIPPING DOCUMENTS WITH REQUISITIONS TO INSURE ACCURACY AND COMPLETENESS	77.78	15.00
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	77.78	21.67
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	88.89	33.33
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	66.67	11.67
J 27	INSURE PROPER BALANCE OF VEHICLE LOAD	66.67	11.67
H 69	REQUEST INSPECTION ASSISTANCE TO IDENTIFY UNIDENTIFIED OR MIXED MATERIAL	66.67	15.00
H 50	POST POST-INVENTORY CREDIT OR DEBIT ACTIONS	55.56	5.00
I 53	NOTIFY EXPEDITERS OF PRIORITY ISSUES READY FOR PICK-UP	66.67	16.67
G 22	IDENTIFY DELINQUENT DOCUMENTS	77.78	28.33
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY	77.78	28.33
J 9	CLOSE, SEAL, OR BAND CONTAINERS FOR SHIPMENT	55.56	6.67
H 80	VERIFY PHYSICAL COUNTS WHICH DIFFER FROM STOCK RECORD BALANCE	66.67	18.33
J 26	INSPECT, HANDLING, STORING, OR LOADING OF PROPERTY RELEASED FOR SHIPMENT	55.56	8.33
J 32	Maintain daily record of work accomplished	55.56	8.33
G 10	Complete format to kill, establish, or correct locations	77.78	31.67
I 27	Examine containers to see that they are properly closed, banded, or sealed	77.78	31.67
J 44	PULL MATERIAL FOR SHIPMENT	77.78	31.67
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	88.89	43.33
I 36	ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION	44.44	.00
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	77.78	33.33
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY	77.78	33.33
G 47	PROCESS STOCK CHANGE VOUCHERS	55.56	11.67
H 4	ASSIST ITEM MANAGER IN RESOLVING DISCREPANCIES	55.56	11.67
I 59	PREPARE PRODUCTION REPORTS	44.44	1.67
J 7	CHECK OUTGOING MATERIEL FOR PROPER IDENTIFICATION AND CONDITION	66.67	25.00
E 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	55.56	16.67
H 28	INSURE ALL PREFREEZE DATED DOCUMENTS ARE EXPEDITED THROUGH WAREHOUSE PRIOR TO INVENTORY COUNT DATE	55.56	16.67
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	55.56	18.33

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 30 AND LAST 40 TASKS BE REPORTED.

L 22	OPERATE MECHANIZED PALLET SYSTEM	.00	10.00	-10.00	.00	.39	-.39
L 43	SCHEDULE MAINTENANCE OF FACILITIES	.00	10.00	-10.00	.00	.24	-.24
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	11.1	21.67	-10.56	.04	.26	-.22
E 33	PREPARE PROPERTY FOR IN-CHECKING	11.1	21.67	-10.56	.02	.30	-.28
H 2	ARRANGE FOR MAKING INVENTORIES OF STORED PROPERTY	22.2	33.33	-11.11	.09	.42	-.33
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	.00	11.67	-11.67	.00	.13	-.13
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	.00	11.67	-11.67	.00	.10	-.10
F 58	PREPARE DOCUMENTS TO TRANSFER PROPERTY	.00	11.67	-11.67	.00	.10	-.10
H 22	ESTABLISH CYCLE INVENTORY SCHEDULES	.00	11.67	-11.67	.00	.08	-.08
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	44.4	56.67	-12.22	.22	.90	-.68
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	33.3	46.67	-13.33	.25	.97	-.71
E 32	PREPARE INCOMPLETE PROPERTY NOTICES	.00	13.33	-13.33	.00	.14	-.14
H 65	PROVIDE AND CONTROL INVENTORY HOLD AREA	.00	13.33	-13.33	.00	.16	-.16
I 81	STOCK SHELVES OR RACKS IN SALES STORE	.00	13.33	-13.33	.00	.36	-.36
I 70	REPLENISH BIN LOCATIONS	11.1	25.00	-13.89	.09	.94	-.35
H 23	ESTABLISH PRE-INVENTORY SCHEDULES	.00	15.00	-15.00	.00	.09	-.09
I 14	CONTROL BENCH STOCK MATERIALS AND SUPPLIES	.00	15.00	-15.00	.00	.15	-.15
L 34	PERFORM MINOR REPAIRS ON VEHICLES OR EQUIPMENT	.00	15.00	-15.00	.00	.08	-.08
L 42	REPAIR PALLETS OR SKID PLATFORMS	.00	15.00	-15.00	.00	.35	-.35
E 6	ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING	11.1	26.67	-15.56	.10	.30	-.20
	DOCUMENTS AND REPORTS						
G 55	REMOVE PACKING AND CUSHIONING MATERIAL	11.1	26.67	-15.56	.10	.22	-.13
L 35	PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	11.1	26.67	-15.56	.11	.39	-.28
G 8	CLEAN OR REMOVE PRESERVATIVES	.00	16.67	-16.67	.00	.16	-.16
G 21	GROUP PROPERTY ITEMS FOR PACKAGING	.00	16.67	-16.67	.00	.15	-.15
G 70	USE PROPER METHODS TO CLEAN AND DRY PROPERTY ITEMS FOR STORAGE	.00	16.67	-16.67	.00	.17	-.17
E 9	COMPLETE INCHECKER'S TALLY SHEET	11.1	28.33	-17.22	.10	.48	-.39
L 4	CLEAN TOOLS OR EQUIPMENT	22.2	40.00	-17.78	.13	.73	-.60
G 38	PLACE PROPERTY IN OPEN STORAGE	22.2	41.67	-19.44	.27	.57	-.30
L 7	DRIVE CART OR PICKUP TRUCK	22.2	41.67	-19.44	.24	.47	-.23
I 16	DELIVER PROPERTY TO PROPERTY CUSTODIAN	.00	21.67	-21.67	.00	.29	-.29
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	33.3	55.00	-21.67	.43	1.05	-.62
G 14	CONTROL JATED ITEMS	11.1	33.33	-22.22	.06	.46	-.40
G 24	IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	22.2	45.00	-22.78	.03	.61	-.58
H 37	INVENTORY SALES STORE STOCKS	.00	26.67	-26.67	.00	.34	-.34
L 8	DRIVE 1 1/2 TON OR 2 1/2 TON TRUCK	11.1	38.33	-27.22	.11	.39	-.27
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	22.2	51.67	-29.44	.16	.90	-.74
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	.00	30.00	-30.00	.00	.54	-.54
L 16	OPERATE ELECTRIC FORK-LIFTS	11.1	41.67	-30.56	.02	.86	-.83
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	.00	35.00	-35.00	.00	.45	-.45
L 18	OPERATE HANDCARTS	22.2	63.33	-41.11	.28	1.62	-.135

DIFFERENCE BETWEEN SPECIES AND SPECIMEN

SPCO15 MEMBERS = 11 6951 ALC
SPCO16 MEMBERS = 37 6951 BASE

CONTINUE PAGE

AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC016 minus SPC015
 SPC016 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....
 SPC015 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....
 PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC015 minus SPC016
 SPC016 PERCENT MEMBERS PERFORMING.....
 SPC015 PERCENT MEMBERS PERFORMING.....

D-TSK	B 53	SUPERVISE CONTROL SECTION IN SUPPORT OF TENENT ORGANIZATIONS	61-62	18-92	62-90	.61	.07	.53
A 7	E	ESTABLISH ORGANIZATIONAL STRUCTURE	100-00	37-84	62-16	.61	.31	.30
A 9	A	ESTIMATE COST OF CARE AND HANDLING OF EXCESS PROPERTY	72-73	13-51	59-21	.28	.07	.21
B 5	C	COMPUTE STOCK CONTROL LEVELS	72-73	16-22	56-51	.45	.10	.35
C 12	C	EVALUATE STOCK LEVELS, PROCEDURES	90-91	35-14	55-77	.54	.19	.35
E 2	E	ADVISE CARRIER OF DISCREPANCY	81-82	27-03	54-79	.39	.09	.30
A 18	A	PLAN BUILDING MAINTENANCE REQUIREMENTS	90-91	40-54	50-37	.47	.38	.10
A 39	A	SURVEY FOR COMPUTATION OF WAGES	63-64	13-51	50-12	.14	.05	.09
E 41	E	PROCESS SERIALIZED CONTROL AND REPORTING SYSTEMS (SCARS) PROPERTY	63-64	13-51	50-12	.18	.02	.16
F 31	F	IDENTIFY COMPONENTS TO ASSEMBLIES	63-64	13-51	50-12	.19	.02	.17
B 25	B	MONITOR MISSION IS DISTRIBUTION IDENTIFICATION PROGRAM (MIDI)	54-55	5-41	49-14	.17	.01	.15
B 31	B	MONITOR UPWARD MOBILITY PROGRAM	72-73	24-32	48-40	.42	.14	.28
F 36	F	INITIATE PROPERTY ADJUSTMENT ACTIONS	63-64	16-22	47-42	.22	.03	.19
E 15	E	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	81-82	35-14	46-68	.47	.15	.32
E 27	E	OPERATE CONTROL PANEL TO ROUTE MATERIAL PREPARE REQUESTS FOR INSPECTIONS	54-55	8-11	46-44	.26	.03	.22
C 21	C	ASSIST BASE ORGANIZATIONS WITH INSPECTIONS	72-73	27-03	45-70	.33	.12	.20
F 5	F	PREPARE REQUESTS FOR PERSONNEL OR ORGANIZATIONAL CHANGES	72-73	27-03	45-70	.25	.13	.12
B 47	B	MONITOR MOBILITY AND NMH DEPLOYMENTS	90-91	45-95	44-96	.53	.38	.15
H 26	H	INSURE GAS CYLINDERS ARE PURGED	63-64	18-92	44-72	.23	.07	.16
F 47	F	EXECUTE OR INITIATE BOND APPLICATIONS OR COMBINED FEDERAL CAMPAIGN CONTRIBUTIONS	63-64	18-92	44-72	.23	.04	.19
B 10	B	NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS	81-82	37-84	43-98	.50	.24	.26
E 25	E	NEGOTIATE EQUIPMENT AGREEMENTS WITH SUPPLIERS	81-82	37-84	43-98	.40	.18	.22
A 17	A	CONDUCT COST SURVEYS	54-55	10-81	43-73	.13	.05	.07
B 6	B	INSPECT SERIALIZED CONTROL AND REPORTING SYSTEM PROPERTY (SCARS)	54-55	10-81	43-73	.22	.06	.15
F 43	F	VERIFY AUDIT TRAIL OF ACCOUNTABLE TRANSACTIONS	72-73	29-73	43-00	.35	.16	.19
F 30	F	ESTABLISH FREQUENCY OF INSPECTION FOR ITEMS	72-73	29-73	43-00	.19	.09	.10
F 40	F	INSPECT HISTORICAL OR CONFIGURATION CONTROL RECORDS FOR PROPERTY IN STOCKAGE	63-64	21-62	42-01	.18	.12	.06
E 1	E	ACCEPT OR REJECT PROPERTY	81-82	40-54	41-28	.40	.15	.25
F 45	F	INSURE ALIVE FUEL CELLS ARE PURGED	51-55	13-51	41-03	.14	.10	.04
G 12	G	CONTACT ITEM MANAGER ON CLASSIFIED ITEMS	54-55	13-51	41-03	.23	.03	.20
A 36	A	SCHEDULE DUTY HOURS OF SUBORDINATES	100-00	59-46	40-54	.62	.46	.16
I 7	I	MONITOR LABOR-MANAGEMENT RELATION PROGRAM	72-73	32-43	40-29	.41	.16	.25
B 24	B	SUPERVISE UPDATING OR TRANSFERS	72-73	32-43	40-29	.38	.22	.17
B 59	B	FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS	72-73	32-43	40-29	.36	.15	.21

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 35 TASKS BE REPORTED.

M 9	MAINTAIN CREDIT CARDS (AAF 1252)	.00	16.22	-16.22	.00	.05	-.05
M 13	MAINTAIN DUE-IN OR STATUS FILES FOR OUTSTANDING REQUISITIONS	.00	16.22	-16.22	.00	.06	-.06
M 18	MAINTAIN GOVERNMENT SUPPLY AGENCY REGULATIONS OR DIRECTIVES	.00	16.22	-16.22	.00	.09	-.09
M 20	MAINTAIN LISTINGS OF IEX OR NPPC CODES	.00	16.22	-16.22	.00	.03	-.03
M 31	MAINTAIN WAREHOUSE FILE FOR CLASSIFIED OR EASILY STOLEN ITEMS	.00	16.22	-16.22	.00	.05	-.05
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	45.45	62.16	-16.71	*23	*56	-.32
J 2	ARRANGE FOR INSPECTION AND RELEASE OF SHIPMENT	18.18	35.14	-16.95	*04	*21	-.17
D 1	ASSIGN OUT TRAINERS	36.36	54.05	-17.69	*12	*41	-.28
H 19	CORRECT INVENTORY DISCREPANCIES	9.09	27.03	-17.94	.00	.25	-.25
I 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	9.09	27.03	-17.94	.00	.12	-.12
I 86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	9.09	27.03	-17.94	.00	.11	-.11
L 18	OPERATE HANDCARTS	9.09	27.03	-17.94	.00	.11	-.11
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	9.09	27.03	-17.94	.02	.12	-.10
L 9	DRIVE SEMI-TRAILERS	.00	18.92	-18.92	.00	.07	-.07
L 43	SCHEDULE MAINTENANCE OF FACILITIES	.00	18.92	-18.92	.00	.09	-.09
M 17	MAINTAIN FILES ON SCHEMATIC PROPERTY	.00	18.92	-18.92	.00	.06	-.06
M 21	MAINTAIN LOCAL PURCHASE FILE	.00	18.92	-18.92	.00	.09	-.09
M 25	MAINTAIN PURCHASE ORDER FILE	.00	18.92	-18.92	.00	.08	-.08
M 67	TYPE CORRESPONDENCE OR REPORTS	.00	18.92	-18.92	.00	.06	-.06
H 1	ADVISE WAREHOUSE PERSONNEL OF MATERIAL TO BE TURNED IN TO BASE SUPPLY	16.18	37.84	-19.66	.04	.20	-.16
H 10	CONDUCT ACCOUNTS	9.09	29.73	-20.64	.02	.10	-.08
H 20	COUNT PROPERTY	9.09	29.73	-20.64	.02	.13	-.10
H 24	FIND SOURCES OF DISCREPANCIES IN STOCK RECORD BALANCES	9.09	29.73	-20.64	.00	.11	-.11
H 60	PREPARE WAREHOUSE FOR INVENTORY REVIEW MACHINE-RUN INVENTORY ADJUSTMENT DOCUMENTS	9.09	29.73	-20.64	.00	.14	-.14
H 74	REVIEW MACHINE-RUN INVENTORY ADJUSTMENT DOCUMENTS	9.09	29.73	-20.64	.02	.11	-.09
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION BEFORE ACCEPTANCE	9.09	29.73	-20.64	.02	.11	-.09
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	9.09	29.73	-20.64	.02	.14	-.12
L 38	PREPARE REQUESTS FOR VERMIN OR RODENT EXTERMINATION	.00	21.62	-21.62	.00	.11	-.11
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	18.18	40.54	-22.36	*05	.32	-.27
M 48	PREPARE WORK ORDERS FOR BUILDING MAINTENANCE	18.18	40.54	-22.36	.19	.21	-.02
M 60	RESEARCH STOCK NUMBER USER'S DICTIONARY (ISNUD)	18.18	40.54	-22.36	*18	.27	-.09
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY	9.09	35.14	-26.04	*02	.14	-.12
M 58	RESEARCH PARTS LIST	.00	27.03	-27.03	.00	.09	-.09
L 7	DRIVE CAR OR PICK-UP TRUCK	18.18	45.95	-27.76	*06	.19	-.13
M 3	MAINTAIN AIR FORCE REGULATIONS OR DIRECTIVES	.00	43.24	-43.24	.00	.27	-.27

DIFFERENCE BETWEEN SPC013 AND SPC014

SPC013 MEMBERS = 1184 6907 ALC
 SPC014 MEMBERS = 1328 6907 BASE

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		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC013 MINUS SPC014.....	
		SPC014 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC013 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC013 MINUS SPC014.....	
		SPC014 PERCENT MEMBERS PERFORMING.....	
		SPC013 PERCENT MEMBERS PERFORMING.....	
D-TASK	TASK TITLE		
I 89	VERIFY ZCR CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	49.07	20.33 46.74 .67 .01 .66
G 26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	50.93	10.62 40.31 .58 .09 .49
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	59.29	21.76 37.53 .82 .32 .50
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	63.94	28.61 35.32 .85 .38 .47
G 1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	42.15	10.77 31.38 .43 .14 .29
G 13	CONTACT NORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	40.46	10.77 29.69 .31 .10 .22
H 63	PROCESS STOCK LIST CHANGE CARDS	34.21	4.82 29.39 .38 .03 .35
E 27	OPERATE CONTROL PANEL TO ROUTE MATERIAL	39.61	10.47 29.14 .49 .11 .38
E 40	PROCESS REPAIRABLE RECEIPTS	44.00	15.29 28.72 .49 .14 .35
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	60.81	32.83 27.98 .75 .40 .35
E 39	PROCESS AND RELEASE NORS/ANORS RECEIPTS	44.93	17.24 27.69 .37 .21 .16
E 43	RETURN PROPERTY FOR REROUTING OR DIVERSION	46.03	18.52 27.51 .35 .15 .20
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	58.70	31.78 26.92 .71 .41 .30
E 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	55.15	28.31 26.84 .52 .35 .17
F 75	TAG OR RETAG MATERIAL IN STOCK	44.00	18.67 25.33 .40 .23 .17
F 61	PREPARE LABELS OR TAGS FOR PROPERTY	45.78	20.63 25.14 .47 .21 .27
H 50	POST POST-INVENTORY CREDIT OR DEBIT ACTIONS	30.15	5.27 24.88 .23 .04 .18
F 35	IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT	38.09	13.40 24.69 .30 .09 .21
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	43.92	19.88 24.04 .44 .23 .21
F 74	TAG OR RETAG EXCESS PROPERTY	37.25	13.25 23.99 .27 .11 .16
J 9	CLOSE, SEAL, OR BAND CONTAINERS FOR SHIPMENT	43.07	19.28 23.80 .43 .20 .23
I 36	ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION	25.34	1.81 23.53 .21 .01 .20
F 64	PREPARE REQUESTS FOR CLEANING, PRESERVATION, OR PACKING OF MATERIAL	28.72	5.27 23.45 .17 .03 .14
E 17	FLAG ITEM FOR INSPECTION WHEN DISCREPANCY EXISTS	56.93	33.58 23.34 .62 .35 .26
H 49	PLACE COUNT CARDS IN BINS	45.02	21.99 23.03 .42 .30 .13
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HATS FOR MATERIAL	60.05	37.12 22.93 .71 .49 .23
F 7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	46.03	23.34 22.69 .56 .29 .27
F 55	PREPARE IDENTITY OR CONDITION CHANGE DOCUMENTS, SUCH AS DOLLAR	25.42	3.24 22.18 .14 .02 .12
E 37	PREPARE UNSERVICEABLE PROPERTY FOR SHIPMENT	43.41	21.61 21.80 .39 .20 .18
I 11	COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL	30.74	9.11 21.63 .24 .06 .17
G 20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	45.35	24.17 21.18 .28 .24 .14
F 2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	39.78	18.67 21.11 .28 .18 .10

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 32 AND LAST 39 TASKS BE REPORTED.

E 9	COMPLETE INCHECKER'S TALLY SHEET	26.77	33.28	.24	.53	•.30
B 7	CONDUCT SECURITY OR SAFETY MEETINGS	11.23	-6.54	.09	.15	•.06
B 37	PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS, E.G., AF-971	8.87	15.44	-6.57	.07	.15
L 16	OPERATE ELECTRIC FORK-LIFTS	26.65	36.37	-6.73	.30	.67
C 10	EVALUATE SAFETY PRACTICES	12.25	18.98	-6.73	.09	.18
C 1	EVALUATE AND ANALYZE WORKLOADS	12.25	19.05	-6.80	.08	.18
B 59	SUPERVISE SHIPPING OR TRANSFERS	7.94	14.76	-6.92	.04	.13
A 20	PLAN FOR DISPOSITION OF EQUIPMENT OR PROPERTY	11.40	18.30	-6.90	.07	.18
B 13	INTERVIEW OR HIRE PERSONNEL	6.59	13.63	-7.04	.03	.10
A 36	SCHEDULE DUTY HOURS OF SUBORDINATES	7.77	14.83	-7.06	.05	.12
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	10.39	17.55	-7.16	.08	.15
L 8	DRIVE 1 1/2 TON OR 2 1/2 TON TRUCK	24.83	32.00	-7.17	.17	.41
B 51	SCHEDULE LEAVES OR PASSES	11.06	18.30	-7.23	.08	.16
C 11	EVALUATE SECURITY PRACTICES	10.90	18.22	-7.33	.08	.16
M 25	MAINTAIN PURCHASE ORDER FILE	2.79	10.39	-7.60	.01	.15
B 36	PREPARE AIRMAN PERFORMANCE REPORTS (AF FORM 909, 910, 911)	3.13	10.92	-7.79	.01	.15
B 11	INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	9.80	17.70	-7.90	.08	.14
A 26	PLAN SUPERVISORY SELF-INSPECTION PROGRAM	9.88	18.07	-8.19	.07	.17
B 33	ORIENT NEWLY-ASSIGNED PERSONNEL	14.95	23.19	-8.24	.11	.20
C 7	EVALUATE PROPERTY HANDLING PROCEDURES	10.98	19.28	-8.30	.07	.17
B 12	INTERPRET POLICIES OR DIRECTIVES	8.70	17.02	-8.32	.06	.15
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	10.64	19.80	-9.16	.06	.17
A 4	ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	15.79	25.23	-9.43	.14	.26
L 3	CLEAN OR PAINT FACILITIES	36.66	46.23	-9.58	.34	.25
H 55	SUPERVISE INVENTORIES	7.60	17.39	-9.79	.03	.18
A 38	SCHEDULE INVENTORIES	6.08	16.27	-10.18	.04	.16
B 1	ASSIGN INDIVIDUALS TO DUTY POSITIONS	13.60	23.87	-10.27	.13	.25
A 25	PLAN OR IMPLEMENT SAFETY PROGRAM	13.26	23.87	-10.61	.11	.25
B 9	ESTABLISH WORK PRIORITIES	13.60	25.08	-11.48	.11	.27
A 23	PLAN LAYOUT OF FACILITIES	11.15	24.92	-13.78	.07	.28
B 52	SUPERVISE CHECKING OR PROCESSING OF PROPERTY	11.23	26.13	-14.90	.10	.32
A 24	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	12.33	27.79	-15.46	.19	.33
B 56	SUPERVISE LOADING OR UNLOADING OF PROPERTY	13.18	29.37	-16.19	.11	.37
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE	20.19	36.45	-16.26	.22	.48
A 3	ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	20.10	36.90	-16.80	.21	.54
B 18	HANAGE WAREHOUSE	12.50	29.59	-17.09	.13	.47
L 18	OPERATE HANDCARTS	33.61	52.48	-18.87	.32	.96
H 60	SUPERVISE WAREHOUSE OR STORAGE FACILITIES	9.54	28.69	-19.15	.08	.41
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	21.62	44.73	-23.11	.26	.75

DIFFERENCE BETWEEN SPC011 AND SPC012

GDIF02 PAGE 1

SPC011 MEMBERS = 89 6904 ALC
 SPC012 MEMBERS = 110 6904 BASE

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC011 MINUS SPC012	
		SPC012 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC011 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC011 MINUS SPC012	
		SPC012 PERCENT MEMBERS PERFORMING.....	
		SPC011 PERCENT MEMBERS PERFORMING.....	
D-TSK		TASK TITLE	
G 10		COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	56.18 26.36 29.82 1.09 .24 .85
G 26		INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	34.83 6.36 28.47 .43 .02 .41
E 47		SFLECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	39.33 13.64 25.69 .26 .09 .17
E 16		FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS	41.57 16.36 25.21 .39 .12 .27
F 7		COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	46.07 20.91 25.16 .48 .18 .30
G 6		BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	51.69 29.09 22.59 .54 .25 .29
E 43		RETURN PROPERTY FOR REROUTING OR DIVERSION	37.08 14.55 22.53 .21 .11 .09
I 89		VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	24.72 2.73 21.99 .26 .01 .25
E 24		NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNURS RECEIPLIS	33.71 11.82 21.89 .18 .10 .08
F 2		AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	35.96 14.55 21.41 .27 .10 .17
H 63		PROCESS STOCK LIST CHANGE CARDS	25.84 4.55 21.30 .19 .02 .17
H 50		POST POST-INVENTORY CREDIT OR DEBIT ACTIONS	29.21 8.18 21.03 .18 .05 .13
I 11		COMPLETE ROUTING SLIP TO RE-ROUTE MATERIAL	29.21 8.18 21.03 .27 .07 .20
E 20		IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	33.71 13.64 20.07 .26 .10 .16
E 14		DISTRIBUTE OR MAIL DOCUMENTS	30.34 10.91 19.43 .21 .06 .15
E 39		PROCESS AND RELEASE NORSAKERS RECEIPTS	28.09 9.09 19.00 .14 .07 .07
G 59		RECATALOG OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	32.58 13.64 18.95 .18 .08 .08
J 7		CHECK OUTGOING MATERIEL FOR PROPER IDENTIFICATION AND CONDITION	37.08 18.18 18.90 .42 .13 .29
G 27		INTERROGATE LOCATOR RECORDS FOR AUTHORIZED LEVELS	29.21 10.91 18.30 .30 .06 .23
E 45		SEGREGATE INCOMING PROPERTY BY DESTINATION	38.20 20.00 18.20 .29 .22 .07
F 35		IDENTITY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT	32.58 14.55 18.04 .26 .08 .18
F 10		COMPUTE AND ASSIGN SHELF-LIFE EXPECTANCY OR CURE DATES	22.47 4.55 17.93 .11 .02 .10
G 65		STORE PROPERTY IN PALLET OR BULK LOCATIONS	50.56 32.73 17.83 .61 .59 .01
E 22		MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	31.16 13.64 17.82 .11 .11 .20
I 36		ISSUE BACK ORDER ON AF-20 TO CORRECT ACTIVITY AND STATION	20.22 2.73 17.50 .14 .01 .12
G 7		CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HOURS FOR MATERIAL	48.31 30.91 17.41 .60 .37 .23
G 60		SEGREGATE, REUSABLE CARTONS OR CONTAINERS	29.21 11.82 17.40 .20 .10 .10
E 17		FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	33.71 16.36 17.34 .24 .13 .12
F 5		ASSIST BASE ORGANIZATIONS WITH INSPECTIONS	23.60 6.36 17.23 .13 .03 .10
G 14		CONTROL DATED ITEMS	28.09 10.91 17.18 .23 .06 .17
E 19		IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	32.58 15.45 17.13 .23 .08 .15
I 76		REVIEW DU33 LISTINGS FOR ACCURACY	22.47 5.45 17.02 .20 .03 .17
G 1		ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	28.09 11.82 16.27 .21 .07 .15
E 21		LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	22.47 6.36 16.11 .26 .10 .16
E 3		ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	35.96 20.00 15.96 .25 .20 .05

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 43 TASKS BE REPORTED.

N	3	M A I N T A I N A I R F O R C E R E G U L A T I O N S O R D I R E C T I V E S	6.74	14.55	-7.80	.02	.09	-.08
I	5	A S S E M B L E O R I S S U E T O O L K I T S	32.58	40.91	-8.32	.38	.73	-.35
M	52	R E S E A R C H C O M M E R C I A L C A T A L O G S	7.87	16.36	-8.50	.04	.15	-.11
I	33	I N S P E C T T O O L S A N D E Q U I P M E N T F O R C L E A N L I N E S S A N D C O N D I T I O N	35.96	44.55	-8.59	.45	.58	-.13
		R E F O R M A C C E P T A N C E						
A	3H	S C H E D U L E I N V E N T O R I E S	21.35	30.00	-8.65	.28	.38	-.10
H	16	M A N A G E T O O L C H I D	30.34	39.09	-8.75	.60	.73	-.14
H	34	I N V E N T O R Y , F U R N I T U R E A N D A C C E S S O R I E S	11.24	20.00	-8.76	.06	.13	-.07
A	21	P L A N F O R D I S P O S I T I O N O F S C R A P , S A L V A G E , O R M A S T E	34.83	43.64	-8.80	.28	.49	-.21
I	54	O R T H O R I Z O N T A L S I G N A T U R E S O F P R O P E R T Y C U S T O D I A N S	34.83	43.64	-8.80	.41	.57	-.15
H	48	P R E P A R E T O O L O R S U P P L Y R E Q U I S I T I O N S	39.33	48.18	-8.86	.53	.62	-.09
F	92	V E R I F Y U N I T O F I S S U E F O R S U P P L I T S O R E Q U I P M E N T	24.72	33.64	-8.92	.21	.26	-.05
I	25	E S T A B L I S H , O R M A I N T A I N S T O C K C O N T R O L L E V E L S	32.58	41.82	-8.93	.37	.46	-.09
H	55	S U P E R V I S E , I N V E N T O R I E S	17.98	27.27	-9.30	.16	.42	-.26
G	40	P L A C E P R O P E R T Y I N W A R E H O U S E B I N S , R A C K S , O R B A Y S	60.67	70.00	-9.33	1.02	1.27	-.25
R	54	S U P E R V I S E : L O A D I N G O R U N LOADING O R U NLOADING O F P R O P E R T Y	16.85	26.26	-9.51	.09	.30	-.21
G	63	S T E N C I L L E T T E R S A N D N U M B E R S O N B I N S	37.08	47.27	-10.19	.33	.41	-.08
L	10	I N S P E C T V E H I C U L E P R I O R T O A N D D U R I N G O P E R A T I O N	12.36	22.73	-10.37	.13	.38	-.25
I	55	O S T A B L I S H , S U B S T I T U T E P A R T S T O R E P L A C E I T E M S	25.84	36.98	-10.52	.29	.36	-.06
H	31	I N V E N T O R Y , E Q U I P M E N T O N H A N D T O O L S	43.82	54.95	-10.73	.50	.93	-.42
I	12	C O N T A C T O R G A N I Z A T I O N S T O P I C K U P P R O P E R T Y	37.08	48.18	-11.10	.37	.59	-.22
I	48	M A I N T A I N M A S T E R N A M E F I L E S	12.36	23.04	-11.28	.04	.29	-.24
J	15	D E L I V E R E X C E S S T O B A S E S U P P L Y	12.36	23.64	-11.28	.04	.36	-.32
M	66	R E S E A R C H T R A N S A C T I O N R E G I S T E R S	11.24	22.73	-11.49	.06	.19	-.12
L	3	C L E A N O N P A I N T F A C I L I T I E S	41.57	53.64	-12.06	1.05	.59	-.96
C	15	I N S P E C T , L A N D T O O L S O R O P E R A T I N G S U P P L I E S	34.83	47.27	-12.44	.60	.82	-.22
I	47	M A I N T A I N M A S T E R C U S T O D Y R E C E I P T F I L E S	15.73	28.18	-12.45	.10	.34	-.24
I	20	C O U N T P R O P E R T Y	52.81	65.45	-12.65	.75	1.01	-.26
A	16	M A I N T A I N S T A T U S B O A R D S , C H A R T S , O R G R A P H S	19.10	31.82	-12.72	.16	.27	-.11
M	63	R E S E A R C H T A B L E S O F A L L O W A N C E S	8.99	21.82	-12.83	.06	.18	-.11
L	4	C L E A N T O O L S O R E Q U I P M E N T	32.5P	45.45	-12.87	.45	.49	-.04
H	7	C O N D U C T C Y C L E I N V E N T O R I E S	31.46	44.55	-13.08	.23	.54	-.31
A	20	P L A N F O R D I S P O S I T I O N O F E Q U I P M E N T O R P R O P E R T Y	29.21	42.73	-13.51	.23	.44	-.20
L	2	C L E A N I M M E D I A T E W O R K A R E A	60.67	74.55	-13.87	1.12	1.25	-.13
A	2	I S T A B L I S H C O N T R O L S A G A I N S T P I L F E R A G E	41.57	55.45	-13.88	.53	.71	-.18
I	22	D O C U M E N T I S S U E O R T U R N-I N O F T O O L S A N D T O O L-K I T S	31.46	46.36	-14.90	.32	.75	-.43
I	66	R E C E I V E , I S S U E S P E C I A L T O O L S	31.46	46.36	-14.90	.28	.53	-.25
G	31	M A K E P R I C E C H A N G E S O N P R O P E R T Y	7.87	23.64	-15.77	.01	.21	-.20
I	80	S I G N F O R P R O P E R T Y	48.31	64.55	-16.23	.54	.99	-.44
L	14	O P E R A T E ' A N D C A R T S	21.35	38.18	-16.83	.16	.51	-.35
I	17	J E T E R H A M : S E R V I C E A B I L I T Y O F I T E M S	32.58	50.00	-17.42	.32	.72	-.40
L	8	D R I V E 1 1/2 T O N O R 2 1/2 T O N T R U C K	11.24	20.09	-17.85	.10	.34	-.23
L	7	D R I V E C A T O R P I C K-U P T R U C K	16.85	35.45	-18.60	.18	.46	-.28
A	22	P L A N F O R R E C E I P T , S T O R A G E , A N D I S S U E O F P R O P E R T Y	49.94	64.55	-19.60	.53	1.31	-.78

DIFFERENCE BETWEEN SPC009 AND SPC010

SPC009 MEMBERS # 16 6900 ALC
SPC010 MEMBERS # 41 6900 BASE

GDIF01 PAGE 1

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS--DIFFERENCE, SPC009 MINUS SPC010			
		SPC010 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
		SPC009 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....			
		PERCENT MEMBERS PERFORMING--DIFFERENCE, SPC009 MINUS SPC010			
		SPC010 PERCENT MEMBERS PERFORMING.....			
		SPC009 PERCENT MEMBERS PERFORMING.....			
D-TSK		TASK TITLE			
E	21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	81.25	24.39	56.86
G	1	ANNOTATE AND FORWARD WAREHOUSE LOCATOR CARD, AF FORM 225	56.25	4.88	51.37
I	69	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	56.25	4.88	51.37
G	6	HIND OR TAPE TOGETHER MULTIPLE QUANTITIES	75.00	26.83	48.17
H	53	PREPARE IDENTITY CHANGES.	50.00	2.44	.71
G	44	PREPARE OR CORRECT BIN CARDS OR LABELS	56.25	9.76	46.49
F	70	RESEARCH DEBIT COMPUTER EXCEPTIONS	43.75	*.00	43.75
H	11	CONDUCT SCHEDULED SAMPLE INVENTORIES	43.75	*.00	43.75
H	63	PROCESS STOCK LIST CHANGE CARDS	49.75	*.00	43.75
F	35	IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT	62.50	19.51	42.99
F	3	ANNOUNCE MATERIAL INSPECTION AND RECEIVING REPORT DD FORM 250	50.00	7.32	42.68
G	26	INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	50.00	7.32	42.68
H	9	CONDUCT PHASE I OR PHASE II INVENTORIES	50.00	7.32	42.68
E	39	PROCESS AND RELEASE NORS/ANORS RECEIPTS	56.25	14.63	41.62
F	71	RESEARCH NO MASTER RECORD (NMR) EXCEPTIONS	43.75	2.44	41.31
H	69	REQUEST INSPECTION ASSISTANCE TO IDENTIFY UNIDENTIFIED OR MIXED MATERIAL	43.75	2.44	41.31
F	2	AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING MATERIAL	75.00	34.15	40.85
E	24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	68.75	29.27	39.48
E	45	SEGREGATE INCOMING PROPERTY BY DESTINATION	68.75	29.27	39.48
G	7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	68.75	29.27	39.48
F	52	PERFORM SURVEILLANCE OF AGE CONTROL ITEMS	56.25	17.07	39.18
G	12	CONTACT ITEM MANAGER ON CLASSIFIED ITEMS	49.75	4.88	38.87
G	41	POST IN AND OUT MOVEMENTS OF HI VALUE, CAT I AND II MATERIAL	49.75	4.88	38.87
G	47	PROCESS STOCK CHANGE VOUCHERS	43.75	4.88	38.87
H	62	PROCESS NO MASTER RECORD (NMR) ITEMS	37.50	*.00	37.50
I	73	RESEARCH MASTER CARD FILE OR TO FOR LOCATION OF ITEMS	56.25	*.00	37.50
F	75	TAG OR RETAG MATERIAL IN STOCK	19.51	36.74	*.16
H	13	CONDUCT SPECIAL INVENTORIES	50.00	14.63	*.51
F	33	IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION	37.50	2.44	35.06
F	59	PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES	37.50	2.44	35.06
G	13	CONTACT NORS CONTROL CENTER FOR PICK UP OF NORS POTENTIAL DENIAL DOCUMENTS	37.50	2.44	35.06
					*.13
					*.02
					*.12

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 31 AND LAST 41 TASKS BE REPORTED.

B 54	SUPERVISE INSPECTION FUNCTION	6.25	14.63	-8.38	.02	.11	.09
C 8	EVALUATE REPORTS, SUCH AS INSPECTION, SURVEY, OR AUDITING	6.25	14.63	-8.38	.02	.13	.11
J 14	CUSHION MATERIAL FOR TRANSPORTING	6.25	14.63	-8.38	.04	.07	.02
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	12.50	21.95	-9.45	.02	.17	.15
I 35	INSURE CUTTING EDGES ARE PROTECTED FROM DAMAGE	.00	9.76	-9.76	.00	.08	.08
I 56	OIL ITEMS TO PREVENT RUST	.00	9.76	-9.76	.00	.05	.05
L 30	OPERATE TWO-WAY RADIO	.00	9.76	-9.76	.00	.13	.13
M 21	MAINTAIN LOCAL PURCHASE FILE	.00	9.76	-9.76	.00	.04	.04
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	37.50	48.78	-11.28	.14	.57	.43
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	37.50	48.78	-11.28	.11	.57	.46
A 5	ESTABLISH LOCAL REFUND, EXCHANGE, OR ADJUSTMENT POLICIES	12.50	24.39	-11.89	.04	.20	.16
A 18	PLAN BUILDING MAINTENANCE REQUIREMENTS	12.50	24.39	-11.89	.05	.19	.08
B 7	CONDUCT SECURITY OR SAFETY MEETINGS	12.50	24.39	-11.89	.01	.17	.16
C 11	EVALUATE SECURITY PRACTICES	12.50	24.39	-11.89	.04	.19	.15
L 45	WASH AND WAX TRUCKS OR VEHICLES	12.50	24.39	-11.89	.04	.11	.08
L 6	CLEAN UNDERCARRAGES OF VEHICLES	.00	12.20	-12.20	.00	.09	.09
L 44	STEAM CLEAN ENGINES	.00	12.20	-12.20	.00	.08	.08
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	31.25	43.90	-12.65	.22	.85	.62
F 16	COORDINATE WITH CONTRACTORS OR VENDORS	18.75	31.71	-12.96	.02	.26	.24
J 26	INSPECT HANDLING, STORING, OR LOADING OF PROPERTY	6.25	19.51	-13.26	.00	.30	.30
E 9	RELEASED FOR SHIPMENT COMPLETE INCHECKER'S TALLY SHEET	37.50	51.22	-13.72	.26	.78	.51
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	25.00	39.02	-14.02	.09	.41	.32
L 16	OPERATE ELECTRIC FORK-LIFTS	25.00	39.02	-14.02	.07	.34	.27
J 1	ARRANGE FOR ADDITIONAL VEHICLE SUPPORT	12.50	26.83	-14.33	.04	.15	.11
J 8	CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	12.50	26.83	-14.33	.10	.21	.11
L 18	OPERATE HANDCARTS	56.25	70.73	-14.48	.72	1.21	.49
J 40	PICK UP SHIPMENTS, TURN-INS, OR DIFM'S	.00	14.63	-14.63	.00	.07	.07
L 38	PREPARE REQUESTS FOR VERMIN OR ROIDENT EXTERMINATION	.00	14.63	-14.63	.00	.11	.11
L 9	DRIVE SEMI-TRAILERS	6.25	21.95	-15.70	.00	.10	.10
L 14	MAINTAIN VEHICLE INSPECTION OR LUBRICATION SCHEDULES	6.25	21.95	-15.70	.03	.12	.08
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	12.50	29.27	-16.77	.05	.37	.32
L 13	MAINTAIN RECORDS OF VEHICLE ACCIDENTS, ABUSE, OR DAMAGE	31.25	48.78	-17.53	.28	.57	.43
E 4	ANNOTATE SHIPPING DOCUMENTS	31.25	48.78	-17.53	.29	.64	.36
L 7	DRIVE CAR OR PICK-UP TRUCK	18.75	36.59	-17.84	.09	.71	.62
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	6.25	24.39	-18.14	.03	.27	.24
I 54	OBTAIN AUTHORIZED SIGNATURES OF PROPERTY CUSTODIANS	37.50	56.10	-18.60	.18	.58	.40
L 3	CLEAN OR PAINT FACILITIES	6.25	26.83	-20.58	.02	.26	.25
B 52	SUPERVISE, CHECKING OR PROCESSING OF PROPERTY	6.25	26.83	-20.58	.12	.20	.08
L 5	CLEAN VEHICLE INTERIORS	25.00	46.34	-21.34	.13	.53	.41
I 80	SIGN FOR PROPERTY	25.00	46.34	-21.34	.02	.27	.25
C 7	EVALUATE PROPERTY HANDLING PROCEDURES	6.25	29.27	-23.02	.02	.27	.25

**APPENDIX C: JOB DESCRIPTIONS FOR
BASE AFSC GROUPS**

TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MBRS
		4036	713	13	93
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
L	17 OPERATE POWERED FORK-LIFTS	83.87	1.95	1.63	1.63
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	76.49	1.69	1.33	2.96
L	2 CLEAN IMMEDIATE WORK AREA	78.49	1.44	1.13	4.09
E	1 ACCEPT OR REJECT PROPERTY	74.19	1.53	1.14	5.23
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	70.97	1.99	1.41	6.64
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	70.97	1.62	1.15	7.79
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	68.82	1.51	1.04	8.83
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	66.67	1.64	1.10	9.93
L	29 OPERATE TUGS	66.67	1.08	.72	10.64
J	4 CHECK AND RECORD OUTBOUND SHIPMENTS	65.59	1.63	1.07	11.71
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION	65.59	1.55	1.01	12.73
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	64.52	1.64	1.06	13.78
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	64.52	1.64	1.05	14.84
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	63.44	1.81	1.15	15.99
E	9 COMPLETE INCHECKER'S TALLY SHEET	63.44	1.74	1.11	17.09
E	4 ANNOTATE SHIPPING DOCUMENTS	63.44	1.47	.93	18.02
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	63.44	.56	.86	18.89
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION	62.37	.58	1.05	19.94
K	24 LOAD OR UNLOAD UNCLASSIFIED FREIGHT	61.29	1.63	1.00	20.93
E	13 DELIVER MATERIAL TO SPECIAL HANDLING OR IEMO WAREHOUSE	61.29	1.45	.89	21.82
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	61.29	1.40	.86	22.68
L	3 CLEAN OR PAINT FACILITIES	61.29	1.06	.65	23.33
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	60.22	1.27	.76	24.09
E	2 ADVISE CARRIER OF DISCREPANCY	59.14	1.22	.72	24.81
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	56.99	1.47	.84	25.65
J	8 CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	56.99	1.43	.82	26.47
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	56.99	1.43	.81	27.28
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	56.99	1.36	.78	28.06
E	24 NOTIFY EXPEDITERS FOR PICKUP OF NOS., ENGRS., OR GNORS RECEIPTS	51.84	1.58	.87	28.93
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	53.76	1.68	.90	29.83
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	52.69	1.21	.64	30.47
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	52.69	1.05	.51	31.02
L	7 DRIVE CAR OR PICK-UP TRUCK	52.69	.97	.51	31.52

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBNS	
		4036	713	13	196	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
L	2 CLEAN IMMEDIATE WORK AREA	77.55	2.91	2.25		
G	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR RAYS	72.96	2.67	1.95	4.20	
G	34 PALLETIZE ITEMS FOR STORAGE	72.96	2.45	1.79	5.99	
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	72.96	2.05	1.49	7.48	
H	38 INVENTORY WAREHOUSE STOCKS	72.45	2.40	1.74	9.22	5
E	1 ACCEPT OR REJECT PROPERTY	71.43	1.84	1.31	10.53	
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	69.90	1.95	1.36	11.90	
H	20 COUNT PROPERTY	67.35	2.09	1.41	13.30	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	67.35	1.78	1.20	14.50	
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	65.82	1.64	1.08	15.58	10
G	65 STORE PROPERTY IN PALLET OR HULK LOCATIONS	64.80	2.16	1.40	16.98	
H	60 PREPARE WAREHOUSE FOR INVENTORY	64.80	2.06	1.34	18.32	
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	63.78	1.80	1.15	19.47	
L	18 OPERATE HANDCARTS	62.24	2.34	1.16	20.92	
E	2 ADVISE CARRIER OF DISCREPANCY	61.73	1.49	.92	21.84	15
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	60.20	2.01	1.21	23.05	
G	15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION	59.69	1.86	1.11	24.16	
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	57.14	1.63	.93	25.09	
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	55.10	1.44	.79	25.88	
H	16 CONDUCT WALL TO WALL INVENTORIES	54.59	1.71	.93	26.81	20
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	53.57	1.94	1.04	27.86	
G	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	53.06	1.52	.81	28.66	
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	52.04	1.88	.98	29.64	
E	4 ANNOTATE SHIPPING DOCUMENTS	51.53	1.52	.78	30.43	
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	49.49	2.02	1.00	31.43	25
E	9 COMPLETE INCHECKER'S TALLY SHEET	49.49	1.71	.85	32.27	
H	10 CONDUCT RECOUNTS	48.98	1.10	.54	32.81	
I	80 SIGN FOR PROPERTY	46.94	1.62	.76	33.57	
H	19 CORRECT INVENTORY DISCREPANCIES	46.43	1.26	.59	34.16	
G	62 SET UP BINS, RACKS, RAYS, OR OTHER STORAGE FACILITIES	45.92	1.39	.64	34.79	30
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	44.39	1.69	.75	35.54	
L	3 CLEAN OR PAINT FACILITIES	43.88	1.40	.61	36.16	
L	16 OPERATE ELECTRIC FUNK-LIFTS	42.86	2.15	.92	37.08	
L	17 OPERATE GASOLINE POWERED FUNK-LIFTS	42.86	1.99	.65	37.93	

TASK JOB DESCRIPTION	CASES	TASKS	DUTIES	MRS		
4036	213	1.3	468			
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
L 2 CLEAN IMMEDIATE WORK AREA			69.02	1.67	1.15	1.15
L 40 PLACE PROPERTY IN WAREHOUSE, RACKS, OR BAYS			66.03	1.80	1.19	2.34
L 65 STORE PROPERTY IN PALLET OR RULK LOCATIONS			60.47	1.38	.83	3.18
G 34 PALLETIZE ITEMS FOR STORAGE			60.47	1.32	.80	2.97
I 52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR SIDRAGE AREAS.			59.62	1.52	.91	4.88
E 23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			58.97	1.74	1.03	5.91
L 41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			58.97	1.41	.83	6.74
G 39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES			58.55	1.40	.82	7.56
E 1 ACCEPT OR REJECT PROPERTY			58.33	1.36	.79	8.35
E 8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			57.69	1.68	.97	9.32
L 1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			57.26	1.20	.69	10.00
L 16 OPERATE HANDCARS			54.91	1.46	.80	10.81
G 44 PREPARE OR CORRECT BIN CARDS ON LABELS			54.91	1.46	.80	11.61
G 62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			54.49	1.23	.67	12.98
G 64 UNCRATE OR UNPACK PROPERTY			54.06	1.32	.71	12.99
G 35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION			53.63	1.18	.63	13.62
G 7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL			53.21	1.29	.68	14.31
I 7 CHECK INCORNING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			52.99	1.37	.73	15.03
I 8 CHECK INCORNING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			52.78	1.37	.72	15.75
G 11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			52.35	1.20	.63	16.38
L 3 CLEAN OR PAINT FACILITIES			52.14	1.11	.58	16.96
I 9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			51.26	1.41	.72	17.68
G 37 PLACE LOCATION SYMBOLS ON STORAGE FACILITIES			50.21	1.28	.64	18.33
L 17 OPERATE GASOLINE POWERED FORK-LIFTS			50.00	1.40	.70	19.03
G 36 PLACE ITEMS IN RAGS AND ATTACH LABELS			48.43	1.31	.64	19.67
G 38 PLACE PROPERTY IN OPEN STORAGE			48.50	1.22	.59	20.26
G 6 BIND ON TAPE TOGETHER MULTIPLE QUANTITIES			47.65	1.26	.60	20.86
H 20 COUNT PROPERTY			47.44	1.47	.70	21.56
G 63 STENCIL LETTERS AND NUMBERS ON BINS			47.44	1.13	.53	22.89
E 48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			47.22	1.56	.73	22.83
A 22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			46.15	1.37	.63	23.76
E 28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			45.94	1.39	.64	24.10

**APPENDIX D: DIFFERENCE DESCRIPTIONS FOR
BASE AFSC GROUPS**

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 35 AND LAST 35 TASKS BE REPORTED.

1	9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	9.68	29.59	-19.91	.09	.33	+.24
M	25	MAINTAIN PURCHASE ORDER FILE	.00	20.41	-20.41	.00	.31	-.31
I	86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	2.15	22.96	-20.81	.02	.31	-.28
I	80	SIGN FOR PROPERTY	25.81	46.94	-21.13	.53	.76	-.23
L	1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	51.61	72.96	-21.35	.64	1.49	-.86
G	32	MONITOR TEMPERATURE, HUMIDITY, OR DUST CONTAINERS WITHIN STORAGE FACILITY	1.08	23.47	-22.39	.01	.31	-.30
H	2	ARRANGE FOR MAKING INVENTORIES OF STORED PROPERTY IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE	6.45	29.08	-22.63	.07	.37	+.30
G	24	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	16.13	38.78	-22.65	.17	.45	-.28
E	28	PLACE COUNT CARDS IN BINS	32.26	55.10	-22.84	.30	.79	-.49
H	49	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	2.15	25.51	-23.36	.02	.44	-.41
A	22	RECREATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	25.81	49.49	-23.68	.36	1.00	-.64
G	54	CONTROL DATED ITEMS	7.53	32.14	-24.62	.06	.46	-.40
G	14	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	2.15	27.04	-24.89	.02	.35	-.33
G	39	VERIFY PHYSICAL COUNTS WHICH DIFFER FROM STOCK RECORD	18.28	44.39	-26.11	.21	.75	-.54
H	80	BALANCES	3.23	30.10	-26.88	.02	.33	-.30
H	5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD	3.23	31.63	-28.41	.02	.40	-.38
H	13	BALANCES CONDUCT SPECIAL INVENTORIES	3.23	34.18	-30.96	.02	.39	-.37
H	37	INVENTORY SALES STORE STOCKS	1.08	32.05	-31.58	.01	.57	-.56
F	41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	4.30	36.73	-32.43	.04	.56	-.51
H	17	CONDUCT WAREHOUSE PRE-INVENTORY SURVEYS	.00	33.16	-33.16	.00	.49	-.49
G	3	ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS	4.30	39.80	-35.49	.03	.66	-.63
H	7	CONDUCT CYCLE INVENTORIES SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	1.08	38.78	-37.70	.01	.52	-.51
G	62	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	7.53	45.92	-38.39	.06	.64	-.58
G	35		12.90	52.04	-39.14	.11	.98	-.87
H	19	CORRECT INVENTORY DISCREPANCIES	5.38	46.43	-41.05	.06	.59	-.52
G	40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	27.96	72.96	-45.00	.37	1.95	-.58
G	65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	19.35	64.80	-45.44	.22	1.40	-.18
H	10	CONDUCT RECOUNTS	3.23	48.98	-45.75	.01	.54	-.53
G	11	CONDUCT RE-METHOADING OR SET UP NEW WAREHOUSE	5.38	53.06	-47.68	.05	.81	-.76
H	20	COUNT PROPERTY	19.35	67.35	-47.99	.21	1.41	-.20
G	34	PALLETIZE ITEMS FOR STORAGE	22.58	72.96	-50.38	.25	1.79	-.53
H	16	CONDUCT WALL TO WALL INVENTORIES	2.15	54.59	-52.44	.01	.93	-.92
H	60	PREPARE WAREHOUSE FOR INVENTORY	6.45	64.80	-58.34	.06	1.34	-.27
G	15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	.00	59.69	-59.69	.00	1.11	-.11
H	38	INVENTORY WAREHOUSE STOCKS	6.45	72.45	-66.00	.05	1.74	-.69

DIFFERENCE BETWEEN SPC025 AND SPC027

GDIF10 PAGE 1

SPC025 MEMBERS = 93 6907 TRANSPORTATION
 SPC027 MEMBERS = 468 6907 SUPPLY

		AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC025 MINUS SPC027	
		SPC027 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		SPC025 AVERAGE PERCENT TIME BY ALL GROUP MEMBERS.....	
		PERCENT MEMBERS PERFORMING---DIFFERENCE, SPC025 MINUS SPC027.....	
		SPC027 PERCENT MEMBERS PERFORMING.....	
		SPC025 PERCENT MEMBERS PERFORMING.....	
D-15k		TASK TITLE	
J	4	CHECK AND RECORD OUTBOUND SHIPMENTS	65.59 11.32 54.27 1.07 .11 .96
K	24	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	61.29 13.03 48.26 1.00 .16 .83
J	8	CHECK OUT VEHICLES FROM TRANSPORTATION ACTIVITIES	56.99 10.04 46.95 .82 .08 .73
J	3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	66.67 20.94 45.73 1.10 .23 .87
E	9	COMPLETE INCHER'S TALLY SHEET	63.44 18.16 45.28 1.11 .21 .89
K	33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	53.76 9.83 43.93 .90 .11 .79
K	23	LOAD OR UNLOAD DANGEROUS FREIGHT	51.61 8.97 42.64 .69 .08 .61
J	52	"EIGH" PALLETIZED CARGO	46.24 4.49 41.75 .75 .02 .72
L	29	OPERATE TUGS	66.67 25.21 41.45 .72 .28 .43
K	16	INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	45.16 3.85 41.32 .56 .04 .52
K	22	LOAD OR UNLOAD CLASSIFIED FREIGHT	49.46 8.95 40.92 .55 .08 .47
K	22	PROCESSES LOGAIN OR PARCEL POST SHIPMENTS	46.24 5.56 40.68 .63 .05 .58
J	42	PALLETIZE SURFACE FREIGHT	46.24 7.48 38.76 .86 .06 .80
J	38	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	63.44 25.21 38.23 .86 .36 .50
E	5	PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL	51.61 13.46 38.15 .75 .12 .62
J	43	HANDLING	
E	3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	64.52 27.56 36.95 1.06 .37 .69
J	6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	56.99 20.09 36.90 .84 .19 .65
J	23	IDENTIFY, MARK, AND LABEL FREIGHT SHIPMENTS	40.16 8.55 36.61 .62 .11 .51
K	19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	40.86 4.27 36.59 .49 .03 .46
J	22	EXAMINE OUTSIDE PACKAGING AND CRATING MATERIALS TO SEE THAT THEY SATISFY CURRENT SPECIFICATIONS	46.24 9.83 36.41 .60 .11 .50
E	13	DELIVER MATERIAL TO SPECIAL HANDLING OR ITEM WAREHOUSE	61.29 25.43 35.86 .89 .35 .54
J	12	CONDUCT INVENTORIES OF CARGO ON HAND	40.86 5.77 35.09 .56 .05 .51
J	7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	64.52 29.49 35.03 1.05 .33 .73
K	21	INSPECT PACKING AND CRATING OF FREIGHT	38.71 4.06 34.65 .41 .03 .39
J	49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	49.46 15.21 34.29 .95 .14 .80
L	17	OPERATE GASOLINE POWERED FORKLIFTS	83.87 50.00 33.87 1.63 .70 .93
K	13	INSPECT LOCKING AND UNRACING OF LOAD	36.56 2.99 33.57 .43 .04 .39
J	5	CHECK BUILD-UP OF PALLETS	47.31 13.89 33.02 .82 .11 .71
J	26	INSPECT "HANDLINGS" STOVING, OR LOADING OF PROPERTY HELD FOR SHIPMENT	45.16 11.97 33.20 .61 .12 .50
E	45	SEGREGATE INCOMING PROPERTY BY DESTINATION	62.57 29.49 32.88 1.05 .41 .64
K	5	CHECK PALLETS FOR PROPER STRAPPING AND NETTING	36.56 4.06 32.50 .60 .02 .58
E	4	ANNOTATE SHIPPING DOCUMENTS	63.44 31.41 32.03 .93 .43 .50
K	4	CHECK OR VERIFY AIR CARGO DOCUMENTATION, AIR MOVEMENT DESIGNATION, OR TRANSPORTATION CONTROL NUMBER	32.26 2.14 30.12 .43 .01 .42
J	41	PREPARE MANIFESTS	
J	39	PALLETIZE CARGO ACCORDING TO AIRCRAFT CONFIGURATION	32.26 2.78 29.48 .82 .02 .80

		TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN PERCENT MEMBERS PERFORMING IS LESS THAN .01		34 TASKS AT REPORTED.	
		USER REQUESTED THAT ONLY THE FIRST 35 AND LAST	34 TASKS BE REPORTED.		
H 20	COUNT PROPERTY	19.3%	47.4%	~28.0%	*21
I 86	VERIFY ACCURACY AND COMPLETION OF ISSUE DOCUMENTS	2.1%	30.3%	~28.1%	*02
6 54	RECHARGE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	7.5%	37.1%	~29.6%	*06
6 60	SEGREGATE, REUSABLE CARTONS OR CONTAINERS	4.3%	31.8%	~30.5%	*03
I 1	COMPLETE ISSUING OR SHIPMENT DOCUMENT ENTRIES	7.5%	38.2%	~30.7%	*09
H 5	COMPARE PHYSICAL COUNTS OF PROPERTY WITH STOCK RECORD BALANCE'S	3.2%	31.8%	~31.6%	*02
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	20.4%	52.9%	~32.5%	*27
G 72	WRAP AND PACK PROPERTY ITEMS FOR STORAGE	6.4%	39.7%	~33.2%	*04
H 6	CONDUCT ANNUAL COMPLETE LOCATION VALIDATION PRIOR TO CYCLE INVENTORY	*0.0%	33.5%	~33.5%	*00
I 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	3.2%	36.9%	~33.7%	*02
G 20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	3.2%	38.8%	~35.6%	*01
G 56	REQUEST SPECIAL INVENTORIES	*0.0%	36.5%	~36.5%	*00
I 5	CHECK FOR TYPE OF ISSUE ~ PRE-POST, POST-POST	*0.0%	36.5%	~36.5%	*00
G 3	ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS	4.3%	41.0%	~36.7%	*03
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	12.9%	50.2%	~37.3%	*12
G 22	IDENTIFY DELINQUENT DOCUMENTS	3.2%	41.0%	~37.8%	*03
G 34	PALLETTIZE ITEMS FOR STORAGE	22.5%	60.4%	~37.8%	*25
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	27.9%	64.0%	~38.0%	*37
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	8.6%	47.6%	~39.0%	*07
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	13.9%	53.2%	~39.2%	*16
G 63	STENCIL LETTERS AND NUMBERS ON BINS	7.5%	47.4%	~39.9%	*06
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	18.2%	58.5%	~40.2%	*21
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEPIRATION	12.9%	53.6%	~40.7%	*11
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	19.3%	60.4%	~41.1%	*22
G 55	REMOVE PACKING AND CUSHIONING MATERIEL	3.2%	44.4%	~41.2%	*03
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	*0.0%	41.2%	~41.2%	*00
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	9.6%	51.2%	~41.6%	*09
G 66	UNCRATE OR UNPACK PROPERTY	11.8%	54.0%	~42.2%	*08
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	6.4%	48.3%	~42.4%	*22
G 11	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	1.0%	45.3%	~44.2%	*01
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	12.9%	59.6%	~46.7%	*15
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	7.5%	54.4%	~46.9%	*06
G 11	CONDUCT 'E-WARHOUSING OR SET UP NEW WAREHOUSE	5.3%	52.3%	~46.9%	*05
G 44	PREPARE OR CORRECT HI-CARDS OR LABELS	2.1%	54.9%	~52.7%	*01

DIFFERENCE BETWEEN SPC026 AND SPC027

SPC026 MEMBERS = 196 690 COM-SERVICES
 SPC027 MEMBERS = 468 6907 SUPPLY

AVERAGE PERCENT TIME BY ALL GROUP MEMBERS---DIFFERENCE, SPC026 MINUS SPC027.

D-TSK	TASK TITLE	SPC026	SPC027	DIFFERENCE
H 38	INVENTORY WAREHOUSE STOCKS	72.45	24.79	.47-.66
H 16	CONDUCT "ALL TO WALL" INVENTORIES	54.59	18.38	.36-.22
E 9	COMPLETE INCHECKER'S TALLY SHEET	49.49	18.16	.31-.33
H 60	PREPARE WAREHOUSE FOR INVENTORY	64.80	34.19	.30-.61
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	57.14	27.56	.29-.58
E 2	ADVISE CARRIER OF DISCREPANCY	61.73	32.91	.28-.83
J 5	CHECK BUILD-UP OF PALLETS	41.33	13.89	.27-.44
H 19	CORRECT INVENTORY DISCREPANCIES	46.43	19.23	.27-.20
H 10	CONDUCT RECORDS	48.98	22.22	.26-.76
H 37	INVENTORY SALES STORE STOCKS	32.65	6.41	.26-.24
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	65.82	40.60	.25-.22
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	69.90	45.51	.24-.39
H 7	CONDUCT CYCLE INVENTORIES	38.78	15.81	.22-.96
E 6	ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING DOCUMENTS AND REPORTS	41.84	21.15	.20-.68
E 4	ANNOTATE SHIPPING DOCUMENTS	51.53	31.01	.20-.12
H 20	COUNT PROPERTY	67.35	47.44	.19-.91
F 41	INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION	36.07	18.16	.18-.57
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION	59.69	41.24	.18-.45
H 13	CONDUCT SPECIAL INVENTORIES	34.18	16.67	.17-.52
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	63.78	47.22	.16-.55
H 76	SUPERVISOR INVENTORIES	23.47	7.26	.16-.20
L 1	CHECK LIGHTS, HEATERS, WIREFRAMES, AND DOORS FOR SECURITY	72.96	57.26	.15-.69
H 55	SUPERVISOR INVENTORIES	28.06	12.82	.15-.24
C 14	INSPECT EQUIPMENT FOR OPERATION AND MAINTENANCE	33.16	19.23	.13-.93
E 1	ACCEPT OR REJECT PROPERTY	71.43	58.33	.13-.10
H 1H	MANAGE WAREHOUSE	37.76	25.21	.12-.54
G 34	PALLETTIZE ITEMS FOR STORAGE	72.96	60.47	.12-.49
H 17	CONDUCT WAREHOUSE PRE-INVENTORY SURVEYS	33.16	20.73	.12-.44
H 12	CONDUCT INVENTORIES OF CARGO ON HAND	17.86	5.77	.12-.09
C 12	EVALUATE STOCK LEVELS PROCEDURES	19.39	7.48	.11-.91
F 9	COMPLETE OVERAGE OR SHORTAGE REPORTS	27.55	16.03	.11-.53
F 65	PREPARE STATEMENT OF FACTS ON DAMAGED PROPERTY	17.86	6.84	.11-.02
H 66	RECORD INVENTORY RESULTS	17.86	6.84	.11-.02
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	36.22	25.21	.11-.01
K 24	LOAD ON INLAND UNCLASSIFIED FREIGHT	23.98	13.03	.10-.95
E 10	COMPLETE INTRASIT DATA (MILSTEP) CARD FOR SHIPMENTS RECEIVED	25.00	14.10	.10-.40

TASKS OMITTED WHERE THE ABSOLUTE DIFFERENCE IN
PERCENT MEMBERS PERFORMING IS LESS THAN .01
USER REQUESTED THAT ONLY THE FIRST 36 AND LAST 34 TASKS BE REPORTED.

6 38	PLACE PROPERTY IN OPEN STORAGE	28.06	48.50	70.44	.97	.59	.13
1 15	CONTROL ISSUE OF CLASSIFIED, SENSITIVE, OR CONTROLLED ITEMS	24.59	25.21	-20.62	.02	.24	.21
E 13	DELIVER MATERIAL TO SPECIAL HANDLING OR IEMO WAREHOUSE	4.59	25.43	-20.84	.04	.35	.31
L 29	OPERATE TUGS	4.08	25.21	-21.13	.02	.28	.26
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	6.12	27.35	-21.23	.05	.33	.28
I 2	ANNOUNCE AND FORWARD DOO SINGLE LINE ITEM RELEASE/RECEIPT FORM, DU 1348-1	2.55	23.93	-21.38	.01	.31	.30
E 40	PROCESS REPAIRABLE RECEIPTS	2.04	23.50	-21.46	.02	.22	.19
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	29.59	51.28	-21.69	.33	.72	.40
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	31.12	52.99	-21.87	.40	.73	.33
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	18.88	41.03	-22.15	.19	.51	.32
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL PROCESS AND RELEASE NONSTANDBY RECEIPTS	11.22	34.83	-23.60	.10	.46	.36
E 34	SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	1.53	25.21	-23.68	.01	.33	.32
E 44	Maintain POST-POST ISSUE LOG	7.14	30.98	-23.84	.06	.42	.37
I 49	REPLENISH BIN LOCATIONS	2.55	23.50	-23.94	.03	.30	.27
I 70	UNCRATE OR UNPACK PROPERTY	4.59	29.49	-24.90	.07	.35	.28
G 66	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	27.04	54.06	-27.02	.34	.71	.37
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	32.14	59.62	-27.47	.54	.91	.37
G 61	SEGREGATE, REUSABLE, CARTONS OR CONTAINERS	7.14	34.83	-27.69	.05	.34	.29
I 53	NOTIFY EXPEDITERS OF PRIORITY ISSUES READY FOR PICK-UP	6.63	35.90	-29.26	.04	.41	.37
G 55	REMOVE PACKING AND CUSHIONING MATERIAL	14.80	44.44	-29.65	.10	.52	.42
G 56	REQUEST SPECIAL INVENTORIES	6.63	36.54	-29.91	.06	.34	.28
L 24	NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNOKS RECEIPT	6.12	36.11	-29.99	.06	.43	.37
G 72	WRAP AND PACK PROPERTY ITEMS FOR STORAGE	9.69	39.74	-30.05	.05	.41	.36
G 22	IDENTIFY DELINQUENT DOCUMENTS	10.71	41.03	-30.31	.08	.41	.34
G 20	FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	8.16	38.89	-30.73	.05	.44	.39
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIOPAOTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	11.73	42.95	-31.21	.10	.51	.40
G 63	STICKIC LETTERS AND NUMBERS ON BINS	14.29	47.44	-33.15	.14	.53	.40
I 5	CHECK FOR TYPE OF ISSUE - PRE-POST, POST-POST	3.06	36.54	-33.48	.02	.41	.39
G 6	BIND ON TAPE TOGETHER MULTIPLE QUANTITIES	10.20	47.65	-37.45	.10	.60	.50
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	7.65	45.30	-37.65	.09	.60	.51
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	12.24	50.21	-37.97	.11	.64	.53
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING HABITS FOR MATERIAL	13.27	53.21	-39.94	.13	.68	.56
G 44	PREPARE FOR CORRECT HABIT CARDS OR LABELS	13.74	54.91	-41.14	.15	.80	.65
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	7.14	48.93	-41.79	.06	.64	.59

APPENDIX E: DISCUSSION OF JOB TYPES IDENTIFIED BY CODAP CLUSTERING

Figures E-1 and E-2 illustrate the actual grouping sequence of the clusters and of job types within clusters, respectively. Table E-1 reports job type and cluster representation by supply system and specific ALC. Tables E-2 and E-3 present background and task summary data for job types, respectively. Table E-4 reports percentage of total group work time on each duty by job type. The 34 Wage Leaders, all from the Base system, have been omitted from consideration, and no job types composed of less than 20 employees are treated.

As indicated in Table E-1, only 11 of 65 job types were not primarily Base or ALC, but were equally composed of members of both systems. Of the 22 predominantly ALC job types, only four were common to all four ALCs, while 12 job types were almost entirely OC-ALC or SA-ALC personnel. Ten of these ALC job types are composed of Warehouseman and Inspector/Warehouseman, or Inspector/Processor combinations.

Table E-2 shows that almost all ALC employees reported an AFSC of 647, Materiel Facilities Specialist, at the 5-skill level. Examination of this column reveals no AFSC 915, Medical Materiel Specialist, employees. These respondents joined the various clusters in small groups in later stages, after the reported job types were formed.

Although job incumbents cluster on similarity of tasks performed but not on duties, most common duties, sequenced by percentage of total group work time spent, are reported in the last column of Table E-3. Job type discussions in the text are based on the top tasks of each group's composite job description.

In the following discussion, data from Tables E-1, E-2, and E-3, top tasks, reported job titles, and assignment data are summarized in a brief narrative for each group, along with a description of significant similarities and differences between groups.

Base Storage Cluster – GP0592

The five job types which compose this cluster are all located at bases (Table E-1). Members of each job type reported a job title of Warehouseman and the appropriate job series, WG-6907. Table E-2 indicates no WS category employees clustered in any of the five job types. These jobs primarily involve tasks associated with the storage function. They are typically located in a Supply Squadron. The average grade level of all members is rather low and quite homogeneous, ranging from 5.3 to 5.6 (Table E-2). The job types differ on number of tasks performed and on distribution of time across duties (Table E-3).

GP0712. Members of this rather heterogeneous job type perform tasks primarily involving storage, but also involving receipt, issue, and inventory of property.

GP0992. A more homogeneous variation of GP0712, these employees also perform tasks associated with vehicle and forklift operation.

GPI860. Top tasks performed within this group reflect involvement in both the storage and issue functions.

GPI732. This is a variation of the preceding group, differing as to time spent on related tasks.

GPI203. Besides performance of the storage tasks typical of this cluster, members of this group are also involved with the receipt and processing of material.

ALC Storage Cluster – GP0597

In contrast to cluster 592, these four job types are all found at ALCs. Groups 1763 and 917 are located in the Materiel Storage Branch, and groups 1336 and 1740 are both assigned to the small item warehouse. Top tasks indicate all four relatively homogeneous job types are variations of each other. No WS supervisors are in this cluster.

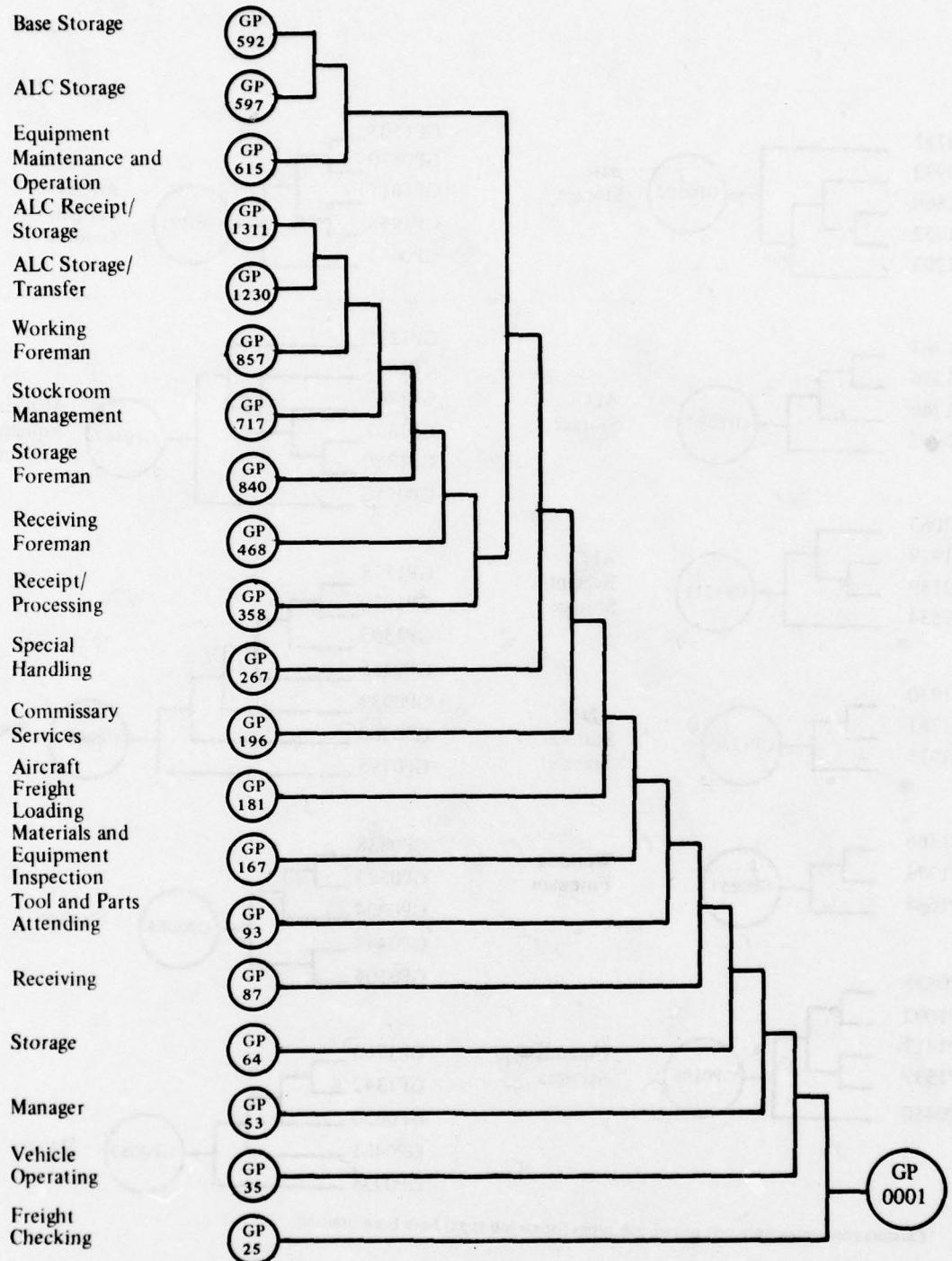
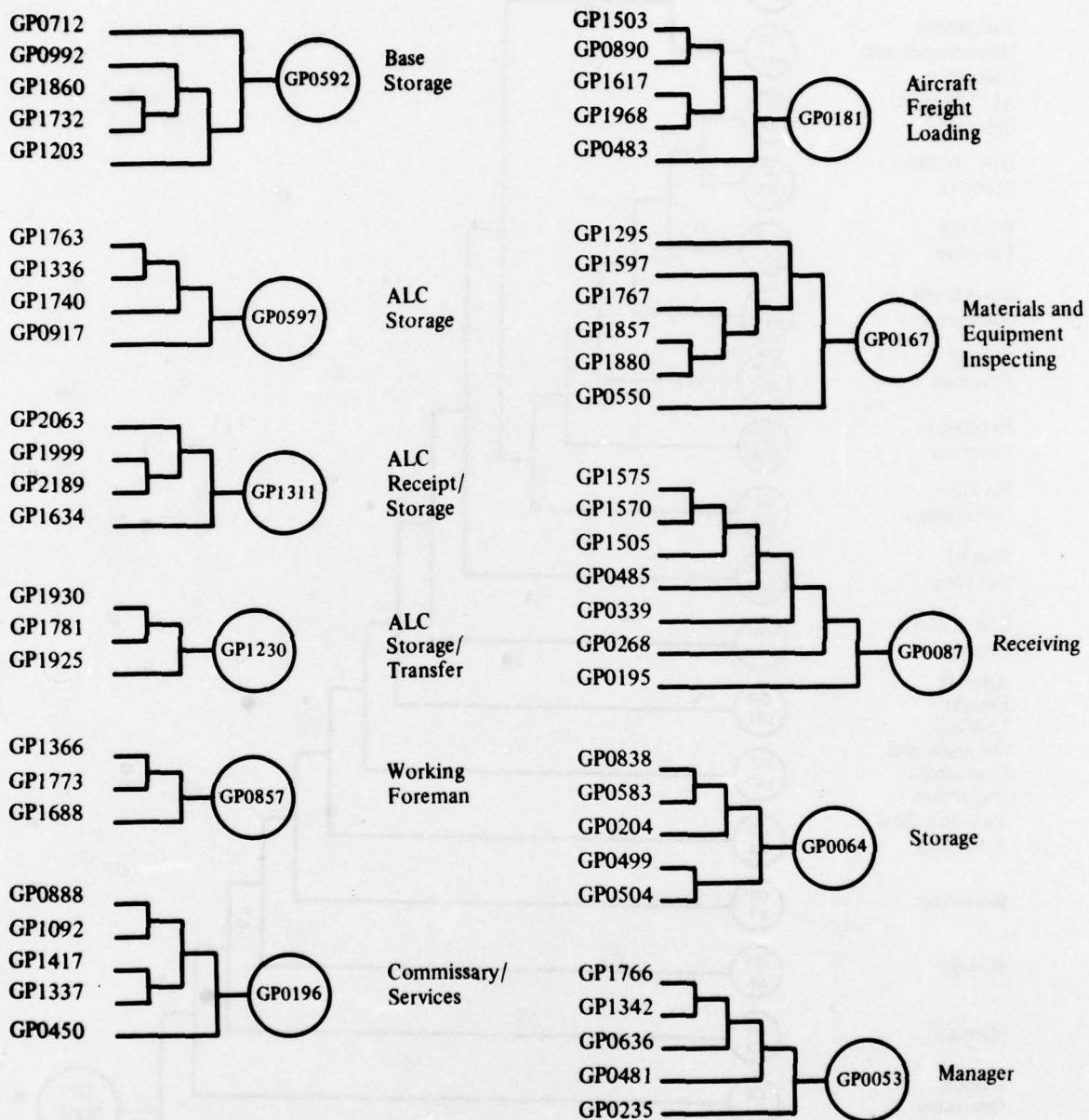


Figure E-1. Diagram of grouping sequence – clusters.



^aClusters containing only one or two job types (or no job type) have been omitted.

Figure E-2. Grouping sequence of job types within clusters.^a

Table E-1. Distribution of Job Types Within Clusters by Supply System and Specific ALC

Cluster Title	SUPPLY SYSTEM			SPECIFIC ALC			OO-ALC/ WR-ALC	All ALCs
	Base	Base/ ALC	ALC	OC-ALC	SA-ALC	OC-ALC/ SA-ALC		
Base Storage	5							1
ALC Storage			4	2				1
Equipment Maintenance and Operation	1							1
ALC Receipt/Storage			4			2		1
ALC Storage/Transfer				3		1		1
Working Foreman			1	2		2		
Stockroom Management	1							
Storage Foreman	2							
Receiving Foreman	1							
Receipt/Processing			1	1	1			
Special Handling			1	1	1			
Commissary/Services	5							
Aircraft Freight Loading	1		3	1				
Materials and Equipment								
Inspecting	4			2		2		
Tool and Parts Attending	1							
Receiving	3	1		3			1	1
Storage	4				1	1		
Manager	2		3					
Vehicle Operating	1	1						
Freight Checking	1							
	32	11	22	4	8	2	1	2
							1	4

Table E-2. Background Summary Data for Job Types within Clusters

Cluster	Job Type	N	%WS	Average WS Grade	Average WG Grade	AFSC	Skill Level	Job Series
Base Storage GP0592	GP0712	23		5.4	647	3,5		6907
	GP0992	20		5.6	647	3,5		6907
	GP1860	22		5.3	647	3,5		6907
	GP1732	23		5.3	647	3,5,7		6907
	GP1203	21		5.4	647	3,5,7		6907
ALC Storage GP0597	GP1763	23		5.8	647	5		6907
	GP1336	20		6.0	647	5		6907
	GP1740	30		7.2	647	5	6965,6907	
	GP0917	27		5.9	647	5		6907
Equipment Maintenance and Operation GP0615		25		5.4	647,611	3,5		6907
ALC Receipt/ Storage GP1311	GP2063	64		5.8	647	5		6907
	GP1999	107		7.2	647	5	6965,6907	
	GP2189	114		7.2	647	5	6965,6907	
	GP1634	21		5.9	647	5		6907
ALC Storage/ Transfer GP1230	GP1930	55		6.0	647	5		6907
	GP1781	55		6.0	647	5		6907
	GP1925	33		7.3	647	5	6965,6907	
Working Foreman GP0857	GP1366	189	15.9	7.3	6.7			
	GP1773	47	74.5	6.5	5.9			6907,6965
	GP1688	25	64.0	7.5	5.5			6907,6965,6960
Stockroom Management GP0717	GP1462	23		5.5	645,647	3,5,7		6907,6904
Storage Foreman GP0840	GP1700	28	67.9	5.3	5.4	647	5,7	6907
	GP1728	24	25.0	5.0	4.7	611	3,5,7	6907
Receiving Foreman GP0468	GP1055	33	69.7	6.3	6.2	647	5,7	6907,6965,6966
	GP1542	27			6.0	647	3,5	6907
Receipt/ Processing GP0358	GP1063	20			6.3	647	5	6907
	GP0267	21			5.9	602,647	3,5,7	6907,6965
Special Handling GP1390	GP0695	35			6.7	647	5	
	GP1390	21			5.9	602,647	3,5,7	6907,6965
Commissary/ Services GP0196	GP0888	20	10.0	5.5	5.3	611	3,5	6907,6960
	GP1092	20			5.1	611	3,5	6907,6960
	GP1417	21			5.3	611	5	6907
	GP1337	25			5.4	611	3,5	6907
	GP0450	26	15.4	5.0	5.1	647	3,5,7	6907,6904
Aircraft Freight Loading GP0181	GP1503	26			6.3	605	3,5	6907,6968
	GP0890	25	4.0	5.0	5.7	602,647	3,5	6907
	GP1617	25	64.0	6.1	5.9	602,605,647	3,5,7	6907,6968
	GP1968	45			6.4	601,602,605	3,5	6968,6907
	GP0483	22			5.6	645,647	5	6907,6904
Materials and Equipment Inspecting GP0167	GP1295	21			7.3	647	5	6965,6907
	GP1597	52			7.8	647	5	6965
	GP1767	52	38.5	7.1	7.6	647	5,7	6965
	GP1857	70	2.9	7.0	7.5	647	5	6965,6907
	GP1880	29			7.7	647	5,7	6965
	GP0550	21	4.8	8.0	7.7	647	5,7	6965

Table E-2 (*Continued*)

Cluster	Job Type	N	%WS	Average WS Grade	Average WG Grade	AFSC	Skill Level	Job Series
Tool and Parts								
Attending GP0093	GP0959	20	17.6	5.3	5.5	647,645	3,5,7	6904,6907
Receiving GP0087	GP1575	20	5.0	6.0	5.9	647	3,5	6907
	GP1570	37			5.9	647	3,5	6907
	GP1505	26			5.5	647	3,5	6907
	GP0485	24			6.5	647	3,5	6907,6965
	GP0339	20			5.9	647	5	6907
	GP0268	21			5.2	647	5	6907
	GP0195	33	3.0	4.0	6.4	647	5	6907,6965
Storage GP0064	GP0838	21			5.6	647	5	6907
	GP0583	21			5.7	647	5	6907
	GP0204	21			5.5	647	5	6907,6964
	GP0499	20			5.1	611	3,5	6907
	GP0504	21			4.9	611	3,5	6907
Manager GP0053	GP1766	88	90.9	8.3	6.9		7,9	
	GP1342	23	95.7	6.6			7,9	6907,6965
	GP0636	20	80.0	6.2	5.0		7,9	6907,6968
	GP0481	23			5.5		7,9	6907,6904
	GP0235	25	16.0	3.8	5.3		7,9	6907
Vehicle GP0035	GP0269	21			5.4	647,611,602	3,5	6907
Operating	GP0239	22			5.6	605	3,5	6907,6968
Freight Checking GP0025		45			5.6	647,611	3,5	6907

Table E-3. Task Summary Data for Job Types within Clusters

Cluster	Job Type	N	No. of Tasks Performed	ATDPUTS ^a	Primary Duties ^b
Base Storage GP0592	GP0712	23	68	4.24	GEHI
	GP0992	20	120	4.30	GELH
	GP1860	22	110	4.31	GILH
	GP1732	23	79	4.16	GIL
	GP1203	21	97	4.29	GEI
ALC Storage GP0597	GP1763	23	93	4.14	GIEJL
	GP1336	20	68	4.16	GIJH
	GP1740	30	121	4.49	GJHF
	GP0917	27	58	4.15	GIE
Equipment Maintenance and Operation GP0615		25	73	4.14	LGEI
ALC Receipt/ Storage GP1311	GP2063	64	241	4.51	GIEH
	GP1999	107	223	4.86	FGE
	GP2189	114	209	4.67	FCIEH
	GP1634	21	153	4.44	GEF
ALC Storage/ Transfer GP1230	GP1930	55	132	4.25	GIEJH
	GP1781	55	172	4.32	GEJIL
	GP1925	33	132	4.55	FGEI
Working Foreman GP0857	GP1366	189	443	4.82	FGIEH
	GP1773	47	295	4.89	GBFHI
	GP1688	25	310	5.16	FEBG
Stockroom Management GP0717	GP1462	23	213	4.67	IGEFH
Storage Foreman GP0840	GP1700	28	171	4.82	GBI
	GP1728	24	198	4.82	EFBH
Receiving Foreman GP0468	GP1055	33	165	4.86	EBF
	GP1542	27	123	4.40	EFIG
Receipt/ Processing GP0358	GP1063	20	102	4.57	GEF
	GP0695	21	112	4.66	EFIG
Special Handling GP0267	GP1390	35	162	4.70	GIFHE
	GP0888	20	54	4.56	GHEL
Commissary/ Services GP0196	GP1092	20	43	4.26	EFHL
	GP1417	21	99	4.56	HGEI
	GP1337	25	78	4.41	EGLH
	GP0450	26	70	4.43	GIH
	GP1503	26	75	4.39	JEKI
Aircraft Freight Loading GP0181	GP0890	25	83	4.31	EJL
	GP1617	25	219	4.80	JEBK
	GP1968	45	138	4.48	JEKL
	GP0483	22	64	4.05	LJIG
	GP1295	21	120	4.88	FEIM
Materials and Equipment Inspecting GP0167	GP1597	52	79	5.50	FE
	GP1767	52	171	5.38	FMEB
	GP1857	70	136	5.06	FE
	GP1880	29	121	5.34	FMEI
	GP0550	21	55	5.49	FME

Table E-3 (Continued)

Cluster	Job Type	N	No. of Tasks Performed	ATDPUTS ^a	Primary Duties ^b
Tool and Parts Attending GP0093	GP0959	20	124	4.57	IGH
Receiving GP0087	GP1575	20	59	4.03	EL
	GP1570	37	55	4.40	EF
	GP1505	26	31	4.17	E
	GP0485	24	62	4.53	EFI
	GP0339	20	29	4.22	EF
	GP0268	21	44	3.96	ELG
	GP0195	33	52	4.71	EF
Storage GP0064	GP0838	21	36	4.34	GI
	GP0583	21	39	4.00	GILHJ
	GP0204	21	39	3.98	GJIL
	GP0499	20	33	4.08	GLH
	GP0504	21	25	4.12	ELGH
Manager GP0053	GP1766	88	123	5.48	BAC
	GP1342	23	53	5.51	BAC
	GP0636	20	95	4.99	BEJAK
	GP0481	23	73	5.17	AB
	GP0235	25	48	4.88	EBA
Vehicle Operating GP0035	GP0269	21	23	3.85	L
	GP0239	22	29	4.42	JKLE
Freight Checking GP0025		45	14	4.62	EI

^aAverage Task Difficulty Per Unit Time Spent.
(Scale = 1-9; range for individual employees = 3.00 - 5.99.)

- ^bDuty A Planning
B Managing
C Inspecting and Evaluating
D Conducting Formal and Job Proficiency Training
E Receiving Property
F Inspecting, Identifying, and Classifying Property
G Processing and Storing Property
H Inventorying Supplies and Equipment
I Issuing and Controlling Property
J Transferring and Shipping Property
K Loading or Unloading Shipments
L Operating or Maintaining Equipment or Facilities
M Researching, Maintaining, and Preparing Publications, Files, and Records

Table E-4. Average Percent Time Spent in Duties – Job Types by Cluster

Cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M
Base Storage GP0592	GP0712	3	1	1	19	6	32	15	12	3	8	1		
	GP0992	2	1	1	19	4	30	10	5	5	1	18	3	
	GP1860	2	1		7	3	33	12	20	10		10	2	
	GP1732	1	1		2		48	5	23	6		13	1	
	GP1203	1	1		25	7	26	9	19	5		6	1	
	GP1763	1			14	7	26	10	18	12	1	10	1	
ALC Storage GP0597	GP1336	1		1	9	4	28	12	24	14		6	1	
	GP1740	1	1	1	9	14	22	15	15	7		10	7	
	GP0917			11	4	33	6	24	8	1		10		
Equipment Maintenance and Operation GP0615	GP2063	2	1	1	15	10	20	15	14	12	2	6	2	
	GP1999	1	1	2	19	30	19	6	11	4	1	2	4	
	GP2189	1	1	1	12	20	19	11	15	8	1	6	6	
	GP1634		2		25	12	29	8	10	8	1		6	
ALC Storage/Transfer GP1230	GP1930	1	1	1	15	7	24	12	18	12	1	8	1	
	GP1781	1	1	2	17	8	20	7	14	16	4	10	1	
	GP1925		2		18	22	20	4	16	8	1	5	3	
Working Foreman GP0857	GP1366	4	4	3	1	11	16	14	11	13	9	3	6	5
	GP1773	8	13	4	3	9	11	14	11	11	7	1	4	4
	GP1688	10	15	7	5	16	23	12	4	2	1	2	2	
Stockroom Management GP0717	GP1462	6	6	3	12	12	16	10	17	6		6	4	
	GP1728	9	11	6	2	16	9	14	11	7		6	2	
	GP1055	10	15	7	3	24	11	6	1	7	4	1	7	5
	GP1542	1		1	34	14	12	2	15	6	2	9	2	
	GP1063	3	1	2	30	17	32	7	4	2	1			
Receiving Foreman GP0468	GP0695	2	2	3	1	25	12	19	2	14	5	2	10	2
	GP1390	1	1	1	12	14	20	13	17	10	1	8		
	GP0888	5	5	2	18	5	22	18	9	4	1	11		
	GP1092	2	1	1	31	3	21	19	5	2	1	14		
	GP1417	4	3	2	17	17	17	13	8	2	8	1		
	GP1337	3	3	1	23	7	20	13	7	6	1	15		
Special Handling GP0267	GP0450	7	8	1	1	8	2	26	14	18	4	9	2	
Commissary/Services GP0196														

Table E-4 (Continued)

Cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M ^a
Aircraft Freight Loading GP0181	GP1503	1	1	26	2	5	1	3	26	17	17			
	GP0890	2	2	31	4	6	1	10	23	7	13	1		
	GP1617	9	14	4	2	15	5	3	5	15	11	9	2	
	GP1968	1	1	2	1	20	4	6	2	5	22	19	18	1
	GP0483	1	1	1	1	9	2	10	2	15	25	4	28	2
Materials and Equipment Inspecting GP0167	GP1295	2	2	2	20	27	8	2	15	5	1	5	11	
	GP1597	2	1	2	12	74	3					1	1	3
	GP1767	5	10	4	10	41	6	2	5	1		1	12	
	GP1857	1	1	1	26	44	8	1	7	2	1	2	6	
	GP1880	1	1	1	12	46	6	2	10	2	1	2	16	
	GP0550	2	2	1	11	58	4	1	3	2	1	1	15	
Tool and Parts Attending GP0093 Receiving GP0087	GP0959	5	2	1	7	6	18	10	35	2		5	4	
	GP1575	3	1	1	52	3	8	1	8	1	1	20	3	
	GP1570	1	1	1	73	13	5	2	1			3		
	GP1505	3	2	1	81	2	1		1			8	1	
	GP0485	1	1	1	34	22	9	2	16	6		3	5	
	GP0339	2	3		48	18	10	2	3	1		8	5	
	GP0268			1	34	3	14	1	8	10	1	24	1	
	GP0195	1	1	1	43	16	9	4	5	3	4	9	3	
Storage GP0064	GP0838	1	1		3	2	72	6	13	1		1		
	GP0583	1			7	3	36	12	15	10		14	1	
	GP0204	1			6	1	24	5	22	23	2	14	1	
	GP0499	1	2		4	2	34	18	3	4		30		
	GP0504	1	1		39	1	18	13	4	3	1	18		
Manager GP0053	GP1766	24	35	14	7	5	3	3	2	1	1	1	2	
	GP1342	26	46	13	7	2	1	1	1	1	1	1	1	
	GP0636	11	25	6	4	13	2	3	1	13	11	8	6	
	GP0481	52	14	2	7	2	6	4	3	3	3	6		
	GP0235	17	19	3	28	3	8	2	3	8	1	6		

Table E 4 (Continued)

cluster	Job Type	A	B	C	D	E	F	G	H	I	J	K	L	M ^a
Vehicle Operating GP0035	GP0269	3	3	1	3	2	9	5	2	7	2	63	1	
	GP0239	1	1	1	11	1	6	1	2	37	21	18		
Freight Checking GP0025		8	7	2	3	39	7	5	3	15	4	1	5	

- ^aDuty A Planning
 B Managing
 C Inspecting and Evaluating
 D Conducting Formal and Job Proficiency Training
 E Receiving Property
 F Inspecting, Identifying, and Classifying Property
 G Processing and Storing Property
 H Inventorying Supplies and Equipment
 I Issuing and Controlling Property
 J Transferring and Shipping Property
 K Loading or Unloading Shipments
 L Operating or Maintaining Equipment or Facilities
 M Researching, Maintaining, and Preparing Publications, Files, and Records

GPI763. This "core" group of Warehousemen is primarily involved in storage and shipping of property at OC-ALC.

GPI336. These warehousemen do not perform the receipt-related tasks of the other three groups. The respondents are from OC-ALC and WR-ALC.

GPI740. The impact of the combined Materials and Equipment Inspector/Warehouseman job title of over one-half of this group is reflected by the higher grade level and ATDPUTS values (Tables E-2 and E-3) compared to the other job types in the cluster. Group members are classified in the 6907 and 6965 series and are located at OC-ALC.

GP0917. Although most of these employees reported a job title of Warehouseman, several reported the combined title of Warehouseman/Forklift Operator. All ALCs are represented within the job type.

Equipment Maintenance and Operation Cluster – GP0615

This heterogeneous cluster of Base System Warehousemen contains no distinct job types. Cluster members perform tasks related to the receipt, storage, inventory, and shipping functions, but are grouped together because they spend a large percentage of their time operating forklifts and maintaining equipment and facilities. These employees reported either a Materiel Facilities Specialist or Supply Services Specialist AFSC (Table E-2).

ALC Receipt/Storage Cluster – GP1311

Included in this cluster are four homogeneous job types of ALC WG category employees. Table E-3 indicates the average number of tasks performed by cluster members is noticeably higher than for most other job groups. Although many of the numerous tasks performed within these groups are similar, primary task emphasis differs considerably. All employees are assigned to the Materiel Storage Branch except for some members of GP1999 assigned to Central or Decentralized Receiving. Table E-2 reflects the higher average grades of groups 1999 and 2189, which include the WG-6965 as well as the WG-6907 series.

GP2063. The primary emphasis of this group of Warehousemen and Warehouseman/Forklift Operators is on storage. Some receiving and shipping-related tasks also appear in the top 25 tasks of the group's composite job description. The jobs are located at the four ALCs surveyed.

GP1999. Job titles reported by members of this SA-ALC group include Warehouseman, Materials and Equipment Inspector/Warehouseman, and Materials and Equipment Inspector/Processor. They perform inspection tasks and some processing tasks typical of warehouse inspection.

GP2189. These employees perform a variety of tasks related to receipt, storage, and transfer of property. Reported job titles include Materials and Equipment Inspector, Warehouseman, and Warehouseman/Forklift Operator. Job type members are from OC-ALC and SA-ALC.

GP1634. This is a group of Warehousemen, Warehousemen/Forklift Operators, and Warehousemen/Motor Vehicle Operators who spend most of their time performing receipt and storage-type tasks at SA-ALC.

ALC Storage/Transfer Cluster – GP1230

The three homogeneous job types within this cluster represent the next step beyond cluster 1311 along the continuum of work performed within the ALC Distribution system. No foremen clustered with these WG employees.

GPI930. Tasks involved with the storage and transfer of property compose the major portion of the job description of these WG-6907 Warehousemen. These jobs are located within the Materiel Storage Branch of the four ALCs.

GPI781. Thirteen of the 55 members of this job type reported a combined job title of Warehouseman/Forklift Operator, but 53 members indicated they operated a gasoline-powered forklift.

Tasks performed support the receipt, storage, and transfer of material. These employees are assigned to storage sections B and C of OO-ALC and SA-ALC.

GP 1925. Reported job titles of these WG-6907 and WG-6965 job incumbents include Warehouseman, Warehouseman/Forklift Operator, and Materials and Equipment Inspector/Warehouseman. They perform storage, inspection and transfer of property. Job type members are assigned to storage sections B and C at SA-ALC. Note the average grade increase (Table E-2) compared to the other job types in this cluster.

Working Foreman Cluster – GP0857

Members of this cluster span all job titles, AFSCs, locations, and organizational assignments. All groups perform a very high average number of tasks (Table E-3). It is impossible to determine whether groups 1773 and 1688 perform all the nonsupervisory tasks they indicated or whether they misunderstood the instructions, erroneously checking not only the supervisory tasks they perform, but also all journeyman tasks performed by their subordinates.

GP1366. Although this group represents the largest number of respondents in any single job type, it is most probably a spurious group. Apparently, many respondents in this group did not follow the directions, but checked every task in the job inventory. The group unfortunately includes some number of valid cases who do perform a large number of tasks.

GP1773. These personnel supervise a Base or ALC storage function. Nearly 75% of the group indicated they were WS foremen (Table E-2).

GP1688. Sixteen of the 25 employees in this job type indicated they were foremen. Most are located at SA-ALC, assigned to the Materiel Processing Branch.

Stockroom Management Cluster – GP0717

This is one of three clusters which contain only a single job type.

GP1462. The cluster title is descriptive of the work performed by this group of Warehousemen and Tool and Parts Attendants. Group members are classified in the appropriate job series, WG-6907 and WG-6904, and are assigned the appropriate AFSCs, 647 and 645, respectively (Table E-2). They are assigned to base and tenant, maintenance, or combat support units.

Storage Foreman Cluster – GP0840

The two groups of series 6007 Warehousemen within this cluster are sharply divided by AFSC and organizational assignment.

GP1700. The AFSC 647 members who constitute this job type perform storage management tasks within base supply squadrons.

GP1728. Receiving and inventory tasks performed by this group are not found in the job description of GP1700. These AFSC 611 employees are assigned to service squadrons and supervise commissary warehouses. Note in Table E-2 that only six of these 24 members report being WS employees.

Receiving Foreman Cluster – GP0468

Only one job type is found in this cluster.

GP1055. Reported job titles of these predominately WS employees include Warehouseman, Materials and Equipment Inspector, Checker/Processor, and Identification and Condition Verifier. They supervise the function described in the Receipt/Processing Cluster (GP0358), which follows.

Receipt/Processing Cluster – GPO358

Table E-2 indicates these two job types are quite similar on all background variables.

GP1542. Although assigned to receiving, processing, and storage sections, top tasks performed within this job type are restricted to the receipt and in-checking of property. Reported job titles include Warehouseman, Warehouseman/Forklift Operator, Receiver/In-Checker, and Materials and Equipment Inspector/Processor.

GP1063. Primarily located at SA-ALC, members of this group perform tasks related to processing material in preparation for storage in addition to the tasks of the preceding group. Warehouseman, Materials, and Equipment Inspector/Processor, and Materials Processor were commonly reported job titles.

Special Handling Cluster – GP0267

Included in this cluster are two unique job types that provide special handling and storage of special property.

GP0695. Warehousemen, Materials Processors, Identification and Condition Verifiers, In-Checkers, and Freight Checkers are included in this heterogeneous group. They perform receiving and initial document processing of precision equipment, first-aid and survival kits, toxic and volatile materials, and sensitive property. Eighty-one percent of the group members operate electric forklifts.

GP1390. Most of the members of this group are from OC-ALC. They provide special storage of NORS and SCHEME property, in addition to the types of items listed for GP0695. Group members reported job titles of Warehouseman and Materials and Equipment Inspector.

Commissary/Services Cluster – GP0196

All five job types within this cluster are from Bases. Members of the first four groups are series 6907 or 6960 Warehousemen with DAFSC 611, Supply Services Specialist.

GP0888. Top tasks performed by this group involve receiving, storing, and inventorying property. Members are assigned to a commissary or air base group.

GP1092. These Warehousemen receive, count, and store material within a commissary or services squadron.

GP1417. Also assigned to a commissary or services squadron, these employees receive, store, and inventory property.

GP1337. Members of this job type also receive, store, and inventory supplies, but are assigned to services or combat support squadrons.

GP0450. Work performed by this heterogeneous group involves storing, inventorying, and stocking of property. These personnel are AFSC 645 and 647 Warehousemen and Tool and Parts Attendants in supply squadrons and Civil Engineering. Four members indicated they manage a base service store.

Aircraft Freight Loading Cluster – GP0181

Table E-2 indicates employees with five AFSCs clustered in various combinations to form these five job types. The higher average grade levels of groups 1503 and 1968 reflect the higher percentage of WG-7 Aircraft Freight Loaders compared to WG-5 and -6 Warehousemen within these groups.

GP1503. These AFSC 605 Air Cargo Specialists are assigned to aerial port squadrons within the Military Airlift Command and the Air Terminal Branch at OO-ALC and SA-ALC. Reported job titles include Aircraft Freight Loader, Warehouseman, and Cargo Processor. Gasoline-powered forklifts are operated by all 26 group members.

GP0890. Only 18 of the 26 Warehousemen/Forklift Operators and Freight Checker/Forklift Operators in the group indicate they operate a forklift. They perform receipt and shipping functions at base level transportation squadrons, or in surface terminal branches of OC-ALC and SA-ALC.

GP1617. These Warehousemen and Aircraft Freight Loaders who are mainly WS employees, and who supervise (and participate in) the work performed by groups 1503, 890, and 1968.

GP1968. Major task emphasis of this group of OO-ALC and SA-ALC employees is on loading and unloading of shipments and on vehicle and forklift operation. Job titles of Aircraft Freight Loader, Aircraft Loader/Forklift Operator, Aircraft Loader/Motor Vehicle Operator, Warehouseman, and Warehouseman/Forklift Operator were reported by group members.

GP0483. This group performs vehicle operation and maintenance tasks in support of expediting of pickup and delivery of property. Members reported job titles of Warehouseman, Warehouseman/Forklift Operator, Processor/Motor Vehicle Operator, and Tool, Stock, and Parts Attendant.

Materials and Equipment Inspecting Cluster – GP0167

Although the job types within this cluster have the highest average WG grade levels of any groups in the analysis, (see Table E-2) the figures are somewhat misleading. Some employees who reported a job title of Foreman, grades 2–7, also reported a WG category. This lowered the average grade within the respective groups, and also decreased the number of reported foremen. Note the relatively high ATDPUTS values for all job types within this cluster (Table E-3).

GP1295. These SA-ALC Materials and Equipment Inspectors and Warehousemen receive and identify property and research publications to complete this objective. Members are assigned to Central Processing.

GP1597. This group of Materials and Equipment Inspectors and Materials Processors has the highest WG average grade (7.8) of any identified job type. Members perform tasks related to identifying, verifying, and making determinations about property items. Base members are assigned to supply squadrons; the few ALC members, to storage sections.

GP1767. Assigned to the supply squadrons or maintenance and supply groups, these Base system Materials and Equipment Inspectors are very similar to group 1597, but perform a few additional managerial tasks.

GP1857. Most members of this group are employed by SA-ALC and assigned to Central Processing. They receive, identify, and prepare incoming property for storage. Reported job titles include Materials and Equipment Inspector, Materials Processor, Materials and Equipment Inspector/Processor, Materials and Equipment Inspector/Verifier, and Identification and Condition Verifier.

GP1880. Primarily assigned to Supply Squadrons, these Materials and Equipment Inspectors identify and inspect both incoming and outgoing property items, and they research publications.

GP0550. Reported job titles of this heterogenous group of Base employees are Materials and Equipment Inspector and Supplies and Equipment Inspector. Members identify and inspect property, and they research publications, but perform many fewer tasks on the average than members of other groups within this cluster (see Table E-3). There is some concentration by the group on local purchase receipts.

Tool and Parts Attending Cluster – GP0093

This is the third of the single job type clusters.

GP0959. As WG-6904 Tool and Parts Attendants, these employees issue and maintain accountability of responsible tools. They are assigned to equipment (or industrial equipment) management offices (EMOs) and to various tactical groups.

Receiving Cluster – GP0087

Included in this cluster are three homogenous groups (1575, 1570, and 1505) and four heterogeneous job types. The average number of tasks performed within the cluster is much lower than for previous clusters (Table E-3). All members are AFSC 647, series 6907 Warehousemen, with a few 6965 Materials and Equipment Inspectors in the three ALC job types.

GP1575. Seventeen of these 20 Base system Warehousemen operate vehicles or forklifts in addition to performing tasks related to receiving property. They are assigned to supply and logistics squadrons.

GP1570. These Warehousemen and Materials and Equipment Inspector/Processors perform property receipt tasks, with little inspecting or processing of property for storage being performed by job type members. Base employees are assigned to supply squadrons, while ALC personnel are located in both the Processing and Storage Branches.

GP1505. Members of this group of Base Warehousemen receive and in-check property, concentrating on local purchase receipts and turn-ins.

GP0485. This is an ALC group of Materials Processors, Warehousemen, Verifiers, and Materials and Equipment Inspectors. Group members receive and process material in the Central Receiving or Central Processing Sections.

GP0339. Also assigned to Central Receiving or Processing, these OO-ALC and OC-ALC Materials Processors and Warehousemen receive, check, and process property items.

GP0268. Stock Handlers and Warehousemen make up this Base system group assigned to supply squadrons. Members receive, process, and store property, but spend much of their time operating forklifts.

GP0195. Although this is the most heterogeneous single job type reported, most of the employees are assigned to the Production Turn-In Unit at OC-ALC. Major task emphasis of these Warehousemen, Materials Processors, and Materials and Equipment Inspector/Processors is on documentation and special handling of property.

Storage Cluster – GP0064

This cluster contains five heterogeneous groups of WG-6907 Warehousemen. Note from Table E-3 how few tasks are performed on the average by members of these job types. Groups 838, 583, and 204 hold a 647 Materiel Facilities Specialist AFSC, while the last two groups are assigned an AFSC of 611, Supply Services Specialist.

GP0838. Tasks performed by this group are restricted to warehouse storage and property transfer. Members are assigned to supply squadrons.

GP0583. Members of this group are OC-ALC employees who perform warehouse and bulk storage, and issue of property within various storage sections.

GP0204. One-third of this group of Base employees is from the Extension Course Institute, Gunter AFB. All members are engaged in the storage and shipping functions.

GP0499. Working within a commissary warehouse, these job incumbents store and inventory pallet and bulk materials and operate forklifts.

GP0504. The average grade of 4.9 for this group is the lowest of any job type in the analysis. Assigned to services squadrons, members in-check, store, and inventory property.

Manager Cluster – GP0053

No job titles, AFSCs, or assignments are representative of these job types, composed of 7- and 9-skill level foremen at numerous locations. Members of Groups 636 and 235 are concentrated at Bases, while the other three groups are blends of Base and ALC personnel. Groups 1766 and 1342 are quite homogeneous, but the other groups are not. Note the % WS column of Table E-2. It is not reasonable to assume that none of the 23 members of GP0481 is a foreman nor that only four members of GP0235 are foremen. This seems to indicate many WS employees mistakenly reported WG category when completing the job inventory. Primary task emphasis of the five job types in this cluster is as follows:

GP1766. Planning and evaluating programs and requirements.

GP1342. Directing and evaluating policies and procedures.

GP0636. Supervising personnel, primarily in the shipping function.

GP0481. Planning and establishing policies, controls, and standards and estimating requirements.

GP0235. Managing storage facilities.

Vehicle Operating Cluster – GP0035

The cluster title describes the primary function of both job types it contains.

GP0269. This group consists of Base system Warehousemen who hold AFSCs of 647, 611, and 602. Tasks are restricted to driving and maintaining trucks and other vehicles, and checking the loads. No member reported a job title of Motor Vehicle Operator.

GP0239. The Aircraft Freight Loaders/Motor Vehicle Operators and Warehouseman/Forklift Operators in this job type hold a 605 Air Cargo Specialist AFSC. ALC members are assigned to the air freight terminal and Base system employees to aerial port squadrons. They drive and maintain vehicles and perform freight-loading tasks.

Freight Checking Cluster – GP0025

No job types are contained within this cluster. The 45 job incumbents perform an average of only 14 tasks involving checking material as it arrives and verifying quantities received.

**APPENDIX F: JOB DESCRIPTIONS FOR
JOB CLUSTERS**

BASE STORAGE

GPO592 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	
4036	4036	71.3	13	198		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						SEQ
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						NO
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....						
PERCENT OF MEMBERS PERFORMING.....						
D-TSK	DUTY/TASK TITLE	<>				
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	97.47	1.36	1.32	1.32	
G 45	STORE PROPERTY IN PALLET OR BULK LOCATIONS	90.40	1.23	1.11	2.43	
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	88.38	1.22	1.07	3.50	
G 46	UNCRATE OR UNPACK PROPERTY	87.37	1.14	.99	4.50	
L 2	CLEAN IMMEDIATE WORK AREA	86.87	1.24	1.07	5.57	5
G 42	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	86.36	1.12	.97	6.54	
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	84.34	1.22	1.03	7.57	
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	84.34	1.19	1.01	8.57	
G 34	PALLETIZE ITEMS FOR STORAGE	82.32	1.20	.99	9.56	
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	81.31	1.18	.96	10.52	10
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	77.27	1.20	.93	11.45	
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	77.27	1.13	.87	12.32	
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	76.77	1.25	.96	13.28	
G 63	STENCIL LETTERS AND NUMBERS ON BINS	76.26	1.02	.78	14.06	
L 18	OPERATE HANDARMS	75.76	1.18	.90	14.96	15
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	75.25	1.20	.91	15.86	
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	73.74	1.13	.83	16.69	
G 38	PLACE PROPERTY IN OPEN STORAGE	73.23	1.16	.85	17.54	
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	72.22	1.17	.84	18.39	
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	71.72	1.12	.81	19.19	20
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	71.72	1.11	.80	19.99	
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	71.21	1.25	.89	20.88	
H 20	COUNT PROPERTY	70.71	1.21	.86	21.73	
G 55	REMOVE PACKING AND CUSHIONING MATERIEL	70.20	1.14	.80	22.53	
L 3	CLEAN OR PAINT FACILITIES	69.70	1.03	.72	23.25	25
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	67.66	1.25	.85	24.09	
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	67.68	1.21	.82	24.91	
J 44	FULL MATERIAL FOR SHIPMENT	65.66	1.22	.80	25.72	
G 48	PROVIDE SECURE STORAGE FOR CLASSIFIED, SENSITIVE, RADIOACTIVE, HAZARDOUS, OR FLAMMABLE PROPERTY	65.66	1.10	.73	26.44	
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	65.15	1.11	.73	27.17	30
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	64.14	1.09	.70	27.87	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
4036	713	13	211		
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>					
6	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	97.16	1.73	1.68	1.68
6	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS	96.21	1.61	1.54	3.22
6	7 CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	88.63	1.47	1.32	4.55
L	2 CLEAN IMMEDIATE WORK AREA	88.63	1.47	1.31	5.86
H	20 COUNT PROPERTY	86.26	1.55	1.33	7.19
G	34 PALLETIZE ITEMS FOR STORAGE	85.78	1.33	1.14	8.33
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	83.41	1.64	1.37	10.83
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	82.94	1.30	1.08	11.92
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	80.57	1.58	1.27	13.19
G	36 PLACE ITEMS IN BAGS AND ATTACH LABELS	80.09	1.36	1.09	14.28
J	49 PULL MATERIAL FOR SHIPMENT	79.15	1.68	1.33	15.61
G	11 CONDUCT REWAREHOUSING OR SET UP NEW WAREHOUSE	79.15	1.34	1.06	16.67
G	26 INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	76.78	1.42	1.09	17.76
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	74.88	1.42	1.06	18.82
G	66 UNCRATE OR UNPACK PROPERTY	73.93	1.17	.86	19.68
I	29 EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	72.04	1.40	1.01	20.69
I	89 VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	71.56	1.57	1.12	21.81
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS	71.09	1.26	.89	22.71
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	70.62	1.52	1.07	23.78
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	70.62	1.47	1.04	24.82
F	75 TAG OR RETAG MATERIAL IN STOCK	68.25	1.17	.80	25.62
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	65.88	1.35	.89	26.51
F	61 PREPARE LABELS OR TAGS FOR PROPERTY	65.40	1.32	.86	27.37
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	65.40	1.07	.70	28.07
I	30 EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	64.93	1.51	.98	29.05
G	54 RECREATE OR CONSOLIDATE ITEMS TO INCREASE STORAGE SPACE	64.45	1.29	.83	29.88
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	63.98	1.41	.90	30.78
H	38 INVENTORY WAREHOUSE STOCKS	63.98	1.37	.86	31.66
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	63.98	1.13	.72	32.38

EQUIPMENT MAINTENANCE AND OPERATION

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TASK	JOB DESCRIPTION	CASES	TASKS	DUIES	MTRS				
		4036	71.3	1.3	25				
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>									
<u>AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>									
<u>AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....</u>									
<u>PERCENT OF MEMBERS PERFORMING.....</u>									
D=TSK	DUTY/TASK TITLE		<>						
L 2	CLEAN IMMEDIATE WORK AREA								
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	100.00	1.83	1.83	1.83				
L 10	INSPECT VEHICLE PRIOR TO AND DURING OPERATION	96.00	2.01	1.93	3.075				
H 20	COUNT PROPERTY	96.00	1.79	1.72	5.07				
H 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS	96.00	1.73	1.66	7.13				
G 34	PALLETIZE ITEMS FOR STORAGE	92.00	1.85	1.70	8.04				
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	88.00	1.77	1.56	11.98				
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	88.00	1.69	1.49	1.347				
L 4	CLEAN TOOLS OR EQUIPMENT	84.00	1.68	1.41	14.89				
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	84.00	1.63	1.37	16.25				
L 18	OPERATE HANDCARTS	76.00	1.72	1.31	17.56				
L 3	CLEAN OR PAINT FACILITIES	76.00	1.71	1.30	18.84				
J 44	FULL MATERIAL FOR SHIPMENT	72.00	1.96	1.41	20.27				
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	68.00	1.84	1.25	21.52				
L 5	CLEAN VEHICLE INTERIORS	68.00	1.69	1.15	22.67	15			
H 60	PREPARE WAREHOUSE FOR INVENTORY HOLD AREA	64.00	1.57	1.01	23.68				
E 23	MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCREPANCY HOLD AREA	64.00	1.55	0.99	24.67				
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	64.00	1.54						
L 35	PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	64.00	1.52	.98	26.63				
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	64.00	1.47	.94	27.57	20			
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	60.00	1.73	1.04	28.61				
G 6	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	60.00	1.63	.98	29.59				
L 16	OPERATE ELECTRIC FORK-LIFTS	60.00	1.45	.87	30.46				
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	60.00	1.36	.82	31.29				
E 1	ACCEPT OR REJECT PROPERTY	60.00	1.28	.77	32.04	25			
E 15	EXAMINE INCORRECT CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	56.00	1.73	.97	33.01				
L 45	WASH AND WAX TRUCKS OR VEHICLES	56.00	1.68	.94	33.95				
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	56.00	1.46	.82	34.76				
H 38	INVENTORY WAREHOUSE STOCKS	52.00	1.67	.87	35.63				
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	52.00	1.65	.86	36.49	30			
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	52.00	1.62	.84	37.33				

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS
	- 901a	.713	.13	352	
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
E	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	91.60	.59	.56	.56
6	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING	93.18	.59	.55	1.10
	BAYS FOR MATERIAL				
E	B COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION	92.61	.62	.57	1.67
	CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS,				
	OR MARKINGS				
E	36 PLACE ITEMS IN BAGS AND ATTACH LABELS	91.76	.56	.52	2.19
E	1 ACCEPT OR REJECT PROPERTY	91.76	.55	.50	2.69
E	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	91.48	.62	.57	3.26
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY	90.06	.54	.48	3.74
	HOLD AREA				
E	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	89.77	.54	.48	4.23
E	66 UNCRATE OR UNPACK PROPERTY	89.77	.53	.47	4.70
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING,	89.64	.58	.51	5.21
	CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	88.35	.58	.51	5.72
	OR DAMAGE				
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	87.78	.51	.45	6.17
E	10 COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	87.50	.62	.54	6.71
E	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS	87.50	.56	.49	7.20
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH	87.22	.61	.53	7.73
	INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS				
E	20 FORWARD DESIGNATED PROPERTY ITEMS FOR DISPOSAL	86.36	.51	.44	8.17
E	34 PALLETIZE ITEMS FOR STORAGE	86.08	.55	.48	8.65
E	44 PREPARE OR CORRECT BIN CARDS OR LABELS	85.80	.55	.47	9.12
G	22 IDENTIFY DELINQUENT DOCUMENTS	85.23	.51	.44	9.56
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH	84.38	.59	.50	10.06
	INFORMATION CONTAINED ON RELEASE DOCUMENTS				
E	97 SELECT PROPER METHOD AND EQUIPMENT FOR REMOVAL OF PROPERTY	84.38	.52	.44	10.50
E	26 INTERROGATE COMPUTER FOR ADDITIONAL LOCATIONS	81.09	.60	.51	11.00
H	20 COUNT PROPERTY	83.81	.57	.48	11.48
F	2 AID ITEM MANAGER OR INVENTORY PERSONNEL IN LOCATING	83.52	.50	.42	11.90
	MATERIAL				
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND	83.24	.60	.50	12.39
	CONDITION				25
F	61 PREPARE LABELS OR TAGS FOR PROPERTY	82.39	.59	.49	12.88
G	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	82.39	.56	.46	13.34
F	75 TAG OR RETAG MATERIAL IN STOCK	82.39	.55	.45	13.79
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	82.39	.52	.43	14.22
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR	82.10	.54	.44	14.66
	DETERIORATION				30

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ALC STORAGE/TRANSFER

GP1210 PAGE

TASK	JOB DESCRIPTION	CASFS	TASKS	DUTIES	MBRS	SEQ	LAST
		4036	713	1.3	194		
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>							
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....							
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING....							
PERCENT OF MEMBERS PERFORMING.....							
G 40	PLACE PROPERTY IN WAREHOUSE RIMS, RACKS, OR BAYS	97.94	.94	.92	.92		
G 41	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	96.91	.92	.89	1.81		
G 34	PALLETIZE ITEMS FOR STORAGE	95.98	.80	.77	2.58		
L 2	CLEAN IMMEDIATE WORK AREA	94.93	.90	.85	3.43		
G 7	CHECK RECORDED LOCATIONS, ADJACENT AREAS, AND RECEIVING	94.93	.85	.81	4.23	5	
G 5	BAYS FOR MATERIAL	94.93	.83	.78	5.02		
G 65	STORE PROPERTY IN PALLET OR HULK LOCATIONS	92.78	.81	.75	5.77		
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	91.75	.90	.83	6.60		
I 9	COMPARE CONDITIONS, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	89.69	.92	.83	7.42		
J 44	PULL MATERIAL FOR SHIPMENT	89.69	.87	.78	8.21	10	
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, ON MARKINGS	89.69	.87	.78	8.21		
G 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	89.69	.81	.72	8.93		
G 44	PREPARE OR CORRECT HIN CARDS OR LABELS	88.66	.78	.69	9.63		
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	88.14	.89	.78	10.41		
E 1	ACCEPT OR REJECT PROPERTY	87.63	.75	.65	11.06		
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	87.11	.85	.74	11.80	15	
I 29	EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE	87.11	.82	.72	12.52		
E 23	MOVE PROPERTY TO DELIVERY, STORAGE, OR DISCHARGE AREA	87.11	.77	.67	13.19		
I 30	EXAMINE SHIPPING DOCUMENTS TO SEE THAT THEY ARE SECURELY ATTACHED AND PROTECTED	86.60	.85	.74	13.93		
I 89	VERIFY ZCB CARDS AGAINST MATERIAL TAGS OR LABELS FOR COMPATIBILITY	86.02	.92	.77	14.70		
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	84.02	.85	.72	15.41	20	
H 20	COUNT PROPERTY	84.02	.76	.65	16.07		
I 27	EXAMINE CONTAINERS TO SEE THAT THEY ARE PROPERLY CLOSED, BANDED, OR SEALED	83.51	.77	.64	16.71		
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	82.99	.78	.65	17.36		
G 66	UNCRATE OR UNPACK PROPERTY	82.99	.74	.61	17.97		
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	82.47	.75	.62	18.59	25	
F 47	SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	82.47	.75	.62	19.21		
G 62	SET UP JIMS, RACKS, PADS, OR OTHER STORAGE FACILITIES	82.47	.70	.58	19.78		
E 48	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE RECEIPTS, OR SHIPPING DOCUMENTS	81.96	.63	.68	20.47		

STOCKROOM MANAGEMENT

GPO 717 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
		4036	713	13	55	
D-TSK	DUTY/TASK TITLE		<>			
1	80 SIGN FOR PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	96.18	.74	.72	.72	
6	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	98.18	.72	.70	1.43	
H	20 COUNT PROPERTY	94.55	.68	.64	2.07	
I	8 CHECK INCORING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	94.55	.67	.63	2.70	
E	1 ACCEPT OR REJECT PROPERTY	94.55	.66	.63	3.33	5
I	7 CHECK INCORING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION	90.41	.66	.60	3.93	
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	89.09	.75	.67	4.59	
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	89.09	.72	.64	5.24	
L	2 CLEAN IMMEDIATE WORK AREA	89.09	.70	.62	5.86	
G	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	89.09	.62	.55	6.41	10
I	9 COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS	87.27	.73	.63	7.04	
F	75 TAG OR RETAG MATERIAL IN STOCK	87.27	.58	.51	7.55	
I	70 REPLENISH BIN LOCATIONS	83.64	.66	.55	8.10	
E	36 PREPARE TEMPORARY OR HAND RECEIPTS	83.64	.47	.47	8.57	
G	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	83.64	.54	.45	9.02	15
I	12 CONTACT ORGANIZATIONS TO PICK UP PROPERTY	81.82	.62	.50	9.53	
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	81.82	.61	.50	10.02	
F	61 PREPARE LABELS OR TAGS FOR PROPERTY	81.82	.60	.49	10.51	
G	44 PREPARE OR CORRECT BIN CARDS OR LABELS	81.82	.58	.48	10.99	
I	34 INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY	80.00	.67	.53	11.52	20
I	65 REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL	80.00	.62	.50	12.02	
F	74 TAG OR RETAG EXCESS PROPERTY	80.00	.52	.41	12.43	
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	78.18	.68	.53	12.96	
H	32 INVENTORY EXPENDABLE SUPPLY ITEMS	75.18	.66	.51	13.48	
I	52 MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS	78.18	.59	.46	13.74	25
G	63 STENCIL LETTERS AND NUMBERS ON BINS	78.18	.55	.43	14.37	
F	82 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT	76.36	.69	.53	14.89	
B	48 PREPARE TOOL OR SUPPLY REQUISITIONS	76.36	.68	.52	15.41	
G	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEGRADATION	76.36	.54	.41	15.82	
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	74.55	.65	.49	16.31	30
I	25 ESTABLISH OR MAINTAIN STOCK CONTROL LEVELS	74.55	.63	.47	16.78	

STORAGE FOREMAN

G0040 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	PERCENT OF MEMBERS PERFORMING	SEQ	NO
4036	713	13	13	97				
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....								
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....								
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....								
PERCENT OF MEMBERS PERFORMING.....								
 								
D-TSK								
G 40	PLACE PROPERTY IN WAREHOUSE KING, RACKS, OR BAYS			95•88	*69	*66	*66	
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			95•88	*67	*64	1•3U	
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION			92•78	*67	*63	1•93	
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			88•06	*73	*64	2•57	
G 65	STORE PROPERTY IN PALLET OR BULK LOCATIONS			88•06	*68	*52	1•16	5
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			88•06	*62	*55	3•71	
G 60	SUPERVISE WAREHOUSE OR STORAGE FACILITIES			87•63	*9U	*79	4•5U	
G 15	CONTROL STOCK ROTATION TO PREVENT DEGRADATION			85•57	*66	*57	5•07	
G 34	PALLETIZE ITEMS FOR STORAGE			85•57	*66	*57	5•63	
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			84•54	*66	*55	6•19	10
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES			84•54	*64	*54	6•73	
H 60	PREPARE WAREHOUSE FOR INVENTORY			84•54	*62	*52	7•25	
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE			84•54	*58	*49	7•74	
P 18	MANAGE WAREHOUSE			83•51	*9U	*75	8•49	
L 2	CLEAN IMMEDIATE WORK AREA			82•47	*63	*52	9•01	15
A 24	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES			80•41	*72	*58	9•59	
G 3	ARRANGE STORAGE FACILITIES TO INSURE COMPLIANCE WITH ALL REGULATIONS AND LIMITATIONS			80•41	*68	*54	10•14	
E 1	ACCEPT OR REJECT PROPERTY			80•41	*63			
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			79•36	*69	*55	11•19	
G 9	ESTABLISH WORK PRIORITIES			79•36	*65	*51	11•71	20
H 20	COUNT PROPERTY			79•36	*61	*49	12•19	
A 3	ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT			78•35	*63	*49	12•66	
B 33	ORIENT NEWLY-ASSIGNED PERSONNEL			78•35	*57	*45	13•13	
B 52	SUPERVISE CHECKING OR PROCESSING OF PROPERTY			77•32	*71	*55	13•68	
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			76•29	*69	*53	14•20	25
B 56	SUPERVISE LOADING OR UNLOADING OF PROPERTY			76•29	*67	*51	14•71	
G 24	IDENTIFY ITEMS REQUIRING REFRIGERATION OR OTHER SPECIAL STORAGE			74•23	*62	*46	15•17	
A 23	PLAN LAYOUT OF FACILITIES			74•23	*60	*44	15•62	
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			73•20	*68	*50	16•11	
I 1	ASSIGN INDIVIDUALS TO DUTY POSITIONS			73•20	*69	*53	14•20	
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			72•16	*59	*43	16•98	
E 15	EXAMINE INCUNTING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			71•13	*67	*48	17•46	

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS
		4Q36	213	1.3	48
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
E	1 ACCEPT OR REJECT PROPERTY			93.75	.72
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			91.67	.83
A	3 ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT			91.67	.78
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			91.67	.78
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			89.58	.76
A	24 PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES			87.50	.80
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			87.50	.76
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL			87.50	.74
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING			87.50	.72
E	26 OFF-LOAD RECEIPTS OR TURN-INS			87.50	.70
B	1 ASSIGN INDIVIDUALS TO DUTY POSITIONS			87.50	.71
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE			87.50	.70
E	39 PROCESS AND RELEASE NORS/ANORS RECEIPTS			87.50	.64
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			85.42	.66
B	56 SUPERVISE LOADING OR UNLOADING OF PROPERTY			85.42	.89
E	7 CHARGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			85.42	.78
E	24 NOTIFY EXPEDITERS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS			83.33	.76
E	25 NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS			83.33	.67
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS			83.33	.63
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM			83.33	.53
B	52 SUPERVISE CHECKING OR PROCESSING OF PROPERTY			83.33	.63
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES			81.25	.88
B	9 ESTABLISH WORK PRIORITIES			79.17	.78
E	18 GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE			79.17	.73
E	44 SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS			79.17	.70
E	38 PROCESS AND CLEAR REJECTED PROPERTY			79.17	.68
E	23 PREPARE PROPERTY FOR IN-CHECKING			79.17	.67
C	10 EVALUATE SAFETY PRACTICES			77.08	.56
E	43 RETURN PROPERTY FOR REROUTING OR DIVERSION			77.08	.72
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY			77.08	.57
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			75.00	.79
E	11 COMPLETE TURN-IN DOCUMENTS			75.00	.76
				75.00	.73
					.55
					20-20

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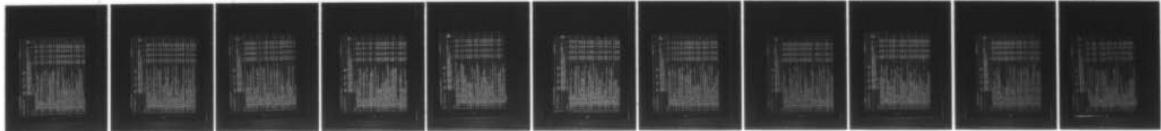
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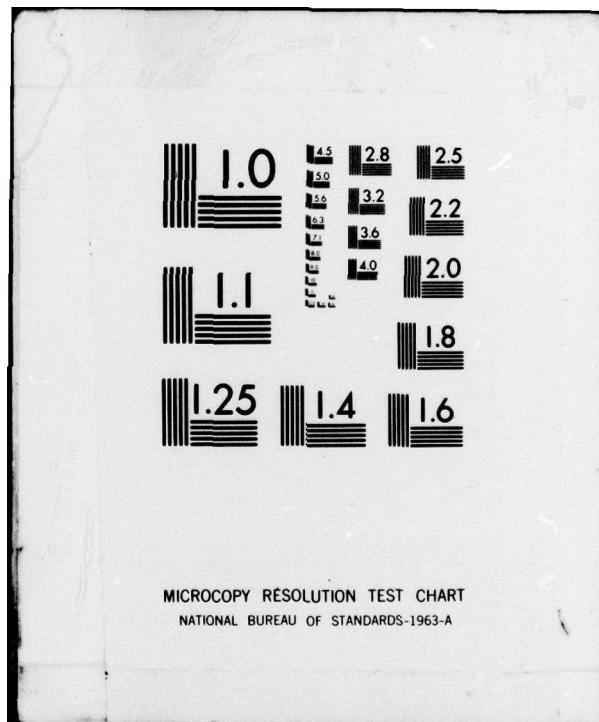
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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MHS
		402A	713	1.3	.125
	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS				
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS				
	AVERAGE PERCENT TIME SPENT BY MEMBERS				
	PERCENT OF MEMBERS PERFORMING				
D-TSK	DUTY/TASK TITLE		<>		
E 1	ACCEPT OR REJECT PROPERTY	92.80	1.11	1.03	1.03
E 6	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	90.40	1.30	1.18	2.21
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION	90.40	1.24	1.12	3.33
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	87.20	1.19	1.03	4.36
E 24	NOTIFY EXPEDITORS FOR PICKUP OF MRS, ENORS, OR MRS RECEIPTS	85.60	1.08	.93	5.29
E 7	CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	84.00	1.12	.94	6.23
E 17	FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	81.60	1.07	.88	7.11
E 20	IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	81.60	1.07	.87	7.98
E 46	VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	80.00	1.28	1.03	9.00
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	80.00	1.19	.95	9.15
E 19	IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	77.60	1.12	.87	10.82
E 18	GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	76.80	1.16	.89	11.71
E 22	MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	76.00	1.18	.89	12.00
E 11	COMPLETE TURN-IN DOCUMENTS	74.40	1.06	.79	13.39
E 24	OFF-LOAD RECEIPTS OR TURN-INS	72.80	1.09	.79	14.19
E 47	SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	72.00	1.08	.78	14.96
E 21	LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	71.20	1.14	.81	15.77
E 2	ADVISE CARRIER OF DISCREPANCY	70.40	.91	.64	16.41
E 39	PROCESS AND RELEASE MRS/ANORS RECEIPTS	68.80	1.07	.74	17.15
E 4	ANNOTATE SHIPPING DOCUMENTS	68.80	1.05	.72	17.97
E 45	SEGREGATE INCOMING PROPERTY BY DESTINATION	68.00	1.05	.71	18.58
E 33	PREPARE PROPERTY FOR IN-CHECKING	66.40	1.18	.78	19.37
L 2	CLEAN IMMEDIATE WORK AREA	65.60	1.24	.81	20.18
E 3	ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	65.60	1.08	.71	20.98
G 66	UNCRATE OR UNPACK PROPERTY	64.00	1.14	.73	21.61
E 5	ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	63.20	1.02	.64	22.25
E 25	NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS	61.60	.90	.56	22.91
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	60.80	1.12	.68	23.49
F 7	COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS	59.20	1.21	.72	24.21
G 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	59.20	1.21	.72	24.93
E 40	PROCESS REPAIRABLE RECEIPTS	59.20	1.12	.66	25.59
H 20	COUNT PROPERTY	57.60	1.15	.66	26.25

SPECIAL HANDLING

GPO237 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MTRS	
	4036	713	13	87		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
6	39 PLACE PROPERTY IN SPECIAL STORAGE FACILITIES					SEQ
L	40 PREPARE MILAGE REPORTS					NO
I	1 7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION					
G	6 BIND OR TAPE TOGETHER MULTIPLE QUANTITIES					
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED					
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION					
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION					
I	4 CHECK PRECISION TOOLS AND GAUGES FOR INSPECTION TAG OR LABEL					
G	64 STORE PROPERTY IN MILITARY VANS					
H	19 CORRECT INVENTORY DISCREPANCIES					
G	10 COMPLETE FORMAT TO KILL ESTABLISH, OR CORRECT LOCATIONS BLOCKED WITHIN CONTAINERS					
E	33 NOTIFY USING ACTIVITIES OF SUSPENDED ITEMS					
I	28 EXAMINE ITEMS TO SEE THAT THEY ARE PROPERLY CUSHIONED OR BLOCKED WITHIN CONTAINERS					
D	22 WRITE COURSE TRAINING MATERIALS					
G	9 CLEAR PERSONNEL FROM ACCESS INTO AREA					
E	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DEGRADATION					
G	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS					
E	22 MAINTAIN SECURITY HANDLING FOR INCORING SENSITIVE PROPERTY					
L	16 OPERATE ELECTRIC FORK-LIFTS					
E	27 OPERATE CONTROL PANEL TO ROUTE MATERIAL					
G	5 ASSIGN SCRAP CODES					
I	1 51 MONITOR TOOL CNIB ACCOUNTS					
E	43 PREPARE MASTER RECORDS FOR ITEMS					
J	43 PROVIDE NECESSARY PROTECTION FOR ITEMS REQUIRING SPECIAL HANDLING					
J	6 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN					
F	40 PREPARE INSPECTION REPORTS					
I	29 EXAMINE MARKINGS ON ITEMS, CRATES, BOXES, OR PACKAGES TO SEE THAT THEY ARE ACCURATE AND LEGIBLE					
L	2 CLEAN IMMEDIATE WORK AREA					
E	16 FILE, UPDATE, CORRECT, OR INPUT RECEIPT DUE-IN CARDS					
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY					
E	14 DISTRIBUTE OR MAIL DOCUMENTS					

COMMISSARY SERVICES

GEN19A PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	HR'S	
	402A	713	1.3	261		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
L	2 CLEAN IMMEDIATE WORK AREA			91.57	1.60	1.64
E	40 PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			88.51	2.02	3.43
E	34 PALLETIZE ITEMS FOR STORAGE			83.91	1.69	1.59
E	65 STORE PROPERTY IN PALLET OR BULK LOCATIONS			81.23	1.66	1.51
E	65 PERCENT OF MEMBERS PERFORMING.....			81.23	1.66	1.53
D-TSK	DUTY/TASK TITLE			<>	.	.
L	91 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			80.08	1.62	1.30
H	20 COUNT PROPERTY			78.54	1.82	1.43
L	1 CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			77.78	1.63	1.27
E	1 ACCEPT OR REJECT PROPERTY			77.01	1.59	1.22
H	3 INVENTORY WAREHOUSE STOCKS			75.48	1.80	1.36
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			75.10	1.75	1.31
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			73.95	1.72	1.27
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			73.56	1.82	1.34
H	40 PREPARE WAREHOUSE FOR INVENTORY			72.80	1.75	1.27
L	18 OPERATE HANDCARTS			69.73	1.75	1.22
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			64.75	1.62	1.05
E	11 CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE			63.98	1.46	.94
E	62 SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			62.84	1.39	.87
I	80 SIGN FOR PROPERTY			60.92	1.70	1.04
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			60.92	1.67	1.02
G	15 CONTROL STOCK ROTATION TO PREVENT DETERIORATION			60.54	1.75	1.06
E	35 PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION			59.39	1.69	1.00
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			57.47	1.67	.96
E	2 ADVISE CARRIER OF DISCREPANCY			57.47	1.43	.82
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			57.47	1.43	.82
L	3 CLEAN OR PAINT FACILITIES			56.32	1.38	.78
H	10 CONDUCT RECOUNTS			56.32	1.35	.76
H	16 CONDUCT WALL TO WALL INVENTORIES			54.79	1.60	.86
L	17 OPERATE GASOLINE POWERED FORK-LIFTS			52.11	1.65	.86
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS			51.72	1.56	.81
H	7 CONDUCT CYCLE INVENTORIES			50.57	1.63	.82
I	8 CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			49.04	1.70	.83
E	4 ANNOTATE SHIPPING DOCUMENTS			47.51	1.46	.69
						35.53

AIRCRAFT FREIGHT LOADING

AP01A PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MBRS	
	4036	713	13	237		
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
L	2 CLEAN IMMEDIATE WORK AREA			AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....	06.92	1.19
J	4 CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN			AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....	01.43	1.22
J	7 CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			PERCENT OF MEMBERS PERFORMING.....	00.17	1.26
L	10 INSPECT VEHICLE PRIOR TO AND DURING OPERATION					
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA				79.32	1.25
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE				77.64	1.15
K	29 LOAD OR UNLOAD UNCLASSIFIED FREIGHT				73.84	1.19
J	3 ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT				72.52	1.22
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS				72.57	1.18
J	49 SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS				70.46	1.22
L	7 DRIVE CAR OR PICK-UP TRUCK				70.04	1.00
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING				69.62	1.07
J	5 CHECK BUILD-UP OF PALLETS				68.78	1.19
E	1 ACCEPT OR REJECT PROPERTY				68.78	1.10
K	23 LOAD OR UNLOAD DANGEROUS FREIGHT				67.93	1.03
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS				67.51	1.07
K	22 LOAD OR UNLOAD CLASSIFIED FREIGHT				67.51	1.01
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL				66.67	1.02
J	4 CHECK AND RECORD OUTBOUND SHIPMENTS				65.82	1.21
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY				65.82	0.98
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS				65.40	1.10
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT				65.40	1.03
L	1 CHECK LIGHTS, HEATERS, MINDERS, AND DOORS FOR SECURITY				65.40	1.00
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS				64.98	1.19
E	24 NOTIFY EXPEDITERS FOR PICKUP OF MORS, ENORS, OR GNORS RECEIPTS				64.98	1.03
L	29 OPERATE TUGS				64.19	1.05
E	45 SEGREGATE INCORPORATING PROPERTY BY DESTINATION				63.29	1.20
J	50 SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES				63.29	1.05
J	38 PALLETIZE SURFACE FREIGHT				62.45	1.07
J	44 PULL MATERIAL FOR SHIPMENT				62.03	1.14
K	33 SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION				61.60	1.19
J	47 ROUTE MATERIAL TO PROPER HOLDING BAY				61.60	1.09

MATERIALS AND EQUIPMENT INSPECTING

60167 PAGE

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	HRS	PERCENT TIME SPENT BY ALL MEMBERS.....	PERCENT TIME SPENT BY MEMBERS PERFORMING.....	PERCENT OF MEMBERS PERFORMING.....	SEPARATE MEMBERS	PERCENT TIME SPENT BY ALL MEMBERS.....	PERCENT TIME SPENT BY MEMBERS PERFORMING.....	PERCENT OF MEMBERS PERFORMING.....	SEPARATE MEMBERS
D-TASK	DUTY/TASK TITLE												
F	34 IDENTIFY PROPERTY USING SUPPLY OR TECHNICAL PUBLICATIONS	1026	713	1.3	356	93.26	1.33	1.24	1.24	91.85	1.61	1.48	2.72
F	61 PREPARE LABELS OR TAGS FOR PROPERTY					90.73	1.19	1.08	1.08	90.73	1.19	1.08	3.80
F	33 IDENTIFY PROPERTY REQUIRING TO COMPLIANCE OR TO MODIFICATION												
F	7 COMPARE IDENTITY, CONDITION, AND STATUS OF PROPERTY WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS OR TAGS					86.76	1.58	1.41	5.20				
F	39 INSPECT DAMAGED MATERIAL FOR DEFICIENCIES IN PACKING, PRESERVATION, OR HANDLING METHODS					86.76	1.21	1.07	6.27	5			
F	11 CONDITION-CODE SUPPLY ITEMS OR EQUIPMENT					86.80	1.36	1.18	7.46				
F	74 TAG OR RETAG EXCESS PROPERTY					85.11	1.13	.96	8.41				
F	31 IDENTIFY COMPONENTS TO ASSEMBLIES					85.11	1.08	.92	9.33				
F	56 PREPARE DISCREPANCY REPORTS					83.99	1.17	.98	10.31				
F	99 LIST COMPONENT PART SHORTAGES					82.30	.97	.80	11.12	10			
F	38 INSPECT CONTAINERS AND LABELS OF TOXIC AND VOLATILE MATERIALS					81.46	1.03	.84	11.96				
F	92 VERIFY UNIT OF ISSUE FOR SUPPLIES OR EQUIPMENT					79.78	1.26	1.01	12.96				
F	19 DESIGNATE ITEMS FOR DISPOSAL					79.21	1.01	.80	13.76				
F	10 COMPUTE AND ASSIGN SHELF-LIFE EXPECTANCY OR CURE DATES					78.65	1.16	.91	14.67				
F	68 REQUEST IDENTIFICATION INFORMATION FOR PROPERTY THAT CANNOT BE IDENTIFIED					78.37	.99	.74	15.41	15			
F	25 DETERMINE FSN TO BE ASSIGNED TO ITEMS					77.53	1.22	.95	16.35				
F	20 DETERMINE CAUSE OF UNSERVICEABILITY					77.53	1.13	.87	17.23				
F	42 INSPECT REPAIRABLE OR LOCAL PURCHASE RECEIPTS					76.97	1.18	.91	16.14				
F	48 INSURE HISTORICAL RECORD IS ATTACHED TO MATERIAL					76.97	1.10	.85	18.99				
F	21 DETERMINE CLASSIFICATION OF PROPERTY					74.44	1.13	.84	19.83	20			
F	75 TAG OR RETAG MATERIAL IN STOCK					72.47	1.28	.93	20.76				
F	27 DETERMINE INTERCHANGEABILITY OF ITEMS					72.47	1.00	.72	21.48				
E	1 ACCEPT OR REJECT PROPERTY					71.35	1.10	.79	22.27				
F	32 IDENTIFY ITEMS USING PRECISION MEASURING TOOLS					71.07	.92	.65	22.92				
F	12 CONDUCT FOLLOW-UP INSPECTIONS					70.51	1.08	.74	23.68	25			
F	35 IDENTIFY, SEGREGATE, OR FORWARD MISROUTED MATERIAL FOR RESHIPMENT					70.51	.99	.70	24.38				
F	59 PREPARE INPUT FORMAT FOR CONDITION OR IDENTIFICATION CHANGES					69.94	1.13	.79	25.17				
F	52 PERFORM SURVEILLANCE OF AGE CONTROL ITEMS					69.38	1.10	.80	25.97				
F	81 VERIFY UNIT COSTS OF SUPPLIES OR EQUIPMENT					68.54	1.00	.69	26.66				
F	41 INSPECT ITEMS IN STORAGE FOR SIGNS OF CORROSION, DECAY, OR DETERIORATION					67.98	1.21	.82	27.48	30			
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS					67.70	1.24	.84	28.32				

TOOL AND PARTS ATTENDING

6P0093 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS	SEQ NO
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....						
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....						
PERCENT OF MEMBERS PERFORMING.....						
O-TSK						
DUTY/TASK TITLE						
<>						
L 2	CLEAN IMMEDIATE WORK AREA			80.93	2.01	1.63
L 40	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS			69.17	2.02	1.40
I 80	SIGN FOR PROPERTY			69.17	1.82	1.24
H 20	COUNT PROPERTY			66.67	1.75	1.17
I 34	INSURE CUSTOMER IS AUTHORIZED TO OBTAIN PROPERTY			62.50	1.93	1.21
I 6	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			61.67	1.73	1.07
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY			61.67	1.67	1.03
L 70	REPLENISH BIN LOCATIONS			60.83	1.96	1.14
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS			59.17	1.69	1.00
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			58.33	1.96	1.14
I 39	ISSUE OR EXCHANGE TOOLS AND EQUIPMENT			57.50	2.12	1.22
I 7	CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			55.83	1.62	.90
E 1	ACCEPT OR REJECT PROPERTY			55.83	1.51	.84
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS			55.00	1.71	.94
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES			55.00	1.23	.68
I 12	CONTACT ORGANIZATIONS TO PICK UP PROPERTY			52.50	1.70	.87
H 31	INVENTORY EQUIPMENT OR HAND TOOLS			51.67	1.60	.83
I 33	INSPECT TOOLS AND EQUIPMENT FOR CLEANLINESS AND CONDITION BEFORE ACCEPTANCE			50.83	1.84	.94
I 9	COMPARE CONDITION, QUANTITY, AND UNIT OF ISSUE WITH INFORMATION CONTAINED ON RELEASE DOCUMENTS			48.33	1.71	.82
L 3	CLEAN OR PAINT FACILITIES			48.33	1.43	.69
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE			48.33	1.43	.69
I 17	DETERMINE SERVICEABILITY OF ITEMS			47.50	1.56	.74
I 52	MOVE PROPERTY TO PICK UP AND DELIVERY UNITS OR STORAGE AREAS			46.67	1.61	.75
I 68	RECEIVE OR ISSUE SPECIAL TOOLS			45.00	1.64	.74
I 24	ESTABLISH BACK ORDERS			45.00	1.61	.73
I 65	REARRANGE BINS FOR MAXIMUM UTILIZATION OF SPACE AND PERSONNEL			45.00	1.52	.68
G 43	STENCIL LETTERS AND NUMBERS ON BINS			44.17	1.24	.55
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			43.33	1.75	.76
E 36	PREPARE TEMPORARY OR HAND RECEIPTS			43.33	1.52	.64
F 61	PREPARE LABELS OR TAGS FOR PROPERTY			42.50	1.52	.65
B 48	PREPARE TOOL OR SUPPLY REQUISITIONS			41.67	1.52	.63
L 4	CLEAN TOOLS OR EQUIPMENT			40.83	1.55	.63
G 66	UNCRATE OR UNPACK PROPERTY			40.83	1.42	.58

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MARS
Q-36	4 Q36	713	1.3	316	
	CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT AT ALL JOBSSES.				
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....				1.52
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....				SEQ NO
	PERCENT OF MEMBERS PERFORMING.....				
D-TSK	DUTY/TASK TITLE		<>		
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	61.01	3.45	2.80	2.80
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED	74.68	2.52	1.88	1.68
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	70.57	2.91	2.06	6.73
E	1 ACCEPT OR REJECT PROPERTY	69.30	2.97	1.71	8.45
E	40 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS	68.67	3.25	2.23	10.67
E	20 IDENTIFY PROPERTY REQUIRING SPECIAL HANDLING	68.04	2.60	1.77	12.94
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE	67.41	3.15	2.12	14.57
E	19 IDENTIFY CLASSIFIED OR PRIORITY MATERIAL	67.41	2.62	1.77	16.33
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION	67.09	3.10	2.08	18.41
E	22 MAINTAIN SECURITY HANDLING FOR INCOMING SENSITIVE PROPERTY	62.34	2.55	1.59	20.00
E	21 LOAD MATERIAL ON MECHANICAL CONVEYOR LINES	61.71	3.08	1.69	21.89
E	17 FLAG ITEMS FOR INSPECTION WHEN DISCREPANCY EXISTS	59.81	2.84	1.94	23.35
E	18 GROUP PROPERTY ITEMS RECEIVED FOR MOVING TO STORAGE	57.59	2.77	1.60	24.95
L	2 CLEAN IMMEDIATE WORK AREA	56.65	2.81	1.59	26.74
E	2 ADVISE CARRIER OF DISCREPANCY	56.65	2.10	1.19	27.73
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS	55.70	2.50	1.39	29.12
E	26 OFF-LOAD RECEIPTS OR TURN-IN'S	52.95	2.50	1.32	30.44
E	33 PREPARE PROPERTY FOR IN-CHECKING	52.22	2.68	1.49	31.93
E	4 ANNOTATE SHIPPING DOCUMENTS	51.58	2.49	1.26	33.19
E	24 NOTIFY EXPEDITORS FOR PICKUP OF NORS, ENORS, OR GNORS RECEIPTS	50.95	2.19	1.12	34.31
E	47 SELECT PROPER METHOD AND EQUIPMENT FOR MOVEMENT OF PROPERTY	48.10	2.50	1.20	35.51
E	45 SEGREGATE INCOMING PROPERTY BY DESTINATION	44.30	2.79	1.24	36.77
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT	42.41	2.55	1.08	37.83
E	25 NOTIFY ORGANIZATIONS ON DIRECTED SHIPMENTS	42.41	1.97	.84	38.67
E	40 PROCESS SEPARABLE RECEIPTS	41.14	2.72	1.12	39.78
E	6 ASSIGN DOCUMENT NUMBERS OR VOUCHER NUMBERS TO RECEIVING DOCUMENTS AND REPORTS	41.14	2.29	.94	40.73
E	13 DELIVER MATERIAL TO SPECIAL HANDLING OR IENO WAREHOUSE	41.14	2.15	.89	41.61
E	11 COMPLETE TURN-IN DOCUMENTS	40.51	2.45	.99	42.60
E	9 COMPLETE INCHECKER'S TALLY SHEET	38.92	2.51	.98	43.58
E	27 OPEN CONTROL PANEL TO ROUTE MATERIAL	38.29	2.23	.85	44.44
E	44 SCREEN TURN-IN DOCUMENTS FOR COMPLETENESS	36.71	2.36	.86	45.30
L	41 REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	36.08	2.45	.88	46.11

STORAGE

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TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MNRS	SEQ	TASK
<u>CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....</u>							
	AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....	NO	
	AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....		
	PERCENT OF MEMBERS PERFORMING.....	
D-TSK	DUTY/TASK TITLE	<>	
G 40	PLACE PROPERTY IN WAREHOUSE RIMS, RACKS, OR BAYS	84.00	4*50	3*78	3*78		
G 45	STONE PROPERTY IN PALLET OR BULK LOCATIONS	64.33	3*55	2*29	6.06		
L 2	CLEAN IMMEDIATE WORK AREA	60.33	4*08	2*46	8.52		
G 34	PALLETIZE ITEMS FOR STORAGE	59.33	3*76	2*23	10.75	5	
H 20	COUNT PROPERTY	52.67	3*79	2.00	12.75		
G 62	SET UP BINS, RACKS, BAYS, OR OTHER STORAGE FACILITIES	49.00	2*81	1.38	14.12		
G 44	PREPARE OR CORRECT BIN CARDS OR LABELS	47.00	3*04	1.52	15.65		
G 11	CONDUCT RE-WAREHOUSING OR SET UP NEW WAREHOUSE	44.67	3*04	1.36	17.00		
H 38	INVENTORY WAREHOUSE STOCKS	42.33	3*90	1.65	18.66		
G 10	COMPLETE FORMAT TO KILL, ESTABLISH, OR CORRECT LOCATIONS	40.67	3*35	1.36	20.02	10	
G 36	PLACE ITEMS IN BAGS AND ATTACH LABELS	40.67	3*06	1*24	21*26		
G 7	CHECK RELOCATED LOCATIONS, ADJACENT AREAS, AND RECEIVING BAYS FOR MATERIAL	39.67	3*32	1.32	22.58		
G 39	PLACE PROPERTY IN SPECIAL STORAGE FACILITIES	39.67	3*15	1.25	23.83		
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	36.33	3*39	1.23	25.06		
G 66	UNCRATE OR UNPACK PROPERTY	36.33	3*01	1.09	26*16	15	
L 18	OPERATE HAND CARTS	35.67	4*09	1*46	27.61		
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	35.67	3*70	1.14	28.76		
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	35.67	3*21	1.10	29.86		
L 6	BIND OR TAPE TOGETHER MULTIPLE QUANTITIES	33.00	2*95	.99	30.85		
E 1	ACCEPT OR REJECT PROPERTY	33.00	3*01	1.00	31.85	20	
G 63	STENCIL LETTERS AND NUMBERS ON BINS	32.33	2*68	.87	32.72		
H 49	PLACE COUNT CARDS IN BINS	32.00	2*71	.87	33.59		
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	31.67	3*51	1.11	34.70		
G 38	PLACE PROPERTY IN OPEN STORAGE	31.33	3*10	.97	35.67		
G 37	PLACE LOCATION SYMBOLS ON STORAGE FACILITIES	31.33	2*99	.94	36.61	25	
J 44	PULL MATERIAL FOR SHIPMENT	30.00	3*58	1.08	37.68		
G 35	PERFORM OPERATIONS TO PROTECT STOCK FROM FIRE, THEFT, OR DETERIORATION	29.00	3*05	.88	38.57		
E 23	MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA	27.00	3*48	.94	39.50		
E 15	EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES,	26.67	3*12	.63	40.34		
G 6	ON DAMAGE						
G 55	REMOVE PACKING AND CUSHIONING MATERIEL						
H 60	PREPARE WAREHOUSE FOR INVENTORY						
I 8	CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION						
G 15	CONTROL STOCK ROTATION TO PREVENT DETERIORATION						
E 28	OPEN CONTAINERS OR PACKAGES FOR INSPECTION						

TASK	JOB DESCRIPTION	CASES	TASKS	OUTIES	MARS
		4036	713	1.3	3.33
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT AT ALL MEMBERSHIP LEVELS					
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING					
PERCENT OF MEMBERS PERFORMING					
D-TSK					
OUTY/TASK TITLE					
EQUIPMENT					
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	78.38	1.26	.99	6.28 5
A 25	PLAN OR IMPLEMENT SAFETY PROGRAM	78.08	1.42	1.11	7.39
B 51	SCHEDULE LEAVES OR PASSES	77.18	1.28	.99	8.18
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	75.38	1.83	1.38	9.76
A 3	ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	79.88	1.53	1.22	5.30
EMPLOYEE					
B 1	ASSIGN INDIVIDUALS TO DUTY POSITIONS	85.59	1.61	1.40	1.40
A 20	PLAN OR DIRECT ASSIGNMENTS AND DUTIES OF SUBORDINATES	83.18	1.73	1.44	2.84
A 2	ESTABLISH CONTROLS AGAINST PILFERAGE	82.88	1.49	1.24	4.07
A 3	ESTABLISH CONTROLS FOR THE MOVEMENT OF PROPERTY OR EQUIPMENT	79.88	1.53	1.22	5.30
EMPLOYEE					
B 2	BRIEF EMPLOYEES ON POSITION CLASSIFICATION, PROMOTION PROGRAM, OR GRIEVANCE PROCEDURE	78.38	1.26	.99	6.28 5
A 25	PLAN OR IMPLEMENT SAFETY PROGRAM	78.08	1.42	1.11	7.39
B 51	SCHEDULE LEAVES OR PASSES	77.18	1.28	.99	8.18
A 22	PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY	75.38	1.83	1.38	9.76
A 3	ESTABLISH WORK PRIORITIES	75.38	1.51	1.13	10.89
B 9	CONDUCT SECURITY OR SAFETY MEETINGS	74.17	1.35	1.00	11.88
B 7	CONDUCT SECURITY OR SAFETY MEETINGS	74.17	1.35	1.00	10
B 37	PREPARE AND MAINTAIN CIVILIAN EMPLOYEE RECORDS	73.87	1.35	1.00	12.89
EMPLOYEE					
E 6-1 AF-971	E 11 INSURE EMPLOYEES ARE FAMILIAR WITH CURRENT TO'S AND DIRECTIVES	73.57	1.33	.98	13.87
A 26	PLAN SUPERVISORY SELF-INSPECTION PROGRAM	72.07	1.33	.96	14.82
B 3	BRIEF EMPLOYEES ON STANDARD OF CONDUCT (AFR 30-30)	72.07	1.22	.88	15.70
B 33	ORIENT NEWLY-ASSIGNED PERSONNEL	70.27	1.19	.84	16.54
B 4	CERTIFY OR MAINTAIN TIME CARDS	68.17	1.29	.86	17.41
B 12	INTERPRET POLICIES OR DIRECTIVES	67.87	1.35	.92	18.33
B 17	PLAN TRAINING REQUIREMENTS	66.67	1.19	.79	19.12
B 42	REPAIR NOTICE OF ANNUAL PERFORMANCE RATINGS ON CIVILIAN EMPLOYEES	65.47	1.16	.76	19.88
B 60	SUPERVISE WAREHOUSE OR STORAGE FACILITIES	65.17	1.98	1.29	21.17
B 52	SUPERVISE CHECKING OR PROCESSING OF PROPERTY	63.36	1.66	1.05	22.22
B 34	PERFORM IN-HOUSE QUALITY CHECKS	62.76	1.51	.95	23.17
A 13	ESTIMATE PERSONNEL REQUIREMENTS	62.76	1.31	.82	24.00
A 4	ESTABLISH LOCAL RECORDS AND REPORTING PROCEDURES	62.46	1.32	.82	24.82
A 23	PLAN LAYOUT OF FACILITIES	61.26	1.34	.82	25.64
C 1	EVALUATE AND ANALYZE WORKLOADS	60.96	1.39	.85	26.49
B 35	PREPARE ACCIDENT REPORTS	60.96	.89	.54	27.03
B 56	SUPERVISE LOADING OR UNLOADING OF PROPERTY	60.36	1.61	.97	28.00
A 36	SCHEDULE DUTY HOURS OF SUBORDINATES	60.06	1.26	.76	28.76
A 1	CONDUCT STAFF MEETINGS	58.56	1.24	.72	29.48
A 10	ESTIMATE EQUIPMENT REQUIREMENTS	58.56	1.19	.70	30.17
B 18	MANAGE WAREHOUSE	58.26	1.90	1.11	31.28
C 10	EVALUATE SAFETY PRACTICES	57.96	1.29	.75	32.03
B 13	INTERVIEW ON HIRE PERSONNEL	57.36	1.00	.58	32.60
B 8	ESTABLISH PRODUCTION OR PERFORMANCE STANDARDS	56.46	1.30	.73	33.34
C 6	EVALUATE PILFERAGE AND DAMAGE PRECAUTIONS	54.65	1.21	.66	34.00

VEHICLE OPERATING

GPQ035 PAGE 1

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MINS
		4036	713	13	139
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY ALL MEMBERS.....					
AVERAGE PERCENT TIME SPENT BY MEMBERS PERFORMING.....					
PERCENT OF MEMBERS PERFORMING.....					
D-TSK	DUITY/TASK TITLE		<>		
L 2	CLEAN IMMEDIATE WORK AREA				
L 17	OPERATE GASOLINE POWERED FORK-LIFTS	71.94	9.31	6.70	6.70
L 41	REMOVE AND DISPOSE OF TRASH, WASTE, OR MATERIALS	56.83	7.00	.98	10.68
L 7	DRIVE CAR ON PICK-UP TRUCK	52.52	6.16	3.23	13.71
L 1	CHECK LIGHTS, HEATERS, WINDOWS, AND DOORS FOR SECURITY	37.41	4.00	1.50	15.41
L 10	INSPECT VEHICLE PRIOR TO AND DURING OPERATION	35.97	5.54	1.99	17.10
L 8	DRIVE 1 1/2 TON OR 2 1/2 TUN TRUCK	35.25	4.14	1.46	18.86
L 18	OPERATE HANDCARTS	33.09	4.18	1.38	20.25
L 16	OPERATE ELECTRIC FORK-LIFTS	32.37	5.02	1.62	21.87
L 29	OPERATE TUGS	29.50	6.57	1.94	23.81
L 3	CLEAN ON PAINT FACILITIES	28.78	3.36	.97	24.77
L 4	CLEAN TOOLS OR EQUIPMENT	26.62	3.82	1.02	25.79
K 24	LOAD OR UNLOAD UNCLASSIFIED FREIGHT	25.90	4.88	1.24	22.05
L 45	WASH AND WAX TRUCKS OR VEHICLES	25.18	3.98	1.00	28.06
L 49	SECURE MATERIAL TO PALLETS WITH STRAPS, NETS, OR CHAINS	24.46	3.32	.81	28.87
L 5	CLEAN VEHICLE INTERIORS	23.74	5.01	1.19	30.06
J 6	CHECK LOAD TO INSURE MATERIAL IS PROPERLY TIED DOWN	22.30	3.35	.75	30.80
L 29	OPERATE POWER CONVEYORS	21.58	4.27	.92	31.73
J 7	CHECK OUTGOING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION	20.86	3.67	.77	32.50
K 22	LOAD OR UNLOAD CLASSIFIED FREIGHT	20.14	3.35	.67	33.97
L 35	PERFORM OPERATOR MAINTENANCE ON ASSIGNED VEHICLES	19.42	3.35	.65	34.62
E 1	ACCEPT OR REJECT PROPERTY	18.71	4.80	.90	35.52
J 50	SECURE MATERIAL TO TRAILERS OR EXPEDITER VEHICLES	17.99	4.09	.74	36.26
E 23	MOVE PROPERTY TO DELIVER, STORE, OR DISCREPANCY HOLD AREA	17.99	3.89	.80	33.30
K 33	SEPARATE CARGO BY PRIORITY, CATEGORY, OR DESTINATION	17.99	3.73	.67	37.63
K 23	LOAD OR UNLOAD DANGEROUS FREIGHT	17.99	3.39	.61	38.24
E 8	COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS	17.27	4.32	.75	38.98
J 47	ROUTE MATERIAL TO PROPER HOLDING BAY	17.27	3.57	.62	39.60
J 38	PALLETIZE SURFACE FREIGHT	16.55	4.57	.76	40.36
K 5	CHECK PALLETS FOR PROPER STRAPPING AND NETTING	16.55	3.36	.56	40.51
K 19	INSPECT LABELS, TAGS, OR MARKINGS OF HAZARDOUS OR MAGNETIC MATERIAL	16.55	2.87	.47	41.39
J 5	CHECK BUILD-UP OF PALLETS	15.83	3.95	.63	42.01
K 16	INSPECT CONDITION OF FREIGHT PRIOR TO MOVEMENT	15.83	3.34	.63	42.54
J 3	ASSEMBLE CARGO FROM HOLDING AREAS FOR SHIPMENT	15.11	4.92	.74	43.28
G 4	PLACE PROPERTY IN WAREHOUSE BINS, RACKS, OR BAYS	15.11	4.82	.73	44.01

TASK	JOB DESCRIPTION	CASES	TASKS	DUTIES	MHS
		4036	713	1.3	45
CUMULATIVE SUM OF AVERAGE PERCENT TIME SPENT BY ALL MEMBERS					
E	1 ACCEPT OR REJECT PROPERTY			66.89	10.88
E	7 CHANGE RECEIVING DOCUMENTS TO REFLECT ACTUAL QUANTITY OF MATERIAL RECEIVED			35.56	7.28
E	15 EXAMINE INCOMING CARGO FOR WEIGHT, SHORTAGES, OVERAGES, OR DAMAGE			31.11	9.24
D-TSK	1 80 SIGN FOR PROPERTY		<>	26.89	13.50
E	2 ADVISE CARRIER OF DISCREPANCY			26.89	12.11
E	8 COMPARE IDENTITY AND PHYSICAL COUNT WITH INFORMATION CONTAINED IN RECEIVING DOCUMENTS, TAGS, LABELS, OR MARKINGS			24.44	9.02
E	23 MOVE PROPERTY TO DELIVER, STORAGE, OR DISCREPANCY HOLD AREA			24.44	7.38
E	5 ARRANGE FOR DELIVERY AND DISTRIBUTION OF FREIGHT			22.22	8.43
A	22 PLAN FOR RECEIPT, STORAGE, AND ISSUE OF PROPERTY			20.00	8.26
E	28 OPEN CONTAINERS OR PACKAGES FOR INSPECTION			20.00	7.52
E	3 ANALYZE SHIPPING DOCUMENTS OR MANIFESTS TO DETERMINE NATURE OF INBOUND SHIPMENTS			17.78	10.75
E	26 OFF-LOAD RECEIPTS ON TURN-INS			17.28	9.35
A	38 SCHEDULE INVENTORIES			17.78	7.11
L	17 OPERATE GASOLINE POWERED FORK-LIFTS			17.78	5.83
E	4 ANNOTATE SHIPPING DOCUMENTS			13.33	8.61
E	48 VERIFY QUANTITIES RECEIVED AGAINST BILLS OF LADING, CONTRACTS, PURCHASE REQUESTS, OR SHIPPING DOCUMENTS			13.33	7.93
B	5 COMPUTE STOCK CONTROL LEVELS			13.33	7.46
I	7 CHECK INCOMING MATERIAL FOR CORRECT ACCOUNTABILITY AND DOCUMENTATION			13.33	7.00
B	16 MANAGE TOOL CRIB			11.11	14.14
C	15 INSPECT HAND TOOLS OR OPERATING SUPPLIES			11.11	9.37
G	66 UNCRATE OR UNPACK PROPERTY			11.11	7.93
B	15 MANAGE STOCKROOM			11.11	6.80
B	18 MANAGE WAREHOUSE			11.11	6.26
A	25 PLAN OR IMPLEMENT SAFETY PROGRAM			11.11	5.89
B	55 SUPERVISE INVENTORIES			11.11	5.79
L	7 DRIVE CAR OR PICK-UP TRUCK			11.11	4.90
A	2 ESTABLISH CONTROLS AGAINST PILFERAGE			11.11	4.23
E	4 COMPLETE INCHECKER'S TALLY SHEET			6.49	11.89
I	39 ISSUE OR EXCHANGE TOOLS AND EQUIPMENT			6.89	10.01
B	48 PREPARE TOOL OR SUPPLY REQUISITIONS			8.69	7.56
I	1 B CHECK INCOMING MATERIAL FOR PROPER IDENTIFICATION AND CONDITION			8.89	7.33